



## CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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**Peter Sigrist, Chairman**  
**Jim Gillingham, Vice Chairman**  
**Richard Briggs, Member**  
**Thomas Anderson, Member**  
**Michelle Reed, Member**

**Approved: March 14, 2013**

**Meeting Minutes: November 8, 2012**  
**Sanford Hall, Village Street**

**Called to Order:** With a quorum, this meeting was called to order by Chairman Sigrist at 7:00 p.m.

**Attendees:**

	9/27/12	10/25/12	11/8/12	11/29/12	12/6/2012
Peter Sigrist	X	X	X		
Jim Gillingham	X	X	X		
Tom Anderson	X	X			
Rich Briggs		X	X		
Michelle Reed	X	X	X		

**FY14 Fire Department Capital Requests:** The committee discussed with Fire Department's capital requests with Chief Lynch.

- Tank truck – requested due to lack of hydrants and water mains in certain areas and neighborhoods within the Town. There are currently (4) four engine trucks that hold about 1,000 gallons each. Many of the new houses are 10,000 square feet and are located in areas lacking fire hydrants. The tender truck requested holds about 3,000 gallons.
- Jaws of Life – There are currently two sets of Jaws of Life, and one of the sets is about 35 years old. Fire Chief Lynch informed the Board that when that particular set breaks it will not be able to be repaired due to age. The newer set was donated by a resident and is kept at the Milford Street station.

- Upgrades to fire stations – The department is requesting \$25,000 from 2015 forward to update stations. They are still trying to determine what the specific needs are. There was discussion about possibly proposing the building of a new station and the growth of the department. There are potential grants available for the building of a new station involving affordable housing. Ms. Reed raised the questions as to why there are currently two fire stations, and if two are always needed. Chief Lynch said that two are not required but it depends on the amount of calls/needs. Medway currently has five paid fulltime fire fighters; in addition there are about twenty active call fire fighters that are paid per call. Chief Lynch expects the plan to look a bit different next year and has not had time to fully assess the needs of the department in the amount of time he was given. The ladder truck is still currently being built and should be ready in March/April.

Following the discussion in Sanford Hall, the entire Board toured Station 2 with Chief Lynch.

**Adjournment:** Mr. Briggs motioned to adjourn at 7:50 p.m., Ms. Reed seconded, and was unanimously approved.

Respectfully Submitted,

Ashley McQuade  
CIPC Board Secretary