



Town of Medway

## FINANCE COMMITTEE

155 Village Street  
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

### Minutes of Finance Committee-Final Version

**DATE:** October 4, 2007

**LOCATION:** Medway High School, Library  
Summer Street  
Medway, MA 02053

**PRESENT:** Frank Faist, Joy Smith Dahl, Phil Giangarra, Phyllis Cerel, Larry Ellsworth, Rob Kenney, Ned Myers

**ABSENT:** Steven Chilinski,

**GUESTS:** Dave D'Amico, Suzanne Kennedy

**PURPOSE:** Funding for Demolition and Removal of Medway Middle School Bleachers

**Rob Kenney called the Finance Committee (Fin Com) Meeting to order at 7:17 p.m. at the Medway High School Library.**

**Rob requested approval of the September 26th Fin Com Meeting Minutes.**

Joy noted a change needed to page 1; changing co-chairperson to vice-chairperson.

Joy answered the question regarding the current by-laws dictating the Board of Selectmen) BOS appoints new Fin Com members and the BOS, Town Moderator and Chair of the committee requiring new member was suggested by the Government Study Committee.

**Joy made a motion to approve the September 26th Fin Com Meeting Minutes as amended. Phil seconded the motion and it was approved by all present except Ned Myers abstained as he was not present at that meeting.**

Rob requested that Dave D'Amico then present the Medway Middle School bleacher project.

Dave presented the following:

- The Middle School field maintenance was taken over by the Park & Recreation(Rec) department 2 years ago
- Prior to that, this land was under the management of the School Department
- Town Counsel has deemed the bleachers a town liability and they have been cordoned off with police yellow tape

- The Park & Rec wanted the School Department to share in the cost of the demolition and removal of these bleachers as they only have had the responsibility for this area for the past two years
- The School Department refused to share in the cost of this project
- The Park & Rec is willing to provide \$1500 for this project and are requesting \$4500 to be funded out of the Fin Com Reserve
- The final costs are not determined at this point in time but Dave and the Park & Rec feel that this should be enough to cover this project
- Bill Fisher-Board of Health has determined:
  - American Waste will pay the Town for the steel for recycling
  - Local farmers will take any wood that is in acceptable condition
- Dave estimates that one dumpster load should be left over at a cost of \$600
- Tri-County Vocational has quoted \$2800 for the demolition and surveyed the site today
- Prior to the demolition, an electrician will need to turn off the power
- The plan is for the Department of Public Services (DPS) over the winter to pull out the cement foundations and work out a price with either LaRousa or Bevilacqua to haul it away
- The Parks Commission gave a verbal go ahead but will need to meet formally to declare their decision

Suzanne stated:

- She will not be contacting Tri County Vocational regarding bonding as they have done other Town projects in the past and this was not an issue.
- Tri County wants to start tomorrow
- \$4500 is a comfortable number as the exact cost is not known at this time

Suzanne announced that Lt. Alan Tingley has been appointed as the new Chief of Police as Chief Saleski will be off the payroll effective October 13<sup>th</sup>.

Fin Com members, Suzanne and Dave decided:

- The Fin Com would vote on this amount as a NOT TO EXCEED.
- If Dave anticipated going over this amount, he would have to come before the Fin Com for further discussion and approvals
- Dave agreed to pay the funds out of the Park's budget and once the final amount spent is determined, will come before the Fin Com to vote to transfer this amount from the Fin Com Reserve to the Parks budget

Joy asked if there were any other issues between the Parks and the Schools that require formal clarification regarding who is responsible for the maintenance.

Dave stated that Park & Rec is responsible for the irrigation system and he is unaware of any other unclear responsibilities between Parks and Schools.

**Rob requested a vote to authorize up to \$4500 to be transferred from the Fin Com Reserve to the Park & Rec budget for the demolition and removal of the Middle School bleachers noting the actual vote of the actual amount will occur once actual costs of the project are determined and bills are paid.**

**Joy made a motion for the Fin Com to authorize up to \$4500 to be transferred from the Fin Com Reserve to the Park & Rec budget for the demolition and removal of the Middle School bleachers. Phil seconded the motion and it was approved by all present.**

Rob requested that the next Fin Com meeting be moved to October 17<sup>th</sup> and all members agreed.

Dave stated that the new Town Website was up and requested a Fin Com representative to be responsible for the Fin Com's portion of the website.

Rob stated that Liz would be the representative with Joy and Phyllis as backup.

**New Action Items:**

1. Suzanne to speak with the auditor regarding this conflict of minimum number of years to qualify as a "Capital Expenditure".
2. Suzanne will remind the Board of Selectman(BOS) at their next meeting on 10-5-2007 that they must appoint 5 members to the CIPC
3. Suzanne will e-mail the CIPC document to Liz Langley who will then distribute to the Fin Com members once the conflict in #1 above is clarified.

**Rob requested a motion to end the Fin Com meeting.**

**Ned motioned to end the Fin Com meeting at 8:20 p.m. The motion was seconded by Phyllis and approved by all present.**

Respectfully submitted,

Liz Langley  
Finance Committee Secretary