

DRAFT

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Town of Medway

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Thomas Anderson, Chairman
James Palladino, Vice Chairman
Richard Briggs, Member
James Gillingham, Member
Bruce Hamblin, Member

Approved: 10/28/2010

Meeting Minutes: October 7, 2010 **High School Library**

Call to Order: With a quorum, this meeting was called to order by Chairman Anderson at 7:18 p.m.

Attendees: Chairman, Tom Anderson; Vice Chair, Jim Palladino; Member, Jim Gillingham; Town Accountant, Carol Pratt; and Administrative Assistant, Michelle Reed.

Minutes: A motion was made by Jim Gillingham, seconded by Jim Palladino, to approve the Capital Improvement Planning Committee meeting minutes of September 30, 2010. The motion was approved unanimously.

MSBA Update: Chair Tom Anderson reported that the MSBA approved the Middle School repair project for \$21.5 million. The MSBA will reimburse the Town for approximately \$10.6 million. The Town will vote on the project at the fall Town Meeting on November 15. If the Town votes to approve the project, there will be a special election no later than January 2011 relative to the debt exclusion. The repair project includes upgrading the plumbing and electrical systems, renovating the bathrooms, renovating the gymnasium and hallway floors, and replacing the doors and windows. Renovations to the parking lot and recreation fields cannot be included because this is considered a repair project by the MSBA.

FY12 Capital Requests: The committee reviewed the FY12 capital requests. They plan to meet with department heads on October 24 to gather additional information. They also would like clarification on the ranking system, specifically which number designates the highest priority.

Next Meeting: The committee will meet on October 24, 2010 at 4:00 p.m. in Sanford Hall to discuss FY12 capital requests with department heads. Tom will follow-up with Suzanne about this meeting.

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Adjournment: With no further business before this Committee, a motion was made and unanimously passed to adjourn at 8:30 p.m.

Respectfully Submitted,

Michelle Reed
Administrative Assistant