



Town of Medway
FINANCE COMMITTEE
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September 11, 2013 – 7:00 PM
Sanford Hall
155 Village Street

Present: Chairman Jeff O'Neill; Frank Rossi, Vice-Chair; Barry Schroeder, Clerk; Members: Todd Alessandri; Christine Devine, Meghan Hoffman, Chris Lagan, and Neil Kennedy.

Absent: Jim Sullivan.

Also Present: Jeffery Lynch, Fire Chief; David D'Amico, Deputy Director, Department of Public Services.

There being a quorum present, Chairman O'Neill called the meeting to order at 7:00 PM.

New Member Welcome – Todd Alessandri:

Mr. Todd Alessandri stated that he and his wife moved to Medway five years ago, enjoy the community and want to give back to the town. He added that, with two small children, they are interested in being part of the community's future. Mr. Alessandri noted that this is the first time he has ever served on a Town committee and is looking forward to the experience.

Approval – Annual Dues, Association of Town Finance Committees:

The Committee reviewed an invoice for dues for 2014 Fiscal Year.

Mr. Chris Lagan moved to approve an invoice for annual dues for the association of Town Finance Committees in the amount of \$204; Ms. Meghan Hoffman seconded. No discussion. VOTE: 8-0-0.

Discussion – Liaison Assignments:

Some of the assignments were discussed at the August meeting, with vacancies. There was brief discussion on filling the vacancies with the final list of assignments as follows.

General Government (Board of Selectmen)
Public Safety: Police and Fire

Jeff O'Neill and Frank Rossi
Barry Schroeder and Jim Sullivan

Schools	Christine Devine and Todd Alessandri
Health and Human Services	Neil Kennedy
Culture and Recreation: Parks, Medway Public Library and Camp Sunshine	Chris Lagan and Todd Alessandri
Department of Public Services	Chris Lagan and Neil Kennedy
Planning Board	Meghan Hoffman
Community Preservation Committee	Christine Devine and Frank Rossi
School Building Committee	Jeff O'Neill
Capital Improvements Planning Committee	Meghan Hoffman and Chris Lagan
Economic Development Committee	Jim Sullivan

Approval of Minutes:

The Committee reviewed draft minutes from April 3, 2013 and July 10, 2013 and August 14, 2013.

Ms. Meghan Hoffman moved to approve the minutes of April 3, 2013, as drafted; Ms. Christine Devine seconded. No discussion. VOTE: 5-0-3 – Alessandri, Lagan and Rossi abstain.

Ms. Meghan Hoffman moved to approve the minutes of July 10, 2013, as drafted; Mr. Chris Lagan seconded. No discussion. VOTE: 5-0-3 – Alessandri, Hoffman and Kennedy abstain.

Ms. Meghan Hoffman moved to approve the minutes of August 14, 2013, as amended; Mr. Chris Lagan seconded. No discussion. VOTE: 5-0-3 – Alessandri, Hoffman and Kennedy abstain.

Request for Transfer – Fire Engine Repairs, \$10,000:

The Committee reviewed the following information: (1) Request for Transfer from the Finance Committee Reserve Fund, dated 9/04/2013, from Fire Chief Jeffrey Lynch; (2) Quote, dated 8/30/2013, from Bulldog Fire Apparatus for cab mounts, lettering and exhaust; and (3) Quote, dated 8/27/2013, from Bulldog Fire Apparatus for radiator repair.

Present: Jeffrey Lynch, Fire Chief; David D'Amico, Deputy Director, Department of Public Services.

Fire Chief Lynch briefly explained that the radiator in one of the engines was leaking and was taken to the garage for repair. Upon examination, other issues were discovered. He passed around photos of the repairs that are needed. He stated cracks were found in the cab mounts, and additional radiator and engine problems were found. The radiator is difficult to remove for repair, and Chief Lynch said that the leak will become worse and possibly fail while at a fire. The engine's exhaust system is also leaking, and will be worse by the winter. Chief Lynch explained that, while the truck was in for radiator work, it made sense to work on the exhaust system as well.

Mr. David D'Amico reported that he and the mechanics discussed options. Given the age of the truck (1990), it has a good history, is fairly reliable and the department should get another 4-5 years out of it.

Responding to a question from Mr. Frank Rossi, Chief Lynch stated they are going to try to find a replacement radiator or rebuild the existing one.

Chairman O'Neill expressed concern that this request is coming early in the fiscal season. Mr. D'Amico stated the engine is in the shop and not operable. We have authorized the work, and if not approved,

the department will just have to eat it. Brief discussion followed on other anticipated expenses that were built into the maintenance budget in the fire department.

Mr. Chris Lagan theorized that the request seems to meet the criteria for an expense that was not anticipated, was unbudgeted, and the work has to be done. Mr. Barry Schroeder expressed concern that if all the maintenance budget is not used by the end of the fiscal year, the remaining funds will fall to free cash and the Finance Committee has paid this up front. Chief Lynch responded that it would be nice to know more about how the overall budget looks and the possibility that the funds could be found elsewhere without requesting this transfer. Mr. D'Amico added that we have money in our respective budgets, but it is early in the year, and it is hard to say if there will be excess in the spring. Ms. Christine Devine agreed that the request meets established criteria, and cautioned that the Committee should not encourage departments to avoid making necessary purchases and asking for help if it is needed.

Ms. Christine Devine moved to approve the transfer from the Finance Committee Reserve Fund to Fire Vehicle Maintenance in the amount of \$10,000, as presented; Ms. Meghan Hoffman seconded. No further discussion. VOTE: 7-1-0 – Chairman O'Neill made it clear that he voted against it only because he would have liked to know if other funds were available.

Liaison Reports:

Mr. Frank Rossi reported briefly on the Gale Report, which is a study of all the recreational fields during which the consultants interviewed sports groups on their usage to develop a recommendation on current and projected needs. He distributed copies of several sheets of the report which is now posted on the Town website. Discussion followed on whether use of CPC funds can be used for turf fields, tennis courts, and a phasing approach over an eight-year period. Mr. Rossi suggested that Mr. Todd Alessandri attend some of the Park and Recreation meetings as this will likely be a hot topic in the months to come.

There were no other reports.

Chairman O'Neill reminded everyone of the Medway 300 Parade on September 21, noting that it will likely be a two-hour parade. He also reviewed recently Board of Selectmen activity and the contracts that were approved.

Brief discussion followed on whether the proposed casino would be on the Board of Selectmen agenda. It was noted that the matter will be going to Milford voters in November.

Next Meeting:

The next regular monthly meeting of the Finance Committee will be October 9 at 7:00 PM.

At 7:42 PM Mr. Neil Kennedy moved to adjourn; Ms. Meghan Hoffman seconded. No discussion. VOTE: 8-0-0.

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary