

Minutes of Finance Committee-Final

DATE: May 12, 2008

LOCATION: Medway High School Library
Medway, MA 02053

PRESENT: Robert Kenney, Frank Faist, Eric Arbeene, Paul Marble, Ned Myers, Jan Fish, Larry Ellsworth, Mark Brown, Phyllis Cerel, Phil Giangarra

ABSENT: Joy Smith Dahl

GUESTS: Barbara Durand

PURPOSE: Monthly meeting

Robert Kenney called the Finance Committee (Fin Com) meeting to order at 6:35pm.

Paul Marble and Mark Brown will be out of town for the STM and ATM.

Robert Kenney explained to the Committee that the election and voting were not properly posted. The Board of Selectmen and Town Administrator’s office is in the process of having the election and charter votes put under legislative review. This is in the hopes that the process moves swiftly and that there will be no need for a re-vote.

FinCom Budget Review

Larry Ellsworth requested that this be put out to the next meeting.

Review of meeting minutes for 2/13, 3/12, 3/15, 3/19, 3/26, 4/2, 4/3, 4/5, 4/9, 4/16

Motions were made on individual meeting minutes. Below are the list of people who made the motions and second. There were no discussions on any of them and all were in favor on each meetings minutes.

| <u>Meeting date</u> | <u>Motion by</u> | <u>Second by</u> |
|---------------------|------------------|------------------|
| 2/13 | Frank | Mark |
| 3/12 | Paul | Phyllis |
| 3/15 | Eric | Phyllis |
| 3/19 | Frank | Paul |
| 3/26 | Eric | Jan |
| 4/2 | Jan | Frank |
| 4/3 | Paul | Ned |
| 4/5 | Frank | Jan |
| 4/9 | Jan | Ned |
| 4/16 | Paul | Eric |

Review of Secretary’s time sheets and vote on pay

Timesheets were presented for 12.5 hours at \$12.52 per hour totally \$156.50. Also a reimbursement voucher was submitted for VHS cartridges for \$18.98. Motion by Frank to accept and pay, second by Larry, no discussion, all were in favor.

Printer bill for Town Meeting Warrant Book

Motion to approve the printer bill for \$2828.20 by Phil, second by Frank, discussion: this is under budget and does not include the postage or mailing. All in favor. Frank pointed out that the bulk rate

mailing and the newsprint paper saved a substantial amount of money this year. It has been confirmed that FinCom purchased the permit and it continues to be purchased each year. One year FinCom overpaid by \$40.00 leaving a continual credit on the account for \$40.00.

ETR of \$5,623.09 from a few months ago

Barbara Durand explained that there would be a STM article number 11 to fund this ETR. Since first presented the amount of money has increased to close to \$11,000.00 in unpaid overtime, but combined with police and fire.

Charter and open committee positions

Robert explained assuming the Charter passes through the legislative review this committee will reduce from 12 members to 9 members. Also explained there will be a formal interview process with the Town Moderator and Chairman of Board of Selectmen making the selections. Robert asked for members who were interested. Those were: Larry, Phyllis, Jan, Phil, Eric, Paul, Mark. Robert and Frank explained they would not be seeking another term. Wendy will confirm with Joy her desire and forward the names to the Town Administrator's office.

Paul Marble asked if meeting time could be put aside for recommendations to be made for the budget process going forward. Members are asked to bring such recommendations to the June 11, 2008 meeting to discuss.

FinCom next meeting will be Tuesday May 20, 2008 7:00pm at Sanford Hall.

FinCom will meet at 6:00pm on June 2, 2008 at the HS Library, which has been reserved. This is prior to the STM and ATM which will begin at 7:00pm at the HS auditorium.

Next regular meeting will take place on Wednesday June 11, 2008 at 7:00pm at Sanford Hall.

Motion to adjourn at 7:10pm by Phil, second by Jan; no discussion, all in favor, motion carries.

Respectfully submitted,
Wendy Harrington
Finance Committee Secretary