



CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Peter Sigrist, Chairman
Jim Gillingham, Vice Chairman
Richard Briggs, Member
Thomas Anderson, Member
Michelle Reed, Member

Approved: March 14, 2013

Meeting Minutes: November 29, 2012
Sanford Hall

Called to Order – With a quorum, this meeting was called to order by Chairman Sigrist at 7:04pm.

Attendees:

	9/27/12	10/25/12	11/8/12	11/29/12	12/6/2012
Peter Sigrist	X	X		X	
Jim Gillingham	X	X			
Tom Anderson	X	X		X	
Rich Briggs		X			
Michelle Reed	X	X			

Meeting Minutes – A motion was made by Peter Sigrist, seconded by Jim Gillingham, to approve the November 8, 2012 meeting minutes as amended. The motion was approved unanimously.

FY14 Geographic Information System (GIS) Request: The Planning and Economic Development Board is requesting funds in FY14 to add flyover maps to the existing GIS system. They explained that each department has its own log-in for specific uses. With the new aerial maps they will be able to:

- Locate sidewalks, manhole, and telephone poles.
- Determine ownership of trees/plantings.
- Provide parcel detail.
- Road conditions can be charted providing a history of road work.

- Show historic areas, land for possible acquisition, community trails.
- Details of residential additions and improvements can be added for Assessors' use.

The new maps will not completely eliminate the need for surveys and engineering assessments, which are often required by law.

FY14 Signage Request: A task force consisting of one member of the Planning & Economic Development Committee, one Selectman and one additional member have created a photograph inventory of buildings, sites, and signs. They explained that the schools will select their own signs. The plan is to create a unified visual appearance throughout the Town over the next 2 years. \$20,000 of the \$44,000 has already been used. The signs were last updated in 2002 and were primarily used at Town entry and access points.

Action Items: The committee reviewed and updated some action items.

Next Meetings: The next committee meetings will be on December 13th and 27th.

Adjournment - With no further business before this committee, a motion was made by Peter Sigrist, and seconded by Tom Anderson, to adjourn at 8:14 p.m.

Respectfully Submitted,

Maureen D. Dooley
CIPC Board Secretary