



MEDWAY CONSERVATION COMMISSION MEETING
Sanford Hall, Town Hall
155 Village Street, Medway, MA 02053
7:30 P.M.
Minutes
March 26th, 2015

The Medway Conservation Commission (CONCOM) held its regularly scheduled meeting on March 26th, 2015 at Sanford Hall. In attendance were members Dave Travalini, Ken McKay, Tony Biocchi, Scott Salvucci, Conservation Commission Agent Bridget Graziano, and Sreelatha Allam, Night Board Secretary

- Call to order at 7:33P.M.
- Conservation Commission Chairman, Mr. Travalini asked the members of the board if there are any additional items to be added to the agenda.

Approval of Meeting Minutes- 2/26/2015, 3/12/2015-

Motion made by Mr. Travalini to approve the minutes from 2/26/2015 CONCOM meeting as amended, seconded by Mr. McKay. Mr. Biocchi abstained.

Motion made by Mr. Travalini to approve the minutes from 3/12/2015 CONCOM meeting as amended, seconded by Mr. Biocchi. Unanimous.

27 Jayar Road- Request for Certificate of Compliance for (DEP # 216-0732) - addition to commercial building-

Present at the meeting is Mr. John Solari, the owner of 27 Jayar Road. CONCOM Agent, Ms. Graziano conducted a site visit and met with Mr. Solari outside of the site. The existing building is originally a commercial building. The proposal is to make an addition to the existing building as shown in the as-built plan. The existing Order of Conditions is minimal and does not have any specific special conditions. The length and width of the proposed building and its distance from the wetlands were examined by the Agent. The distance from the wetland to the building is a difference of one foot as indicated in the proposed plan. The width of the proposed addition is 1 ½ feet wider than what was proposed.

Motion made by Mr. Travalini to issue the Certificate of Compliance for 27 Jayar Road (DEP # 216-0732), seconded by Mr. McKay. Unanimous.

Public Hearings

Continued Notice of Intent- Winthrop Street, Woodland Street, Map 15 Lot 19, Map 15, Lot 1, Map 8 Lot 19, Map 9 Lot 58, Map 8 Lot 16, Map 19 Lot 005, Map 14 Lot 5 (DEP# 216-841) – Proposal to review wetlands delineation line-

Mr. Travalini opened the hearing. A motion was made by Mr. Travalini to continue (DEP# 216-841) to the April 23, 2015 meeting at 8:15, seconded by Mr. McKay. Unanimous.

Notice of Intent –Kelly Street Map 49 Lot 32 (DEP # 216-0846) – Proposal to construct a single family dwelling with associated septic system and utilities, landscaping, and driveway that crosses a wetland resources (box culvert)-

Mr. Travalini opened the hearing.

The proponent sent a letter to the Agent requesting the item to be continued.

Motion made by Mr. Travalini to continue Kelly Street Lot 32 (DEP# 216-0846) to April 9, 2015 meeting at 7:45 P.M., seconded by Mr. Biocchi. Unanimous.

Discussions

Discussion #1 – Interview Candidate for open Conservation Commission seat

Mr. Brian Snow was present to meet with the CONCOM members to interview as a candidate for the open Conservation Commission Seat. Mr. Travalini stated that Medway Board of Selectman requested CONCOM to interview Mr. Snow. Mr. Snow served on the Commission as vice- chair for approximately ten years. Members asked Ms. Graziano to send a letter to the Board of Selectman about the Commission's approval to appoint Mr. Snow as a CONCOM member.

Motion made by Mr. Travalini to inform the Board of Selectman to appoint Mr. Brian Snow to the Conservation Commission, seconded by Mr. McKay. Unanimous.

Discussion#2- Millstone Conservation Restriction Review and Vote to accept-

CONCOM members looked at the final restriction review document for the Millstone Development. Ms. Graziano stated that the draft document was presented to the Commission earlier. Comments from the Commission were addressed by Medway town counsel Barbara. The attorney of the Millstone Development also went over the comments. Ms. Graziano requested CONCOM members to sign the final version of the document. The CONCOM will oversee the Conservation restriction of the Millstone Development.

Motion made by Mr. Travalini to accept the Millstone Conservation Restriction Review, seconded by Mr. Biocchi. Unanimous.

