



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

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**Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Jim Gillingham, Member
Dan Perkins, Member**

Approved: 11/19/14

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Meeting Minutes: November 12, 2014
Senior Center, Oakland Street

Call to Order: – With a quorum, this meeting was called to order by Chairman Sigrist at 7:01 p.m.

Attendees:

	10/15/14	10/29/14	11/12/14	11/19/14
Peter Sigrist	X	X	X	
Jim Gillingham	X	X		
Michelle Reed	X		X	
Dan Perkins	X	X	X	
Carol Pratt				

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Updates:

Resident Kelly O'Rourke attended the last meeting. She is possibly interested in joining the CIPC. She has previously served on the School Committee and High School Building Committee. Chairman Sigrist asked her to send a letter of interest to the Board of Selectmen.

1 Dan Perkins attended the Fall Town Meeting on November 10, 2014 and provided the
2 Committee with an overview. He said there was significant discussion on Article 19, the
3 proposed expansion of Commercial V Zoning District, and the article was amended on the floor.
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5 **Department Head Meetings:**
6

7 Peter

- 8 • Peter has not met formally with Superintendent Judy Evans and Director of Finance and
9 Operations Don Aicardi but has had a telephone conversation. He plans to meet with
10 them over the next couple weeks.
- 11 • The schools are asking for \$150k for two generators. The generator at Burke is an old
12 diesel generator and it is at least 50 years old. The generator at McGovern is not as old.
13 These items have been funded in previous years but were not purchased. The request
14 has increased to \$75k per generator. They are hoping to reallocate the funds from
15 previous years to the General Fund.
- 16 • Peter will arrange a tour of the schools.
- 17 • Peter will follow-up with the Redevelopment Authority on the Oak Grove Park Land
18 Acquisition. The request for FY16 is \$74k and \$785k for FY17. The Committee needs
19 additional information on this project.

20 Dan

- 21 • Library Director Margaret Perkins said replacing the carpet is the highest priority. The
22 current request is for \$90k. The Committee would like to know if this request can be
23 split into multiple years.
- 24 • Chief Lynch said replacing the radio box fire alarm system is his highest priority. The
25 request is for \$155k. In addition, the enhanced station alerting system for \$43k and
26 replacement of doors for \$70k are a priority. Chief Lynch is hoping to fund the airpacks
27 that are slated for FY17 with a grant. He also said the request for Advanced Life Support
28 (ALS) equipment can be moved into a future fiscal year.

29 Michelle

- 30 • The Planning and Economic Development request for \$18k can be removed if the article
31 passed at Town Meeting.
- 32 • The Board of Selectmen voted that the new DPS facility project should not exceed \$12
33 million. This does not mean that the project will cost \$12 million but it will not exceed
34 \$12 million. DPS Director Tom Holder said they plan to bond the entire project at once
35 instead of \$2 million for the design in FY16.

- 1 • The Town Administrator is requesting \$45k to purchase a fuel efficient SUV. Medway is
2 a Green Community and needs to comply with the Fuel Efficient Vehicle Policy in order
3 to be eligible for additional funds. This new fuel efficient vehicle will replace the last
4 Crown Victoria in the fleet. The Town Administrator said this request could be reduced
5 to \$36k.
- 6 • The Town Administrator is also requesting \$25k to convert a classroom at the Middle
7 School into office space. It is likely that the DPS administrative staff will be located in
8 this space. An exterior entrance will need to be added so that residents can access the
9 office. Cubicles will need to be added as well.
- 10 • Approximately \$500k in Chapter 90 funds are being used for the Route 109 project so the
11 amount of road work that can be done is already limited.
- 12 • The request to install water tank chlorinators and mixers for \$165k can be removed if the
13 article passed at Fall Town Meeting.

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15 **Schedule:**

16 The next CIPC meeting will be November 19, 2014 at 7:00 p.m. at the Senior Center.

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18 **Adjournment:**

19 With no further business before this committee, a motion was made by Michelle Reed and
20 seconded by Dan Perkins to adjourn at 8:25 p.m.

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22 Respectfully Submitted,

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24 Michelle Reed

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