

Medway Design Review Committee  
155 Village St, Medway, MA 02053  
508-533-3291  
Design Review Committee

February 3, 2014 @ 7 pm

Approved February 10, 2014

**Members in attendance:** Matt Buckley, Julie Fallon, Karyl Spiller Walsh, Rachel Walsh, Bruce Hamblin

**Absent with notice:** Mary Weafer, Rod Macleod

**Absent without notice:**

**Nonmembers present:**

**Applicants present:** Dan Hooper

**Location:** Medway Library

#### **Call to order**

- With a quorum, this meeting was called to order at 7:10 pm. *Snow conditions affected arrival times and ability for some members, as well as recording secretary Jill Morley, to attend.*

#### **Minutes**

- Previous meetings minutes will be reviewed at the next DRC meeting due to the absence of Jill Morley

#### **A/V Compliance**

- Matt received an email from Allison Potter prior to the meeting, regarding moving future DRC meetings to one of two locations in town equipped with A/V facilities in order to record meetings. DRC discussed using a digital recorder at the current meeting space at the Library.

#### **Continued Discussion; Planning Board Joint Meeting Discussion- Bullet List**

- DRC further discussed and refined bullet points to be discussed at Planning Board / DRC joint meeting, including: Site plan briefing, Communication/logistics at PB meetings, Signage application Process, and Municipal Projects
- Julie Fallon to finalize/compose list of talking/bullet points

#### **Thayer Project Signage Discussion with Dan Hooper**

Dan Hooper presented materials/ideas regarding signage for The Thayer Project. There was further discussion regarding the name for the event facility, including the idea of simply calling it “Thayer” with perhaps some secondary language on the sign to further describe the facility such as the words “event hall and gardens”, or similar.

Dan submitted some ideas for signage featuring the silhouette of a Beech Tree, similar to that of the tree located at the Thayer Property. Ideas were discussed such as having an actual image of the tree, or using a simplified graphic version like the one presented. Julie Fallon worked on the computer to adjust the layout of the image that was presented, and creating a square format for the sign/logo. Matt Buckley suggested the possibility that it be made of modern-style materials such as aluminum. A carved-style sign was also discussed. Possible colors for the sign were discussed. Dan will take some of these ideas to the Thayer steering committee meeting for further discussion, and return to a future DRC meeting.

Color schemes of the interior of the event hall were discussed. Taupe and red were two colors that are currently planned for the space. DRC suggested reviewing these choices as they could possibly be too dark, Dan said that a bank of windows will allow ample light to help to offset this effect.

### **Next Meeting**

- A special meeting will be held Monday February 10<sup>th</sup>, in order to accommodate a review for a new tenant at Gould's Plaza. A request had been made by Mr. Gould today to present their signage application at this meeting, which could not be granted due to public meeting rules/48hr notice.

### **Adjournment**

- The meeting was adjourned at 9:05 pm.

Minutes respectfully submitted by,

Rachel Walsh  
Corresponding Sceretary