

Medway Design Review Committee  
155 Village St, Medway, MA 02053  
508-533-3291

Design Review Committee  
April 1, 2013 @ 7pm

Approved April 22, 2013

**Members in attendance:** Matt Buckley, Julie Fallon, Rod Macleod, Mary Weafer

**Absent with notice:** Karyl Spiller Walsh, Rachel Walsh

**Absent without notice:** Bruce Hamblin

**Nonmembers present:** Richard DiIulio, Dan Hooper

**Location:** Medway Public Library

#### **Call to order**

- With a quorum, this meeting was called to order at 7:00 pm.

#### **Minutes**

- With amendments, the minutes from March 4 and March 25, 2013 were approved. As written, the minutes from March 18, 2013 were approved.

#### **Discussion, Tri Valley Commons**

- Matt spoke about the Planning Board Meeting he attended for the Tri Valley Commons where he showed the committee versions of the elevations of the retaining wall.
- Rod showed new color elevations of the retaining wall he came up with.
- DRC looked at the elevations of the buildings.
- Richard talked about the Business Council meeting he attended with Tri Valley. The retaining wall was briefly discussed at that meeting.
- DRC will work on a letter to the planning board.
- Applicant needs to come before DRC again to talk about the architecture and buildings.

#### **Discussion, Medway Youth Baseball Signage**

- Medway Youth Baseball is putting up temporary signs at the ball fields. There is an exemption to the bylaw for temporary signs. These have to be taken down 14 days after the seasons ends. Supporting profit organizations signs are being put up at the ball fields (sponsoring signs)
- Baseball league looking to hang up signs for all year signs.
- Permanent signs are not addressed. There is a process to hang up permanent signage and the approving authority would be the Board of Selectman.
- Matt suggested a “wall of honor” with slots to put sponsors names.
- If they plan on doing additional signs, DRC wants them to come before committee.

**Other Discussions**

- Construction temporary signs were discussed. Mr. Hooper suggested that the committee come up with a policy in regards to construction signs.
- Roles and responsibilities of the secretary were discussed. Julie is going to write up the DRC process and their responsibilities.

**Next Meeting**

- The next meeting will be April 22, 2013

**Adjournment**

- Meeting was adjourned at 8:57 pm

Minutes respectfully submitted by,

Jillian Morley