



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Jim Gillingham, Member
Dan Perkins, Member

Approved: 4/9/14

Meeting Minutes: February 26, 2014
Medway Library, Conference Room

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:00 pm.

Attendees:

	1/22/14	2/26/14			
Peter Sigrist	X	X			
Jim Gillingham	X	X			
Michelle Reed	X	X			
Dan Perkins	X	X			
Carol Pratt					

Fin Com meeting/DPS Facility/Bonding Capacity: Peter used 400k for this number on the free cash list. Peter talked about the debt service number. In 2014 the town is paying \$3.5 million in principle and interest in debt service. It will be 1 million less in 2017 because of projects that are falling off of it each year. If the Town waits to build the DPS facility in 2017 than they could

bond this project without an override. If the Town puts money away for the DPS facility then they could put that money in their stabilization fund which could help them get an even better bond rate.

Finalization of new priority list:

Peter passed out a second version of the free cash items. The Selectman wanted to drop the repair streets and sidewalks to 350k. The Selectmen don't think Tom Holder will not have enough time for all of this. This will help move forward the DPS facility. The committee thinks this number should be 450k. The committee needs to talk to Tom Holder to see if this amount of money will interfere the road cycle. The committee will need to adjust this number once they talk to Tom.

School wide technology enhancements were also added. The school capital improvements were discussed. The only capital items on the school list would be the 183k for new technology (in addition to the 110k the Town gets every year for IS) The school will have to go to the finance committee for the remaining items. The committee recommends giving the school some of this money for technology. The school automatically gets 75% of the town's revenue. The committee feels comfortable giving them 100k out of this 183k. Peter questioned if the 183k would be above the current 75% that they give them now. Currently they give them 110k on an annual cycle. Jim suggested making this 110 IS budget into two separate line items since 100k is just for the schools and the remaining 10k is used for Town Hall. He suggested making one line for School IS for 100K and making the second line for 10k for just Town IS.

The 50k from Dave D'Amico's list is not on Peters free cash list.

There are new items on the list such as refurbishing Choate tennis courts and building. The BOS are just concerned that these tennis courts may be moved when they fix Choate. Peter merged the court and building together for 62k.

A Cassidy Field bathroom project was also added. Peter thinks this line item may be a re-allocation of funds.

The hot box was discussed. This is not on this year's list. Michelle questioned if they advised taking off the lawn tractor and adding the hot box instead. The committee has decided not to do this.

There is a new capital request from Chief Tingley. It is an 18k finger print scan unit. Jim thinks they should approve this item. This was originally submitted as a warrant item but this was done in error. Peter pointed out that this is a late submittal. Michelle questioned the need of the scanner. Jim will meet with the Chief to discuss the importance of this.

The Chief requested a compressor. They need 8k for this request. He originally put this request in for FY16 but it has broke and needs to get replaced this year. The rest of the money will be coming from repurposed funds from the anti-casino funds. Peter doesn't understand why these funds do not go back into the free cash and then they give the fire department this money.

McGovern lobby was discussed. This is for a restudy to the study. This project is 10k.

Five year plan: The Five Year Plan was discussed. Jim volunteered to do the plan.

Schedule: The committee will meet on March 12, 2014.

Adjournment: With no further business before this committee, a motion was made and seconded to adjourn at 8:40 pm.

Respectfully Submitted,

Jillian Morley