



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

Tel: (508) 533-3264

Fax.: (508) 533-3281

Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Dan Perkins, Member
Kelly O'Rourke, Member
Wendy Harrington, Secretary

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Approved: Approved 11/10/15
Meeting Minutes: September 22, 2015
Medway Senior Center

Call to Order: – With a quorum, this meeting was called to order by Chairman Sigrist at 7:05 p.m.

Attendees:

	9/22/15	10/6/15	10/27/15			
Peter Sigrist	X					
Michelle Reed	X					
Dan Perkins	X					
Kelly O'Rourke	X					
Carol Pratt						

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Committee Assignments for FY2017

Dan Perkins: Library, Fire, Planning Board, Building Department
Peter Sigrist: Open Space, Water/Sewer Commission, CPC, IS, Police, Council on Aging
Kelly O'Rourke: Schools, Redevelopment Authority

1 Michelle: DPS, Treasurer/Collector, Town Clerk, Assessor, Animal Control, Town
2 Administrator

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4 FY2017 Department requests should be compiled and provided to CIPC by 10/1/15. A copy will
5 be distributed to all members as soon as it is available.

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7 Kelly O'Rourke will arrange for Committee members to tour Medway Schools.

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9 **Motion by Kelly O'Rourke to nominate Michelle Reed as CIPC Chair, Peter Sigrist**
10 **seconded, all in favor.**

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12 **Motion by Michelle to nominate Peter Sigrist as CIPC Vice Chair, Kelly O'Rourke**
13 **seconded, all in favor.**

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15 **The CIPC 5-Year Plan was reviewed. Michelle Reed will put together updates as discussed**
16 **and will have completed to vote on at the October 6, 2015 meeting.**

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18 **It was agreed that the Committee will meet on the 2nd and 4th Tuesdays going forward.**

19 **Next meetings:**

20 **October 6, 2015**

21 **October 27, 2015**

22
23 **Adjournment:**

24 **With no further business before this committee, a motion was made by Chairman Reed**
25 **and seconded by Kelly O'Rourke to adjourn at 8:15 p.m.**

26
27 Respectfully Submitted,

28 Wendy Harrington, Secretary

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