



Town of Medway  
**FINANCE COMMITTEE**  
155 Village Street  
Medway MA 02053

**Tel: (508) 533-3200**

**Fax: (508) 533-3201**

Approved: June 8, 2010

6-0-1 Abstained: Erica

Meeting Minutes: May 5, 2010  
Medway Town Hall, Sanford Hall

**Call to Order:** With a quorum being met Chairman Ellsworth called this meeting to order at: 7:10pm.

**Members Present:** Chairman Larry Ellsworth, Clerk Mark Brown, Member Rondi Chapman, Member Martin Dietrich, Member Paul Marble, Member Anthony Pacholec and Administrative Assistant Shirley Bliss.

**Guest Present:** Tom Holder, Director of DPS, Dave D'Amico, Deputy Director, DPS, Suzanne Kennedy, Town Administrator, and Carol Pratt, Town Accountant.

**Appointment:**

**Tom Holder, Director DPS**

Mr. Holder explained the FY 11 budget in respect to the allocation of labor costs and expenses. He explained that during the past 4 months he has spent time observing how this departments work and has realized that with the expectation that water and sewer will soon fall under his jurisdiction that the departments must work more efficiently and team like, leading to a change and division of the budgets more appropriately. The budget does include 2 new hires, these will take effect on or after July 1, 2010 and they will assist in making the department more effective and user friendly.

**Water Bills:** With the installation of the new water meters, which are expected to be up and running by this time next year; with all the meters installed by end of 2010. The new meters may see some households bill to be higher some as much as 12%. This is partially due to some meter were so old that they had slowed down and therefore not recording the amount of water actually used. With the increase in bills, there may be an increase in revenue, however that is still unknown. This new system will allow residents to actually keep tabs on their usage, if they chose to.

**Road Repair:** The Finance Committee was interested in knowing if with all the influx of funds from Free Cash, Chapter 90 and borrowing (approx \$854,043) does the Town and the DPs have the ability to handle the work load. Mr. D'Amico explained that not all of the funds would become available at the same time, giving the Town time to work on different pots of money at different times.

**Appointment:**

**Suzanne Kennedy, Carol Pratt:**

**Article 25:** ZBA change of wording. After hearing from Town Counsel it was agreed that this Article was not needed and therefore will be removed. ZBA Chairman Joe Musmanno will hold a discussion on this item at the meeting this evening and get back to the Town Administrator.

**Articles 8&9:** change in elderly work hours, but Town Counsel says that a Town Meeting vote is not necessary the Board of Selectman can make that change.

**Final Warrant:** will be ready by Thursday, May 13th and the charts and wording will be plain so the residents have no problem reading and understanding material. The book need to be at the printer during the week of May 17th.

**School Funds:** the explanation for the \$200,000 for the schools will be placed in several places throughout the Warrant for ease of understanding. Town Treasurer Carol Pratt has suggested to the Board of Selectman that the \$200,000 be placed in operational reserve to be used to cover the debit that will occur in the FY12. Mixing with operational funds means that the funds could be used for any reason, keeping them separate is important as the Town must show that the debt is self-sufficient. This should be the only year that this money is needed, as future savings will cover future costs. This Committee supports the idea of placing the funds in the Operational Reserve until the Fall TM when a motion will be made to move it to a special account that can only be touched to play the debt on the TRANE project.

**Healthcare:** This Committee had asked the Town Administrator to return with the number of healthcare enrollees: 488 is the number this includes active employees, retired employees and school employees.

**Computer Purchases:** This Committee would like the Town Administrator to find out how many computers are being purchased with the proposed \$420,000.

**Accounts Payable:**

**Gatehouse Media:** \$56.64

Costs of legal ads for Public Hearing held on April 28, 2010.

Motion to Pay: Mark Brown      Seconded: Jeff O'Neill      Vote: 7-0-0

**Warrant Committee Write Up Assignments:**

<b>Larry Ellsworth</b>	Finance Committee	<b>Health and Human</b>	<b>Services</b> Rondi Chapman
<b>Public Safety</b>	Martin Dietrich	<b>Culture/Arts</b>	Mark Brown
<b>Schools</b>	Paul Marble	<b>General Government</b>	Jeff O'Neill
<b>Public Works</b>	Tony Pacholec		

**Adjournment:**

With no further business before this Committee a motion was made and unanimously passed to adjourn at: 8:45pm.

Motion: Mark Brown      Seconded: Paul Martin      Vote: 7-0-0

