



Town of Medway
FINANCE COMMITTEE
155 Village Street
Medway MA 02053

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July 9, 2014 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Jeff O'Neill, Chair; Frank Rossi, Vice-Chair; Barry Schroeder, Clerk; Todd Alessandri, and Chris Lagan.

Absent: Meghan Hoffman and Jim Sullivan.

Also Present: Melanie Phillips, Finance Director; Missy Dziczek, Director, Council on Aging; new Finance Committee members Rohith Ashok and Ellen Hillery. It is noted that the new members have not been sworn in by the Town Clerk and therefore cannot vote on any matters this evening.

There being a quorum present, Chairman O'Neill called the meeting to order at 7:00 PM.

Emergency Transfer Request:

The Committee reviewed a Budget Transfer Request, dated June 26, 2014, in the amount of \$3,000.00.

Present: Missy Dziczek, Director, Council on Aging.

Ms. Dziczek explained that her heating expenses at the Senior Center were over budget this year by \$3,000.00. She attributed the overage to the low temperatures coupled with increased oil prices. This has been built into the budget for next year.

Mr. Frank Rossi moved that the Finance Committee approve the Budget Transfer Request to transfer from Dept. 135 Town Acct. Professional Technical to Dept. 541 Heating in the amount of \$3,000.00, as presented; Ms. Chris Lagan seconded. No discussion. VOTE: 5-0-0.

New Members:

Chairman O'Neill reported that the Finance Committee Appointment Committee met last evening to interview candidates and made new appointments and he was re-appointed, all for terms ending on June 30, 2017. As stipulated in the Town Charter, the Finance Committee Appointment Committee is comprised

of the Town Moderator, Mark Cerel; Chair of the Board of Selectmen, Dennis Crowley; and Jeff O'Neill, Chair of the Finance Committee.

The new members introduced themselves briefly. Ms. Ellen Hillery stated she has lived in Medway since 1996. Her husband served on the Finance Committee years ago. She noted she has always wanted to do something for the Town. Mr. Rohith Ashok stated he moved here from North Carolina a year ago and saw the vacancy posting on the website. His wife, who joined the Board for the Medway Community Farm, encouraged him to apply. In turn, members introduced themselves, noting how long they have served on the Committee.

Reorganization of the Finance Committee:

For the benefit of the new members, Chairman O'Neill briefly explained what the Committee does and what its focus is. He acknowledged there is a certain time commitment with the position of chairperson, noting that he has recently taken on some additional work responsibilities and chooses to serve in a capacity other than Chair. He suggested that it ought to be someone who has served on the Finance Committee for a while. Discussion followed on positions of Chair, Vice-Chair, and Clerk as well as basic functions of the Committee.

Chairman O'Neill nominated Mr. Frank Rossi as Chair; Mr. Chris Lagan as Vice-Chair, and Mr. Barry Schroeder as Clerk; Mr. Todd Alessandri seconded. All parties agreed to serve. No further discussion. VOTE: 5-0-0.

Mr. Frank Rossi, now Chair, conducted the remainder of the meeting.

Liaison Assignments:

There was brief discussion on the liaison positions with various boards and committees. It was noted that members often meet with department heads to stay informed on current initiatives.

Chairman Rossi took a straw poll on which committees members might be interested in. Mr. Lagan offered to attend more BOS meetings, and was willing to liaison with DPS and CIPC. Mr. Alessandri opted to stay with the School Committee. Mr. O'Neill stated he would like to do the School Committee as well. Mr. Schroeder indicated he was happy to stay with public safety and offered to serve as backup for another committee. New member Mr. Rohith Ashok expressed interest in working with parks and the library. New Member Ms. Ellen Hillery stated she has no preferences but agreed to connect with the Community Preservation Committee. These will be finalized at the September meeting as it is likely there will not be a meeting in August when absent members may be available.

It was noted most groups have gone to their summer schedules and will meet more regularly in the fall.

Other Business:

The Committee reviewed the following information: (1) Draft minutes from June 11, 2014; and (2) Invoice from Association of Town Finance Committees.

Mr. Frank Rossi moved that the Committee approve the minutes of June 11, 2014 as drafted; Mr. Barry Schroeder seconded. No discussion. VOTE: 5-0-0.

Mr. Jeff O'Neill moved that the Committee approve and pay an invoice from the Association of Town Finance Committees for annual dues in the amount of \$204.00; Mr. Todd Alessandri seconded. No discussion. VOTE: 5-0-0.

Upcoming Meeting:

The next regular monthly meeting will be Wednesday, August 13 in Sanford Hall, beginning at 7:00 PM. At this time, there are no agenda items. If the meeting is cancelled, a cancellation notice will be posted on the website and with the Town Clerk.

At 7:40 PM Mr. Chris Lagan moved to adjourn; Mr. Todd Alessandri seconded. No discussion. VOTE: 5-0-0.

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary