

Medway Design Review Committee
155 Village St, Medway, MA 02053
508-533-3291

Design Review Committee
March 18, 2013 @ 7 pm

Approved April 1, 2013

Members in attendance: Matt Buckley, Rod Macleod, Karyl Spiller Walsh, Rachel Walsh, Mary Weafer, Bruce Hamblin

Absent with notice:

Absent without notice: Julie Fallon

Nonmembers present: Richard DiIulio

Location: Medway Public Library

Call to order

- With a quorum, this meeting was called to order at 7:00 pm

Minutes

- With amendments, the minutes from February 4, February 20, and February 25, 2013 were approved.

Discussion, Annual Report

- DRC discussed preparing their 2012 annual report. A list of the different projects, signs, discussion with applicants will be included. In addition to what they accomplished this year, they will also include their goals for the upcoming year. The budget will be included in the report. Types of illumination and signage bylaws will also be included.
- Goals and projects for the upcoming year include: a municipal signage plan, the committee's involvement in more municipal projects, better communications between town committees, a review open system between boards, how to better site possible violations, stopping inadequate screening, Sanford Street Bridge, and Choate Park Bridge

Discussion, Violations

- DRC will be working more with Mr. John Emidy.
- Possible violations were discussed. DRC will send this list of violations to Mr. Emidy.

Updates, Tri Valley

- Karyl thinks that communication to the applicant about the committee's concern that they have not seen any elevations of the wall needs to be addressed. It is impossible to buffer 30 feet of a vertical wall. DRC all agreed that they need to see elevation and meet with the applicant again.

- Karyl asked what height it would be possible to buffer and make it work. Rachel thinks 15 feet, Karyl thinks 10 feet. Mary thinks that even 10 feet seems really high.
- Karyl read the purpose of site plan and approval from the bylaws. Tri valley does not meet any of these guidelines.
- Rod will create elevations to depict what they think the wall will look like.
- Karyl thinks a communication from DRC should be submitted to the planning board.
- DRC will present a letter to Planning Board to include the bylaws they feel the site is not following.

Next Meeting

- Next meeting will be April 1, 2013

Adjournment

- Meeting was adjourned at 9:26 pm

Minutes respectfully submitted by,

Jillian Morley