



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

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Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Jim Gillingham, Member

Approved: November 6, 2013

Meeting Minutes: October 9, 2013
Medway Library

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:22 pm.

Minutes: A motion was made by Michelle to approve the minutes from July 18, 2013 seconded by Jim. All in favor.

Attendees:

	10/9/13				
Peter Sigrist	X				
Jim Gillingham	X				
Michelle Reed	X				
Carol Pratt					

Selection of Chair and Vice Chair: Michelle made a motion to nominate Peter as Chairman, seconded by Jim. All in favor. Jim made a motion to nominate Michelle as Vice Chairman, seconded by Peter. All in favor.

Selection of Liaison assignment: The Liaison list was discussed. Michelle will take DPS, Tax Collector, Town Clerk, Assessor, and Town Administrator. Jim will take on the Council on Aging, IT, Police, and Fire. Peter will take Schools, Library, and Planning and Economic Development,

Meeting Schedule for FY2015 season: The committee will meet the second (Library) and fourth (Sanford Hall) Wednesday of each month except for the next coming months will be: Novembers schedule will be Nov 6 and Nov 20. December will be Dec 4 and 18.

Discussion of potential committee members: The committee does not know of anyone interested in becoming a member. Peter will reach out to the Board of Selectman.

Funding Request for FY2015: The committee took a first look at the funding request for FY 2015. CIPC is now responsible for funding school projects. The roads and sidewalks will be a big project again this year. The committee will each read though the FY 2015 requests.

Five Year Plan: This needs to be voted on. There still needs a chart of spending in the plan. This needs to be up to date.

Schedule: The committee will meet October 23, 2013.

Adjournment: With no further business before this committee, a motion was made and seconded to adjourn at 8:01 pm.

Respectfully Submitted,

Jillian Morley