



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Peter Sigrist, Chairman
Michelle Reed, Vice Chairman
Jim Gillingham, Member

Approved: January 8, 2014

Meeting Minutes: December 5, 2013
 Medway Library, Conference Room

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:45 pm.

Minutes: A motion was made by Jim to approve the minutes from November 23, seconded by Michelle. All in favor. A motion was made by Jim to approve the minutes with amendments from November 6, seconded by Michelle. All in favor.

Attendees:

	10/9/13	11/6/13	11/26/13	12/5/13	
Peter Sigrist	X	X	X	X	
Jim Gillingham	X	X	X	X	
Michelle Reed	X	X	X	X	
Carol Pratt					

Daniel Perkins, New Member: A motion was made by Jim and seconded by Michelle to recommend Daniel Perkins to the Board of Selectman to become a member of the CIPC. All in the favor.

First update on priorities or FY2015: Michelle spoke to Suzanne about replacing sedans for 70k. There are 2 police cars the Town has recycled that the DPW is using. They would like to replace those 2 with 2 new Ford Focus so the number will now be 32k not 70k. The town wide energy money for 300k is for projects that need to be done that was concluded from the energy audit. The LED project for Senior Center and Library are also on the list. 477k and 150k were on the list for pavements for the school's parking lots. This will probably be funded through State Funds used for outdoor state needs. The water filtration system for 300k next year then 3.1 million next year is on the DPS list. Michelle questioned how this affects the water enterprise funds. She questioned whether they would increase water rates. Peter said that a meeting with FinCom and the Board of Selectman would help the committee answer these questions. The fire panel for the Library is a priority. Jim is meeting with the police about their request next week. Jim has not heard back from the IT department on their opinion on the police equipment that they need. Jim will talk to Susy about the Medway signs. He will contact her this week. Peter wants Jim to ask the Chief of Police about the Fire items such as alarms. Each committee member will prioritize all the items. Peter will ask Melanie what the dollar amount will be in the free cash. Water, sewer, and ambulance will be covered under enterprise funds. The committee will ask Tom Holder, Dave D'Amico, and Suzanne Kennedy to come to the next meeting.

Member's top priority: Michelle's priority list was first discussed. One of Michelle's priorities is the DPS facility. She would not approve 2 million but believes something needs to be done with this. This is a question for the Board of Selectman. The problem is that the committee for this facility has never met. Jaws of Life, Library fire alarm, roads, and the Shaw Street bridge is also on her top priority. The 2 sedans for the Town and a couple of DPW trucks are also on her list. The Library dehumidifier was also on the top of her list.

Peter's top priority list was then discussed. The engineering of McGowan is on Peter's top priority list. Jaws of Life and the sedans are also on his list. IT is also on his list because it benefits the whole Town. Michelle agrees with the IT money.

Jim's priority list was then discussed. The roads were on the top of his list. The Jaws of Life and a couple other fire needs are also on his list. He thinks the police request is also a priority. He agrees with the Library dehumidifier.

The energy efficient projects were discussed. Michelle thinks the energy efficient cars are important. Michelle thinks that some of the items on the list such as the LED street lights are not necessary for the cost of 155k. This would replace lights that are already working. The payback period can be as long as 20 years.

The 50k Town wide facility improvements list was discussed.

Michelle thinks that park and field improvements are going to be a big amount of money needed. Peter questioned why the CIPC has not received the request for this.

The CIPC will ask Tom Holder, Dave D'Amico, and Suzanne Kennedy to come to the meeting. Each member will list their priorities by then.

Schedule: The committee will meet on December 17, 2013.

Adjournment: With no further business before this committee, a motion was made and seconded to adjourn at 8:50 pm.

Respectfully Submitted,

Jillian Morley