

Medway Design Review Committee  
155 Village Street, Medway, MA 02053  
508-533-3291

**DESIGN REVIEW COMMITTEE March 5, 2012**

**Attendance:** Matt Buckley, Julie Fallon, Dan Hooper, Rod MacLeod, Karyl Spiller-Walsh, Rachel Walsh, Mary Weafer

**Location:** Medway Public Library Conference Room

**Notes:**

- 2/27 meeting minutes reviewed & approved
- Dan and Matt are in the process of finalizing a letter to appropriate town members for DRC to participate in new design template of website
- Rod sat in as a potential DRC member

**Design Review, Lawrence Waste Services Site Plan, 49 Alder Street, Jim & Keith Lawrence, Luane Perry of Group7 Design, Peter Lavoie Civil Engineer of Guerriere & Halnon, Inc.**

- Building to be located in the 495 Business Park, set back adjacent to Verizon and rt. 495
- Office space to be 2400 sqft and garage to be 5000 sqft
- Parking will be located in front of the building
- 85' of trees will be cleared out in between the front of the building and street
- Karyl suggested keeping some of the larger trees in front to create a buffer
- Outside dumpsters will be enclosed with a screened fence, not visible from the street
- No signage has been designed yet. Owner is unsure of material and look of the sign
- DRC suggested to Jim and Keith to come back when they are ready for the front signage, before design, to brainstorm ideas
- 4' x 15' area is reserved above the entrance door for signage, owner has decided not to have signage there because it will not be seen from the street
- Rachel suggested having a window applique on glass doors with company name/logo
- Rachel asked about having skylights in the garage area, since there are just small windows on garage doors, to save on energy costs and allow light in
- Owner said energy will get lost if there were skylights, the roof R rating will change
- Dan suggested having a clearstory for more natural light

**Action**

- Rachel to write LOR for Lawrence Waste Services Site Plan

**Adjournment**

At 9:00 p.m., it was moved by Matt and seconded by Julie to adjourn. All in favor

Minutes respectfully submitted by Mary Weafer