**Town of Medway**

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**Conservation Commission Meeting**

**MEETING MINUTES**

January 16, 2014 at 7:30 p.m.

Sanford Hall – 155 Village Street, Medway Town Hall

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**Present:**

Jennifer Bosselman

Dave Travalini

Tony Biocchi

Ken McKay

Patty Barry - Conservation Commission Agent

**Also present:**

Geoffrey Howie - Greenman-Pendersen, Inc.

Martha Nover

Henry Nover

Sean Boyd - Gale Associates

Tom Holden - Medway DPS

Glenn Trindade - Board of Selectman

Kathleen Hickey

Ashley McQuade - Recording Secretary

**Mr. Travalini called the meeting to order at 7:35 p.m.**

1. Approval of minutes **– Ms. Bosselman motioned to accept the December 5, 2013 and December 19, 2013 meeting minutes, Mr. Travalini seconded, and the motion was unanimously approved.**
2. **Discussion –**
   1. Proposed DPS Route 109 Expansion Project – Holliston St to Milford St. **–** Mr. Holden gave an overview of the project in an attempt to determine wetland conservation on this project. Mr. Howie also discussed Mass DOT standards and reviewed the new traffic signals, including the new signal going in at corner of Winthrop and Evergreen, as well as one in front of the Medway Shopping Center (MSC). Street lighting and streetscape/landscaping have also been selected by the Rte. 109 Project Commission. A 75% design submission and a Notice of Intent are also being prepared for review by Mass. DOT. Mr. Travalini expressed that any landscaping near the Chicken Brook area should not be invasive that could potentially grow into the wetlands. Regarding drainage in that area, not much will change or need to be changed. With respect to storm water, by wetland regulations the maximum standards must be met and the drainage system that currently exists there will be replaced with new deep sunk catch basins. The Commission also reviewed a copy of the assessors map regarding storm water drainage.
   2. Proposed DPS High School Field Development – 88 Summer Street **–** the first project out the master plan is construction of a brand new field on the property off Adams Street, as well as a walking trail from the high school to Chote Park that would tie in with the existing trail network. Mr. Boyd presented an overview of the high-school multi-purpose rectangular fields, as well as some wetland resource area that have been flagged on the property by David Gordon. The biggest challenge with these projects is the topography of the area, and the steep drop-off near the wetland resource area. By buying all the material at once for replacing turf on all fields, the Town can save roughly 20% of costs. Once a topographic survey is done, Mr. Boyd will be able to determine which structures (retaining walls, etc.) will benefit the area the most. In connection with a trail network, Ms. Barry has put in a $5,000.00 request to the Conservation Commission for the hiring of a consultant for a preview of all the trails in town, and how to assess and connect them for usage. The Commission discussed at length the interest in developing trails and the need for land management/open space committee.
   3. Enforcement – 2 Little Tree Road **–** Ms. Barry presented the issues of the pump failing on that street, and the homeowners diverting raw sewage directly into a water catch basin, which overflows into a retention pond. However, the town is unsure as to how much sewage was pumped out and for how long. After examining bylaws and regulations, the fine for this type of violation is only $50.00, and the Commission is in agreement that costs of cleaning the area should be paid for by the homeowners beyond the fine. However, there is now a conflict with issuing an enforcement order since the basin is split between two properties. While the enforcement order can be imposed on all surrounding homeowners, the fine will only apply to the offending homeowner. **Mr. Travalini made a motion to issue (3) three enforcement owners (two for the property owners, and one for the offender) and that the offending homeowner be fined $50.00 per the bylaw, Mr. Biocchi seconded, and the motion was approved. Mr. McKay opposed the motion.**
3. *Continued* Notice of Intent – 58 Oakland Street (DEP File #216-833) **- Mr. Travalini motioned to continue this to the next meeting by the request of the applicant, Mr. Biocchi seconded, and the motion was unanimously approved.**
4. *Continued* Notice – 10 Overlook Drive (DEP # 216-831) **- Mr. Travalini motioned to continue this to the next meeting by the request of the applicant, Ms. Bosselman seconded, and the motion was unanimously approved.**
5. *Continued* Abbreviated Notice of Resource Area Delineation **– 102 Winthrop (DEP file # 216-821) - Mr. Travalini motioned to continue this to the next meeting by request of the applicant, Mr. Biocchi seconded, and the motion was unanimously approved.**
6. *Continued* Notice of Intent – 257 Village Street (DEP File #216-832) **-** There is a request for delineation of the area regarding wetland use, however there is a plan for review of the site next week. The Commission is in agreement over a soil assessment being performed. There is an enforcement order since the owner of the property did work within the boundaries of the wetland in opposition to bylaws. A continuance has been requested due to the new hire of the assessor. Ms. Barry also spoke with the owner regarding removal of the trenching machine that is currently in the wetland. Ms. Hickey expressed concern over the use of the property and conservation of the area. The planning permit has expired on this property and will need to be renewed. **Mr. Travalini motioned to continue discussion of this project until the next meeting on February 6, 2014, Mr. McKay seconded, and the motion was unanimously approved.**
7. Other Business Before the Commission – Mr. Travalini expressed interest in the entire Commission attending the MACC Conference at Holy Cross College, and there was a review of the brochure of offered seminars/speakers at the conference. Ms. Barry also presented the enforcement order on the 2 Little Tree Road to be signed by the Commission.

**Mr. Travalini made a motion to adjourn at 9:27pm, Ms. Bosselman seconded, and the motion was unanimously approved.**

***Next scheduled meeting:*** *February 6, 2014 at 7:30pm in Sanford Hall, Medway Town Hall 155 Village Street, Medway, MA*