Discussion#3- Review of submission to Mass Housing for site eligibility for a G.L. c. 40B project (Winthrop Street) comments due April 10, 2015

Ms. Graziano talked about a letter/ email (copy provided in the member packet) from Ms. Stephanie A. Mercandetti, Director, Community and Economic Development, Town of Medway. The letter states that an application has been submitted by Timber Crest LLC, to Mass Housing for site eligibility for a G.L.c. 40B project. Mass Housing needs to understand the project eligibility before making a determination. Town of Medway has 30 days to comment on the site eligibility application after the formal notification from Mass Housing is received. As part of the process, Ms. Mercandetti is reaching out to the various commissions for their feedback. Mr. Travalini stated that CONCOM needs more information (location of vernal pools, no site visit made yet) to comment. The Agent will draft a response letter with the changes discussed at the meeting.

Discussion #4- Increase Agent Hours for additional work (4) hours from WPA funds

The Agent discussed the need to add approximately four hours per week to the existing work hours. Mr. Travalini asked the members if there was concurrence for such an increase. It was agreed by the Commission that Ms. Graziano will draft a letter to the Town of Medway requesting to increase the number of working hours of the Agent by approximately four hours per week on an as- need basis.

David Travalini Comments of the fee structure

Mr. Travalini stated that the rules and regulations of the CONCOM by-laws have to be revisited. He talked about making changes in the post construction instructions stating that a SWPPP plan be required for area greater than an acre. For a Notice of Intent, \$75 towards the administration fee should be made as a requirement. Mr. Travalini and Mr. Biocchi asked Ms. Graziano to check with the Town Counsel if such a charge is allowed.

Agent Report

Site Visit to 39 Alder Street Compliant of Odor

The BOH Agent received a complaint from 39 Alder Street about a strange odor and notified the CONCOM Agent. Ms. Graziano made a visit to the area. She stated the odor might be catch basin decomposition. There is an earlier report with a mention about wetland decomposition. There was discussion if the odor is from an improper sewer connection, abandoned cesspool or if it's associated with any septic system. Ms. Graziano mentioned that there is beaver activity in the area. Members asked Ms. Graziano to follow up on the issue and keep the Commission informed.

General Notice of Intent (GNOI) work with DPS-

CONCOM Agent, Ms. Graziano presented the draft General Notice of Intent to CONCOM member Mr. Travalini. She stated that DPS Director, Mr. Tom Holder will file a Notice of Intent that describes the work that DPS will conduct around wetlands in the town of Medway as a routine activity. Under this agreement, Mr. Holder will notify the Agent about the type of activity (such as tree trimming) and Ms. Graziano will confirm if the activity falls under the purview of the activities in the general order of conditions. A separate Notice of Intent will be filed with the Commission for a specific activity such as replacing a culvert. Mr. Travalini stated that he will go over the draft.

**Motion made by Mr. Travalini to adjourn the meeting, seconded by Mr. Biocchi @ 8:50 P.M.
Unanimous.**

Respectfully submitted,

Sreelatha Allam
Minutes Clerk

Documents Presented at the March 26, 2015 Public Meeting

All documents shall be kept in the Conservation Commission Office files

27 Jayar Road –

- WPA Form 8A – Request for Certificate of Compliance
- Copy of the as-built plan
- WPA Form 5- Order of Conditions
- Copy of the plot plan

Public Hearings-

Notice of Intent –Kelly Street Map 49 Lot 32 (DEP # 216-0846) – Proposal to construct a single family dwelling with associated septic system and utilities, landscaping, and driveway that crosses a wetland resources (box culvert)-

- Application Summary
- Copy of the Notice of Intent
- Copy of the Conservation Plan

Discussion #1 – Interview Candidate for open Conservation Commission seat-

- Copy of the email from Mr. Snow to the Board of Selectman
- Copy of the resume

Discussion#2- Millstone Conservation Restriction Review and Vote to accept-

- Copy of the Conservation Restriction document

Discussion#3- Review of submission to Mass Housing for site eligibility for a G.L. c. 40B project (Winthrop Street)-

- Copy of the email from Ms. Stephanie Mercandetti, Director of Community and Economic Development
- Copy of the GIS map of Timber Crest Estates