



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

155 Village Street, Medway MA 02053

Tel: (508) 533-3264

Fax.: (508) 533-3281

Peter Sigrist, Chairman
Jim Gillingham, Vice Chairman
Richard Briggs, Member
Thomas Anderson, Member
Michelle Reed, Member

Approved: March 14, 2013

Meeting Minutes: January 10, 2013
Sanford Hall

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:03pm.

Attendees:

	9/27/12	10/25/12	11/8/12	11/29/12	1/10/2013
Peter Sigrist	X	X		X	X
Jim Gillingham	X	X			
Tom Anderson	X	X		X	X
Rich Briggs		X			
Michelle Reed	X	X			X

Meeting Minutes – A motion was made by Peter Sigrist, seconded by Jim Gillingham, to approve the November 29, 2012 meeting minutes as amended. The motion was approved unanimously.

Initial FY14 Capital Recommendations: The committee reviewed their initial priority list that was compiled using each member's individual rankings. According to Treasurer Melanie Phillips there may be \$1.6 million in free cash available for capital projects. This is only a preliminary figure and most likely will change over the next couple months. Michelle will follow-up with Tom Holder to discuss the 3 water main projects. It is possible that only 2 of the 3 water main projects can be funded in FY14. The committee discussed funding options for the projects. Chairman Sigrist will attend the Board of Selectmen's meeting on January 22, 2013 to discuss the CIPC's initial recommendations.

MSBA Project Update: Tom Anderson provided the committee with an update of the Middle School project and showed the committee before and after pictures of the project. He added that a traffic study needs to be completed to determine the best option for rerouting traffic and also to determine an accurate cost.

Action Items: The committee reviewed and updated their action items.

Next Meetings: The committee will meet on January 17, 2013 to review FY14 priorities and discuss funding. Chairman Sigrist will attend the Board of Selectmen's meeting on January 22, 2013 to discuss the CIPC's initial recommendations.

Adjournment - With no further business before this committee, a motion was made, and seconded, to adjourn at 8:09 p.m.

Respectfully Submitted,

Maureen D. Dooley
CIPC Board Secretary