



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Peter Sigrist, Chairman
Jim Gillingham, Vice Chairman
Richard Briggs, Member
Thomas Anderson, Member
Michelle Reed, Member

Approved: March 28, 2013

Meeting Minutes: March 14, 2013
Town Hall, Sanford Hall

Called to Order: With a quorum, this meeting was called to order by Chairman Sigrist at 7:00PM

Minutes: A motion was made by Michelle, and seconded by Jim to approve the November 8 2012, November 29 2012, and January 10 2013 minutes, all in favor. Tom made a motion to approve February 7, 2013 minutes, seconded by Michelle, all in favor. Michelle motioned to approve the minutes of February 21, 2013, Jim seconded, all in favor.

Attendees:

	2/7/13	2/21/13	3/14/13	3/28/13	4/11/13
Peter Sigrist	X	X	X		
Jim Gillingham	X	X	X		
Tom Anderson	X	X	X		
Rich Briggs	X		X		
Michelle Reed	X		X		

Discussion of FINCOM Meeting of March 13: The Board of Selectman took \$124,000 from the school budget that the schools were using for their own Capital Improvements. Board of Selectman said that has to go through the CIPC. Some of the items they wanted included parking lot, security, and van. CIPC did not approve these but Selectman put them on the free cash list. Selectman and FINCOM gave them this information this week. \$68,000 for fire equipment which was originally set up to be in a 3 year plan, the Board of Selectman decided to give them that this year from free cash. FINCOM wanted a list of the specific list of IT equipment needed. A new item added to the free cash is a sewer design for Medway baseball field (Cassidy) for \$15,000. The Town will be installing the sewer line at its cost. The baseball league will raise funds to complete the facilities. The tanker truck is not on the free cash list anymore, this item is now going to be bonded. Enterprise fund was then discussed. There were no issues with these. CIPC and FINCOM wants to know what percentage of their budget is going to school and town as far as the IT free cash meeting. Peter will get a list from IT.

Tom made a motion to approve the free cash spending warrant proposed by Board of Selectman, Rich seconded. All in favor.

Five Year Plan Annual Report: Peter and Jim will work together to go through the plan before next meeting.

MSBA Update: In the conference room, floor had to be ripped up to fix pipes to find out that it was just plugged up. The project has been under budget, only cost \$30,000 instead of \$100,000.

Parking lot project at middle school: There are a couple of items in their warrant for parking lot to connect it to Burke Middle to alleviate congestion in neighborhoods. There are already traffic issues in neighborhood. Possible loop at back at back of school or a connector. Recommendation came back on what it would look like. In addition to money to redo parking, it would be about another million to connect them making it a 2 million dollar project. There is not a plan as of yet for this so \$40,000 from free cash will be used just to repave the parking lot.

Schedule: The committee will meet on March 28, 2013

Adjournment: With no further business before this committee, a motion was made by Rich and Tom seconded to adjourn at 7:39 pm.

Respectfully Submitted,

Jillian Morley