



## CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

**Tel: (508) 533-3264**

**Fax.: (508) 533-3281**

**Peter Sigrist, Chairman**  
**Michelle Reed, Vice Chairman**  
**Jim Gillingham, Member**

**Approved: December 5, 2013**

Meeting Minutes: November 6, 2013  
Medway Library, Cole Room

**Called to Order** – With a quorum, this meeting was called to order by Chairman Sigrist at 7:00 pm.

**Minutes:** A motion was made by Jim to approve the minutes from October 9, 2013 seconded by Michelle. All in favor.

**Attendees:**

	10/9/13	11/6/13			
Peter Sigrist	X	X			
Jim Gillingham	X	X			
Michelle Reed	X	X			
Carol Pratt					

**First contacts with departments and new request:** Jim has heard from all his department heads. The Liaison list was looked at again. Peter met with the school and he went over the school committee requests. The top priority is the sidewalks and parking lots. It is unclear how

this will be funded although the CIPC will have to approve this. They are also requesting 180k for software for the heating systems. The savings is 10k a year and the system probably won't last for 18 years. Another request is to purchase a van for the MOVE program. Another item is an engineer redesign of the lobby at McGovern. All other requests are in the future. Peter discussed the acid neutralizer tank and how they may want to move that up. Five years from now the school needs to resurface tracks, replace fields. Michelle met with Tom Holder. His list for requests was very long. Michelle asked him to prioritize his requests. One of their big request is building a highway facilities. Next year it would be 2.5 million for design and in 2016 after that would be 12 million for construction. Another big request was to replace a street sweeper for 180k. Water filtration system was another request for 300k for the design and plan and in 2016 they are asking for 3.1 million to build it. Michelle asked if the 3.1 million could be spread out for a couple of years. The BOS is looking to do 2 fields at the High School funded by the CPC. The turf cannot be fund by CPC so the 700k is for the turf. Peter talked about how the number of students has been decreasing. He asked them when they think the numbers will increase. The school thinks when the economy stabilizes younger families will be moving in Peter then question if the school population is decreasing why there is a need for additional fields. Sewer infiltration is on their list. Shaw Bridge needs repair. Replace LED street lights for 150k is on his list as well. Michelle would like to see his priority list. Michelle met with the deputy assessor. Jim met with Susy Affleck Childs and the only things on her list were Medway signs for 45k. The CIPC questions the signs and what the money they gave them last year was for and what this money is for. Jim met with John Emidy. He does not need anything. Jim met with the Senior Center and they need a roof within the next 4 years. He also met with the Police and they need 13k for software. Jim met with IT and Rich went over what they got with the money they received last year from the CIPC, some of the items include, 3 copiers, 100 desktop computers, 6 tablets, 20 projectors and other misc items. Rich also asked for 120k for 220 desktops to be replaced. And 100k for surveillance. The CIPC would like to know where these desktops located are. They would also like to know how many desktops they have overall. Jim was not able to get in touch with the fire. December 4 meeting they will start ranking their priorities. January they will meet with the Board of Selectman.

**New members:** Susy said that she might know of someone that is interested in being a member for CIPC.

**Schedule:** The committee will meet on November 20, 2013.

**Adjournment:** With no further business before this committee, a motion was made and seconded to adjourn at 8 pm

Respectfully Submitted,

Jillian Morley