



CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Town of Medway

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James Palladino, Chairman
Thomas Anderson, Vice Chairman
Richard Briggs, Member
James Gillingham, Member
Bruce Hamblin, Member

Approved: 12/10/2009

Meeting Minutes: November 12, 2009 Medway High School Library

Call to Order: With a quorum, this meeting was called to order by Chairman Palladino at 7:02 p.m.

Attendees: Chairman, James Palladino; Vice Chairman, Tom Anderson; Member, James Gillingham; Member, Richard Briggs; Member, Bruce Hamblin; Town Administrator, Suzanne Kennedy; Town Accountant, Carol Pratt; Financial Committee Member, Mark Brown; and Administrative Assistant, Michelle Reed.

CIPC Ranking: The members reported back to the group on their meetings with the department representatives. They provided more detail on the projects to help the members with their individual ranking. Each member will prepare their ranking for next week's meeting so that a CIPC ranking can be created. Discussion included questions about the increase in cost to vinyl side the police station, whether firearms and ammunition should be considered capital expenditures, and if there needs to be further discussion on reprogramming funds if projects come in under budget.

5 Year Plan: Bruce will bring his notes to the December meeting so his ideas, including creating a water conservation plan and capping the landfill, can be incorporated into the plan. The committee also wants to look at whether a centralized data center should be incorporated into the plan.

Training: Each member received information on the ethics training that needs to be completed by December 28, 2009.

Adjournment:

With no further business before this Committee, a motion was made and unanimously passed to adjourn at 8:53 p.m.