

November 4, 2003

Approved
5/1/04

Present: Barbara Maffeo, Chairperson; Grace Hoag, Priscilla Howker, Ginny Hochella, Wendy Rowe and Iyawata Schneider

Barbara Maffeo opened the meeting at 3:13 PM. The secretary's report was read.

The following corrections were made to the minutes of 10/28/03

The spelling of Missy 's last name was corrected to DZICZEK. A comma will follow the word dziczek.

Re Treasurer's report of 10/28/03 the following statement will be added to the minutes: Made in the Shade was paid twice \$300. They wrote void on the second check and returned it to us. As a result, other procedures needed to be done by the town accountant's office to credit our credit. To date, no credit has been made. Wendy Rowe will follow up on this problem.

Wendy Rowe made a motion to accept the secretary's report. Second made by Ginny Hochella.

Barbara Maffeo reported that the Council on Aging preferences for programs were Creative Writing and Lisa Manning and friends.

Iyawata Schneider reported that she called the Brockton Symphony contact number numerous times and sent email to discuss the unsigned application. She also left a telephone message to Two Gals whose application was left unsigned. No new applications were received from either applicant.

We had an election of officers for the upcoming year. Results as follows: Chairperson: Barbara Maffeo Secretary: Iyawata Schneider and Treasurer Wendy Rowe.

Grace Hoag will continue with publicity.

Treasurer's Report:

In the summer of 2002 Made in the Shade was sent a duplicate check. It was sent back in September 2002. In October 2002, the treasurer entered this receipt in the Medway town books. On Nov 25, 2002 Wendy Rowe was told that a redeposit had been made in account of MCC; but it would not show up for the accountant to make a ledger entry unless a form(budget reconciliation form) was completed. Wendy filled out a budget reconciliation form on 5/24/03. It was submitted to the accountant's office. MCC is still waiting for the outcome. The delay is said to be because the

books for 2002 are still open. Wendy Rowe will continue to follow-up on this issue.

Iyawata Schneider made a motion to accept the Treasurer's report. Second was made by Priscilla Howker.

A motion was made to pass each of the accepted applications for the 2004 grant cycle. The motions were made by Barbara Maffeo. Priscilla Howker seconded the motions. All members voted in favor. (See attached list of Rejected applications and Accepted Applications.)

It was decided that the rejection letters would go out by November 15, 2003. Iyawata will gather the materials and contact Barbara Maffeo to sign the letters. The letters will be mailed from the Town Hall Medway.

Since we are finished with the grant discussion, Iyawata Schneider will cancel the posted meeting for Nov 12th with the Town Clerk's office and Barbara Maffeo will cancel the room reservation for the Medway Library Conference Room.

At 435 PM, Wendy Rowe made a motion to adjourn the meeting. The second was made by Priscilla Howker.

Applications Not Funded for the 2004 Grant Cycle

**#1 Brockton Symphony
#3 Davidson and Freeman
#5 Mass Audubon Society
#7 Medway Integrated Pre School
#10 Todd Mack
#12 Michael Myers
#13 John Porcino
\#15 Alan Sirvent
#17 Bob and Idy Thomas
#18 Ed Wirt
19 Henry Lappan**

The reason for no funding was greater local benefit of other applications.

Funded Applications

**#2 Claflin Hill \$100
#4 Medway Friends of the Library \$200
#6 Medway Council on Aging \$200
#8 Medway Library \$200
#9 Medway Library \$300
#11 Lisa Manning and Friends \$280
#14 Project Concern \$ 300
#16 So.Mass Comm Concert Band \$400**