



**Town of Medway
Design Review Committee**

COMMITTEE MEETING MINUTES

September 9, 2013

Town of Medway Public Library, 16 High Street

Members:

	Present	Absent		Present	Absent
Matthew Buckley, Chair	X		Rod MacLeod		X
Julie Fallon, Vice Chair		X	Karyl Spiller-Walsh	X	
Richard DiIulio	X		Mary Weafer	X	
Bruce Hamblin		X			
Rachel Walsh		X			

Also Present:

Ashley McQuade, Recording Secretary

Approved September 23, 2013

I. Called to Order at 7:09 P.M.

II. Site Review Design: Cumberland Farms, 38 Summer Street – The meeting was cancelled and design documents requested by Mr. Buckley were not received in a timely manner prior to the meeting. Bylaw issues were raised at the previous meeting regarding the canopy. Those topics, including rock outcroppings and traffic will be addressed at the next scheduled meeting.

III. Bylaw Items – Ms. Spiller-Walsh suggested elements for Medway Shopping Center, including changing the bylaws to include such things as architectural drawings. Mr. Buckley addressed that there are still issues to discuss regarding the use of LED lighting throughout town and also wording of general bylaws to react to and define use of new designs and materials.

IV. New Images for Town Website – the IT department has reached out requesting new photos to update the town website, and the Committee discussed possible options including a collage of mills, parades, waterfalls, antique photos, schools, building renderings, and community events.

V. ID possible violations to Medway sign regulations – Medway Cafe and Gaetano’s (Gould Plaza) are both in violation of town sign regulations and need to be addressed. Mr. Buckley will contact John Emidy regarding the violations prior to the next scheduled meeting.

VI. Ms. Spiller-Walsh motioned to adjourn, Mr. Buckley seconded, and the meeting was adjourned at 8:15 p.m.

Approved October 7, 2013

