



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Jim Gillingham, Member
Dan Perkins, Member

Approved: January 22, 2014

Meeting Minutes: January 8, 2014
Medway Library, Conference Room

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:00 pm.

Minutes: A motion was made by Jim to approve the minutes from December 5, 2013, seconded by Dan. All in favor.

Attendees:

	10/9/13	11/6/13	11/26/13	12/5/13	1/8/14
Peter Sigrist	X	X	X	X	X
Jim Gillingham	X	X	X	X	X
Michelle Reed	X	X	X	X	X
Dan Perkins	NA	NA	NA	NA	X
Carol Pratt					

Tom Holder, Dave D'Amico, and Suzanne Kennedy also attended the meeting.

Discussion of FY 15 DPS Request: Tom brought up the idea of if a new DPS facility is built the Town could move Fire Station 2 to the new facility. Jim suggested that if the location is right, the Town could just have one Fire Station in a new DPS facility. Peter asked if the committee for the new DPS facility has met. Tom said no they have not but it is one of the DPS top priorities. They need funds for the design in FY 2015. The following items discussed are considered to be Tom and Dave's top priority.

DPS highway administration list - Construct DPS facility is on the list for 2 million for the design. The total project will cost around 12-14 million. In designing the new facility, some of the funds would be used to fill in the land fill to be able to utilize this space. Tom thinks the cost could be reduced to 1.7 million. There was a feasibility study in 2010 but nothing has been done since then. To move on with this project the design is absolutely necessary. Tom explained that they currently rent spaces to keep the DPS equipment and trucks. They are spending around 5k a month to rent other spaces. This money would not be spent with a new facility. Tom also explained the condition and space of the current DPS facility.

Roads, Sidewalks, and Bridges -c750k is the number for this project this year. The new roads now have different color reflectors to point out the fire hydrants and basins. Bridges were discussed. The Town has 4 bridges. Shaw Street Bridge is in need of repair.

The supervisory pick up and right of way maintenance truck -The Fleet maintenance truck is also needed. These would be replacement.

Street Sweeper – A lot of money is currently being spent to repair one of two street sweepers. This money would be used to replace a street sweeper.

Dump Truck – An old dump truck needs to be replaced. This is a 1996 truck and needs to get replaced.

Town Wide Improvements – 50k is needed to for Town Wide improvements. The items include projects from different departments of the Town.

Refurbish Choate Park Building – This building needs updates and repairs. The Town has seen increased use for this building.

Infield Groomer - Currently this is outsourced.

Mini Excavator – This is currently rented out and the DPS would like to purchase one instead.

Choate Tennis Courts – This needs to be refurbished.

Replace Security Controllers – This can be taken off the list as it has already been done.

Replace Lawn Tractor – The current tractor is very old and requires much maintenance.

Replace Sidewalk Plow/Blower – This will be deferred to FY 16.

Purchase of asphalt hot box and roller and Purchase pavement milling attachments – These have been on their list for several lists.

Medway Arbor beatification – This would be used for trees. There is currently no comprehensive plan for the trees.

Water Section - There is a request for a new water facility. Tom thinks this project should be deferred to next year.

The Sewer and Water Enterprise: The Sewer inflow and infiltration repairs are something that needs to be done every other year.

School Request - Tom informed the CIPC that there is an issue with the High School entrance that needs to be fixed. Suzanne explained that the schools big project is the parking lots. Although there maybe funding for this.

Vehicle Requests: There is a request for 2 cars for the Town to replace 2 old cars. These cars will most likely be 2014 Ford Focus that should be around 14k each. The 2 old cars will be auctioned.

Town Wide Energy Request: The cost will be 180k for all the projects. There was a T and T audit and the request is for the remaining projects that have not been completed yet. They are looking for an energy management systems for all Town Buildings. The top priorities are to get a energy management systems for the police station and the senior center. Dave believes that

Town Hall would be complicated to implant energy management systems. Peter explained that the School system is asking for an energy management system for one of the schools. The payback for this would be 17 years and Peter questioned the importance of this. Dave explained to the committee that there may be an Energy Manager in the future that may be hired between Medway and Millis.

Street light replacement was discussed. The cost for this is 155k. Holliston and Summer Street currently have LED lighting. The 155k would provide LED lighting for the rest of the Town. Dave said these would have an 8 year payback. Michelle asked if they gave them a partial part of this would that help at all. Dave explained any money would help.

There is a request for 500k for Parks and Fields based on the Gail Report for new fields and a turf. The Town is Ok to use CPC funds for everything else but the carpet which would cost 700k. Suzanne suggested that the CIPC have a meeting with the Selectman and the Parks Committee.

Schedule: The committee will meet on January 22, 2014.

Adjournment: With no further business before this committee, a motion was made and seconded to adjourn at 8:45 pm.

Respectfully Submitted,

Jillian Morley