



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

Tel: (508) 533-3264

Fax.: (508) 533-3281

Peter Sigrist, Chairman
Jim Gillingham, Vice Chairman
Richard Briggs, Member
Thomas Anderson, Member
Michelle Reed, Member

Approved: June 13 2013

Meeting Minutes: May 9, 2013
Town Hall, Sanford Hall

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:40pm.

Minutes: Tom moved to approve the minutes from April 25, 2013, Michelle seconded. All in favor.

Attendees:

	4/25/13	5/9/13	5/23/13	6/13/13	6/27/13
Peter Sigrist	X	X			
Jim Gillingham	X	X			
Tom Anderson	X	X			
Rich Briggs					
Michelle Reed	X	X			
Carol Pratt					

Selectman Discussion: Chairman Espinosa from the Board of Selectman attended the meeting. The CIPC had disappointment to see a number of additional items in the free cash warrant and additional warrants drawing funds from the Capital Improvements Stability Funds which were not submitted to the CIPC. Chairman Espinosa suggested that CIPC get on the agenda or send the BOS a letter. He feels like it is important for the CIPC to express their opinion to the Board of Selectman of this year's process. The CIPC recognize the powers of the BOS but they are here to advise and what is the point if the Town is going to bypass them. The CIPC questions why they volunteer. Chairman Espinosa thinks the CIPC should express this because they are doing a great job and doesn't want to lose great volunteers. There are no bylaws saying capital items have to go through the CIPC. Chairman Espinosa thinks it is important for the BOS to go through the CIPC process. Michelle talked about the projects that did not go through the CIPC because they did not get quotes. Chairman Espinosa explained to the CIPC those projects bypassed the CIPC and were approved by the BOS so the CIPC does not need these quote projects. CIPC will put their concerns in writing to the Board of Selectman to be read at the next Board of Selectman Meeting.

Tom moved that the CIPC send a letter to the BOS on or before May 20, 2013 (Chairman Espinosa last BOS Meeting), Michelle seconded. All in favor.

Vehicle: The warrant calls for \$20,000 but the green vehicle is now going to cost \$32,000. Four additional vehicles will be purchased as well because the Town needs to get their fleet up to the green standards and they no longer can use old police cars.

New Members: Jim told the committee that he has a friend that may be interested in joining the committee for this year. All candidates should submit their resumes. Peter needs to get re-appointment.

Five Year Plan and Annual Report: If the committee finishes their Annual Report, it will be printed out and passed out at the Town Meeting next Monday. The Annual Report is finished except for Jim is still working on the spreadsheet in the Annual Report

Schedule: The committee will check with Rich to see when he can meet for his final meeting.

Adjournment: With no further business before this committee, a motion was made and seconded to adjourn at 8:20 pm

Respectfully Submitted,

Jillian Morley