



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Approved: 11/24/15

Meeting Minutes: November 10, 2015
Medway Senior Center

Call to Order: – With a quorum, this meeting was called to order by Chairman Reed at 7:04 p.m.

Attendees:

	9/22/15	10/6/15	10/27/15	11/10/15	11/24/15	12/8/15	12/22/15
Michelle Reed	X	X	X	X			
Peter Sigrist	X	X	X	X			
Dan Perkins	X	X	X	X			
Kelly O'Rourke	X		X	X			

Approval of Minutes

Motion by Michelle Reed to approve the 9/22/15 Minutes, Kelly O'Rourke seconded, all in favor.

Motion by Kelly O'Rourke to approve the 10/6/16 Minutes as revised, Peter Sigrist seconded, all in favor.

Peter Sigrist:

Police- will review at another meeting

IT- Met with Rich Boucher and reviewed his expenses and discussed ChromeBooks

Open Space-no requests, planting of trees were discussed. Michelle will speak to the Town Administrator to see if trees are a Capital Expense

Kelly O'Rourke:

Schools- Met with Don and he is extremely pleased with the School/Town Relationship. A discussion took place with CIPC on how to provide the school with a small equipment line item for requests that don't get touched. Kelly will meet with Don to discuss further.

Redevelopment Authority- no new requests

Thayer- Met with Dennis Crowley, no capital requests as they are working on left over money

Michelle Reed:

Town Clerk- new voting booths have been discussed, the current ones are a safety hazard
DPS- They are considering purchasing property with a building on it instead of building a new building. The Selectmen asked for a 10-year road plan. Route 109 will be torn up for 24 months starting in May 2016. DPS is trying to purchase used vehicles to provide the new people they have hired. Looking to replace a leaf box vacuum or attachment for another vehicle and sewer jetting equipment, which will be helpful in a few years. LED street lights have also been requested.

Dan Perkins:

Fire-Chief Lynch requested Radio Box and enhanced station alerting system, and some engine refurbishing

Library- Requesting the fire panel to be fixed, a new roof and shingles and gutters are a low priority

Planning Board-requested more Welcome to Medway signs, Michelle will speak to the Town Administrator regarding the Selectmen's opinion on the signs as they have been requested multiple years in a row

Action Items:

- Michelle suggested a priority list be established. Each member should submit his or her opinion of the top priorities before the next meeting.

Schedule:

Upcoming meetings: November 24, 2015 needs to be discussed.

Adjournment:

With no further business before this committee, motion to adjourn by Peter, seconded by Dan at 8:32 p.m.

Respectfully Submitted,

Wendy Harrington