



Town of Medway  
**FINANCE COMMITTEE**  
155 Village Street  
Medway MA 02053

**Tel: (508) 533-3200**  
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Approved:

**Meeting Minutes: April 1, 2009**  
**Sanford Hall, Medway Town Hall**

**Call to Order:** With a quorum being met Chairman Faist called this meeting to order at: 7:04pm.

**Members Present:** Chairman Frank Faist, Vice Chairman Larry Ellsworth, Member Mark Brown, Member Eric Arbenne, Member Phyllis Cerel, Member Jeffrey DeVolder, Member Jan Fish, Member Paul Marble, and Administrative Assistant Shirley Bliss.

**Guests:** School Committee Members: Shelley Wieler, Stephen Dahl and Dawn Rice-Norton.

**New Business:**

**ETR: Tree Removal: \$8,000**

The BOS has requested this transfer to take care of a tree located on town property at One Milford Street is badly damaged, split down to the street, and in danger of falling onto private property needs to be removed immediately. The cost is high due to the size of the tree and the need for a crane to take it down. This request also includes the cost to repair the sidewalk. Balance in FinCom Reserve as of February 28<sup>th</sup>: \$79,021 minus \$30,000 for TRANE Review Committee leave a balance of; \$49,021. Upon paying this the new balance: \$41,021. Paul Marble motioned and Phyllis Cerel seconded and with a unanimous vote of 7-0-0 this ETR request was granted.

**Shaw Road:**

Currently there are approximately 12 trees on town land tipping into the river. The roots of these trees are pulling out portions of the road and impacting the ability to drive that road. Removal of these trees will require a crane, and possibly the moving of telephone wires, costs is estimated at \$4,800. DPS Director Dave D'Amico will come before this Committee requesting funds, as soon as an estimate is received.

**Adjournment:** With the time being 7:30pm; this meeting was adjourned to open the posted Public Meeting.

mtg mins 4-01-09

**Call to Order:** With the business of the Public Meeting complete, a motion was made to close this public meeting and return to the regularly scheduled meeting of the Finance Committee at 7:46pm.

**Meeting Schedule:**

The following dates were approved as the schedule for The Finance Committee for the remainder of the current fiscal year:

- April 29<sup>th</sup> Joint with School Committee
- May 2 Joint with Board of Selectman
- May 11<sup>th</sup> Special Town Meeting
- May 13 Public Meeting to discussion Annual Town Meeting Warrant Articles
- May 19<sup>th</sup> Town Election
- May 20<sup>th</sup> Finance Committee book to printer
- June 5<sup>th</sup> Finance Committee book to Post Office for mailing to town residents
- June 10<sup>th</sup> Monthly meeting of Finance Committee
- July 1<sup>st</sup> New members appointed to Committee

**Approval of meeting minutes;**

The following meeting minutes were approved as noted with unanimous 8-0-0 votes:

- January 14, 2009 Approved as presented
- January 22, 2009 Approved with noted amendments
- February 23, 2009 Approved with noted amendments
- February 24, 2009 Approved as presented
- March 11, 2009 Approved with noted amendments

The following meeting minutes were carried forward as member Jeff DeVolder requested that the portion on TRANE be re-written. Mr. DeVolder will rewrite and submit to Committee for approval.

February 11, 2009

**Warrant Articles:**

**Article One:**

Snow and Ice removal budget: \$345,000.

Slightly more than needed, but still could get snow. Any monies left will fall to free cash.

Motion: Jeff DeVolder      Seconded: Phyllis Cerel      Vote: 8-0-0

**Article Two:**

Transfer \$7,347 from Solid Waste Enterprise Fund.

Motion: Jan Fish      Seconded: Phyllis Cerel      Vote: 8-0-0

**Article Three:**

Transfer \$19,495 from Water Department Enterprise Fund

Motion: Phyllis Cerel      Seconded: Mark Brown      Vote: 8-0-0

**Article Four:**

Transfer \$24,000 from FY09 Board of Assessors' Salary Account.

Motion: Paul Marble      Seconded: Jan Fish      Vote: 8-0-0

**Article Five:**

Transfer \$4,620.48 from Board of Assessors' Salary Account to pay outstanding bills from a prior year. Bills are connected to the Coakley Building at the High School. Bills were received 60 days after the closing of the FY08 and now require TM vote to pay.

Motion: Paul Marble      Seconded: Jeff DeVolder      Vote: 8-0-0

**Article Six:**

Transfer \$8,192 from the Police Department Academy and Uniform Account. Cost is needed to fund training academy, physical and out-fitting new officer.

Motion: Paul Marble      Seconded: Jeff DeVolder      Vote: 8-0-0



**Article Seven:**

Transfer \$4,112.48 which is unexpended balance of Article 20 of the June 2009 ATM which was appropriated for the paving and improvements to Blueberry Hill Road.

Motion: Larry Ellsworth      Seconded: Jeff DeVolder      Vote: 8-0-0

**Article Eight:**

To see if the Town will appropriate dome certified Free Cash \$8,000 to be used to remove an unsafe tree on Milford Street.

Motion to Dismiss      Paul Marble      Seconded: Jan Fish      Vote: 8-0-0

**Article Nine:**

To see if the Town will vote to transfer available funds, or borrow sum for TRANE Us, Inc. energy management services.

School Committee Member, Shelley Wieler gave this Committee an update. The Consultant hired to review the current contract has been hired and has 3 weeks to complete her review and present her findings. She has done a site tour of the school. The review Committee has been meeting 2-3 times per week in an effort to get this settled in time to do the work this summer.

After a discussion a motion was made to hold off on a vote until a presentation has been done and a final dollar figure presented to this Committee.

Motion: Phyllis Cerel      Seconded: Larry Ellsworth      Vote 8-0-0

**Approval of Secretary's Time Sheet:**

Payment of \$536.86 was presented.

Time period: January 1, 2009 – March 31, 2009 Total Hours: 35.25

A motion was made to approve payroll payment of: \$536.86

Motion: Jan Fish      Seconded: Phyllis Cerel      Vote: 8-0-0

Salary Account Balance:

With the payment of the above current balance is: \$576.71

**Liaison and subcommittee updates:**

Phil: No report

Jeff: School Committee – Budget Sub-Committee:

1.6m coming in form of stimulus money, 50% to used for program improvements and 50% to stabilize programs, School Committee is looking for level funding from the Town, down .5 personnel; will consider taking on a portion of the IT Directors salary. Concerns: it school budget were to stay the same and grant money changes, Town would be left with the bill.

Jan: Planning Board:

Master Plan was presented, affordable housing project with 85% owner occupied, community vision is to have open space with town residents having access to.

Evergreen Cemetery, being refurbished; dates back to 1800's.

Wells: all wells in town are being looked at for additional capacity and restructuring. Studying possible problems down the road.

Eric: No report

Paul: 50 Winthrop Street is finally town owned and the public is free to go property.

Mark: No report

Phyllis: Organic Garden: has a lease with the town and rents for \$1.00 per year.

Hoping go cover crop this year. 20 full shares and 40 half share will be sold this year.

**Adjournment:** With no further business before this Committee Paul Marble motioned and Mark Brown seconded and with a unanimous vote of 8-0-0 this meeting was adjourned at: 9:00pm.