



Town of Medway
FINANCE COMMITTEE

155 Village Street
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Meeting Minutes – September 12, 2012
Sanford Hall, Town Hall
155 Village Street

Present: Jeff O’Neill, Chair; Kevin Dickie, Vice Chair; Members: Meghan Bernardo, Christine Devine, Neil Kennedy, Barry Schroeder and Jim Sheehan.

Absent: Chris Lagan, Clerk; Frank Rossi.

There being a quorum present, Chairman O’Neill called the meeting to order at 7:04 PM.

Introduction of New Members:

Chairman Jeff O’Neill introduced the new committee members, Meghan Bernardo and Barry Schroeder. Ms. Bernardo and Mr. Schroeder briefly indicated their backgrounds and interest in serving on the Finance Committee. Current committee members introduced themselves, noting how long they have been on the committee and their liaison assignments.

Workshop – Association of Town Finance Committees:

At this time, Chairman O’Neill announced the Association of Town Finance Committees’ 2012 Annual Meeting which will be held on Saturday, October 20. He encouraged the new members to attend, stating that it would give them a crash course in municipal finance. The registration fee would be reimbursed by the Finance Committee. Workshop information was included in meeting packets.

Discussion -- Fall Town Meeting Calendar:

The committee reviewed a DRAFT of the 2012 Fall Town Meeting Calendar.

The Finance Committee’s public hearing would be on Wednesday, October 24. Hopefully, the Board of Selectmen will deliver the warrant with sufficient time for the Finance Committee to review it.

Liaison Assignments:

Discussion followed on the different assignments, anticipated time commitment and number of meetings. The liaison assignments were finalized as follows:

- General Government (Board of Selectmen) – Jeff O’Neill; Kevin Dickie as backup
- Public Safety: Police and Fire – Jim Sheehan and Barry Schroeder
- Schools – Christine Devine and Neil Kennedy
- Health and Human Services – This encompasses three separate groups including the Board of Health and the Council on Aging; they meet individually -- Neil Kennedy; Frank Rossi as back-up
- Culture and Recreation: Parks, Medway Public Library and Camp Sunshine – Chris Lagan and Barry Schroeder
- ATM – booklet -- The Town Administrator has not made a decision on this yet.
- DPS – Chris Lagan and Frank Rossi
- Planning Board – Meghan Bernardo
- CPC –Christine Devine and Frank Rossi
- School Building Committee – Jeff O’Neill or person approved by BOS, then MSBA
- CIPC –Chris Lagan and Meghan Bernardo
- Economic Development Committee – Frank Rossi

Reports:

Clerk’s Report – As Mr. Chris Lagan, Clerk, was absent, Chairman O’Neill presented the Clerk’s report which had been emailed to members previously and included in meeting packets.

Chairman’s Report – Chairman O’Neill briefly reported on two meetings of the School Building Committee. The Middle School Repair Project is progressing ahead of schedule and under budget. In order to use up the funds, additional non-reimbursable items such as student lockers, painting in hallways and common areas, window blinds in some rooms and possibly repaving the parent drop-off area are being considered. It was noted that the amount appropriated by the Town must be kept as the ceiling amount on all expenditures. There was brief discussion on some things that could be included on the list of capital items from the Capital Improvements Planning Committee.

Chairman O’Neill stated he would send out his notes on the Board of Selectmen meeting from the previous evening, including the section from the Fire chief. With regard to Route 109, it was noted that the repair spots for the water main replacement will be patched as necessary, but the top surface on the road will happen next spring after the road has settled.

Liaison Reports:

Ms. Christine Devine briefly presented a brief report from the School Committee, noting that a joint meeting with the Board of Selectmen and the Finance Committee is targeted for some time in October.

Other Business:

The Committee reviewed draft minutes from August 8, 2012.

Ms. Christine Devine moved to approve the minutes of August 8, 2012, as amended; Mr. Neil Kennedy seconded. No further discussion. VOTE: 7-0-0.

At 7:35 PM Mr. Kevin Dickie moved to adjourn; Mr. Neil Kennedy seconded. No discussion. VOTE: 7-0-0.

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary