



Town of Medway
FINANCE COMMITTEE
155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved: Approved April 13, 2011

Meeting Minutes: March 9, 2011
Medway High School Library

Members Present: Chairman Eric Arbeene, Vice Chairman Martin Dietrich, Clerk, Chris Lagan and Members: Rondi Chapman, Kevin Dickie, Jeff O'Neil, Tony Pacholec, Frank Rossi, Jim Sheehan, and Administrative Assistant, Shirley Bliss.

Guest Present: Capital Improvement Committee Members: Chairman Tom Anderson, Jim Palladino, Jim Gillingham, Richard Briggs and Peter Sigrist. Town Administrator, Suzanne Kennedy, Deb Trindade, School Committee Chairman, and Veterans Committee Chairman Anthony Mastroianni

Call to Order: With a quorum being met, this meeting was called to order by Chairman Arbeene at: 7:09pm.

New Business:

Veteran's ETR: \$14,000.00 Tony Mastroianni

Mr. Mastroianni explained that at the March 7, 2011 the Board of Selectman signed off in agreement for his request for an emergency transfer of \$14,000. These funds are needed to continue to assist the Veteran's and their families thru the end of the fiscal year. Due to the economic climate, the request for assistance has risen steadily over the past few years. Their current budget of \$24,000 is just not enough to assist as needed and due as required by the State. Currently there is 6 active cases with an increase anticipated.

It was noted that Mr. Mastroianni will be retiring this June, after 40 years of service to the town.

A motion was made and unanimously passed to grant this ETR of \$14,000 to the Veteran's Commission.

Motion: Rondi Chapman Seconded: Martin Dietrich Vote: 9-0-0

**Suzanne Kennedy:
Network Engineer**

Ms. Kennedy introduced John Wayne . Mr. Wayne explained how to use the new Window's Live that has been set up for the Finance Committee. This will allow more documents to be stored and only people with the password has access. Password will be changed with each change of Finance Committee personnel.

Joint Meetings:

The Board of Selectman and the School Committee will meet first to discuss the School Budget and the Finance Committee is invited to observe. A Second meeting will be held between the Finance Committee and the School Committee with the Board of Selectman will observe. Each meeting will attempt to answer the budget questions that each Committee has; as well as give each Committee an understanding of the funding usages and where the monies come from. Both Committee's are asked to send their questions to the School Committee prior to the meetings, should research be needed for a proper answer. Ms. Kennedy will take the lead on setting up these meetings.

Capital Improvement Committee – FY12 Report Tom Anderson

Tom Anderson, Chairman of the CIPC reported that his Committee has gathered, and examined all 81 Capital request received totaling \$27.5 million and have come up with a list of recommended projects. It is the policy of the CIPC to recommend projects based upon the available funds; which are being freed up by paid off debt and in keeping with the BOS policy of bonding not to exceed 10% of the budget.

Each request received is scored in the following categories: impact on Town, Safety issue, regulation/compliance issue, greatest number of residences effected, immediate need.

The list for FY12 Capital Improvements is:

Road, Sidewalk and Bridge repairs	DPS	\$100,000
Replace firearms and associated equipment	Police	\$ 14,400
Repair Flashing at Memorial School	School	\$ 22,500
Fiber Metro Area Network –WAN Equipment	IT	\$ 95,000
Technology Equipment	IT	\$ 45,000
Replace Communication CTR Furnishings	Police	\$ 14,000
Corridor Ceiling Replacement – Burke	School	\$ 9,000
Replace 18 Passenger Bus – COA	COA	\$ 60,000

These expenses were also recommended but will be covered by Enterprise Funds:

Replace Water Mains – West Street and Main Street	Water	\$2,100,000
Replace Water Vehicle -	Water	\$ 65,000
Replace A-2 Ambulance	Fire/EMS	\$ 175,000

The CIPC's entire report is enclosed with these minutes.

Mr. Anderson gave this Committee a quick review of the CIPC's history. In the three (3) years of existence the CIPC has approved 6M dollars in improvements including 600 computers and other IT upgrades, road repairs, purchase of vehicles, school repairs, various studies, MUNIS system and a 911 system upgrade. Also current projects include: Town Hall roof replacement, playground equipment, Brentwood area water project.

Mr. Anderson stressed that available monies are scarce until FY'17, when a large amount of debt will be paid off.

Town's Annual Report:

Eric asked the Committee to begin to think about their liaison reports for the Town's Annual Report. A date will be given as soon as know.

School Committee - Deb Trindade, Chairman

Ms. Trindade gave a review of the Public Hearing that was held on March, 3, 2011. Currently the school's budget is \$553,576 over what the Board of Selectman would like it to be. She explained that the School Committee and the School Department are continuing to work on the budget but \$500,000 is a lot of money to cut. Currently they are anticipating a 5% cut in Federal funding and last year's ARRA money was the final year of this federal funding program. Ms. Trindade will work on setting up a date for the agreed upon joint Finance Committee and School Committee meeting to discuss this budget.

Clerk's Report:

Chris Lagan reported the following:

Reserves has a current balance of: \$86,000 with \$54,000 being spent to date.

Payroll Account balance: \$1109.41

Expenses balance: \$4,634.06

Liaison Reports:

Frank Rossi: Community Preservation Committee

Frank Reported that at the March 7th meeting the Thayer Homestead Committee reported that an RFQ is out for the design services for the rehab of the property.

Open Space reported that they are working on canoe access to the Charles as well as path markers for all of the paths around town.

Rondi Chapman and Chris Lagan: Medway Public Library

Regional Agreement, will not continue and will not be forced to continue.

Looking to use the funds for the Regional Agreement towards the promoting of the part time Library Director to full time. The BOS is still looking to make the regionalization work and have stated that they will not vote to increase the Libraries budget using the monies allocated for the regionalization (approx. \$60,000).

Liaison Reports (continued):

Jeff O'Neil - School Committee

Suggested if you get a chance watch the video of the public meeting, many parents in attendance and concerns addressed.

Copies of the complete school budget including who gets paid what and from what account should be ready around the 16th of March.

Chairman's Report:

Eric stated that no all departments have been heard from yet, but most are looking for large budgets.

Currently the budget is with the BOS, as soon as they are done with it, we will get our copies. After a discussion it was determined that the Finance Committee would like their budgets in hardcopy form. Denis Crowley, Chairman of the BOS will make copies of made for everyone.

Adjournment:

With no further business before this Committee a motion was made and unanimously passed to adjourn at: 9:50pm.

Motion: Rondi Chapman

Seconded: Martin Dietrich

Vote: 9-0-0