

**Board of Selectmen**

*John A. Foresto, Chair*  
*Maryjane White, Vice-Chair*  
*Richard A. D'Innocenzo, Clerk*  
*Dennis P. Crowley*  
*Glenn D. Trindade*



Medway Town Hall  
155 Village Street  
Medway, MA 02053  
Phone (508) 533-3264  
Fax (508) 321-4988

**TOWN OF MEDWAY**  
**COMMONWEALTH OF MASSACHUSETTS**

**Board of Selectmen's Meeting**

**August 27, 2015, 8:30AM**

**Town Administrator's Conference Room**

**Town Hall, 155 Village Street**

**Agenda**

8:30AM

- Call to order; Recitation of the Pledge of Allegiance
- 1. Approval – One-Day Alcohol License Request and Application for Public Event:
  - a. Medway Community Farm, 50 Winthrop Street – August 29, 2015

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Upcoming Meetings, Agenda and Reminders

August 31, 2015 ---- Regular Meeting

# AGENDA

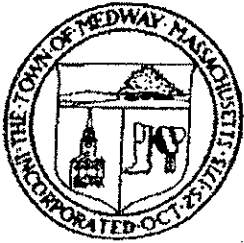
## ITEM #1

### Approval – One-Day Liquor License and Special Event Applications – Medway Community Farm, August 29, 2015

*Associated backup material attached.*

- Applications
- Police Chief's recommendation

**Proposed motion:** I move that the Board approve both applications submitted by the Medway Community Farm relative to its *Farm to Fork Dinner* event at the Thayer Homestead on August 29, 2015 - 1) for one-day wine & malt license and 2) for an exhibition, show or amusement license/ live entertainment subject to fulfillment of the Police Chief's recommendations.



Town of Medway

**BOARD OF SELECTMEN**

155 Village Street, Medway MA 02053

(508) 533-3264 • FAX: (508) 321-4988

**APPLICATION FOR SPECIAL ONE-DAY LIQUOR LICENSE**

MGL c.138, §14

Application for the purpose of selling or dispensing the following beverages permitted by law. A Section 12 license holder may not also be granted a Section 14 (one-day) license unless event is held at a separate location. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. Purchase must be made from a licensed wholesaler/importer, manufacturer, farmer-winery/brewery, or special permit holder.

Application must be submitted at least two weeks prior to event.

For Profit License Fee: \$50 (Eligible for Wine & Malt Only)

Date August 21, 2015

All Alcohol \_\_\_\_\_ Wine and Malt X

Event Medway Community Farm's Farm to Fork Dinner

Name of Organization/Applicant Medway Community Farm

Address 50 Winthrop St Medway MA

SS# or FID# \_\_\_\_\_

Phone ( 508 )404-0833 \_\_\_\_\_ Fax ( ) \_\_\_\_\_ Email iraffa@medwaycommunityfarm.org

Non-Profit Organization Y X N \_\_\_\_\_

Attach non-profit certificate of exemption

Event Location 50 Winthrop St

Event Date August 29, 2015 6pm -10pm

Event Hours (No later than 1:00 AM; Last call 12:30 AM)

Is event open to the general public? Y \_\_\_\_\_ N  \_\_\_\_\_

Estimated attendance   100  

Will there be an age restriction? Y \_\_\_\_\_  \_\_\_\_\_ N \_\_\_\_\_

Minimum age allowed: 21

How, where and by whom will ID's be checked?        Bar Staff

Is there a charge for the beverages? Y \_\_\_\_\_ N  \_\_\_\_\_

Price structure:

**Alcohol server(s)**

Attach Proof of Alcohol Server Training

       Starr Kelley Special Occasion Servers 508-429-1060

Provisions for Security, Detail Officer    Medway Police Detail

Does the applicant have knowledge of State liquor laws? Y  \_\_\_\_\_ N \_\_\_\_\_

Experience \_\_\_\_\_

**The following may be required:**

Police Dept. – Detail; Fire Dept. – Detail; Board of Health – Food Permit; Building Dept. – Tent Permit

Applicant's Signature \_\_\_\_\_

Applicant's Name    Jeanne Raffa President Medway Community Farm

Address    50 Winthrop St Medway \_\_\_\_\_

Phone (508-404-0833 ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ Email     
   [jraffa@medwaycommunityfarm.org](mailto:jraffa@medwaycommunityfarm.org)



# Medway Police Department

315 Village Street  
Medway, MA 02053

Phone: 508-533-3212  
FAX: 508-533-3216  
Emergency: 911

Allen M. Tingley  
Chief of Police

August 21, 2015

To: Michael Boynton  
Town Administrator

From: Allen M. Tingley  
Chief of Police

Re: Medway Community Farm, One day liquor License and entertainment permit

I have reviewed the application for Medway Community Farm's one day liquor license request for their "Farm to Folk Fundraiser" and entertainment permit scheduled for August 29, 2015 starting at 6:00 PM and ending at 10:00 PM.

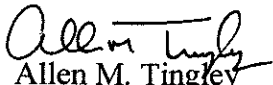
I approve of the issuing of the permit with the following condition.

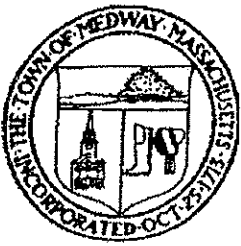
There will be no on-street parking on either side of Winthrop Street.

One detail officer with a marked police cruiser will be hired to handle traffic during the event

The company serving the beer and wine will comply with the standards set forth in the Town of Medway's liquor policy for a one day alcoholic beverage license.

Respectfully Submitted

  
Allen M. Tingley  
Chief of Police



# Town of Medway

BOARD OF SELECTMEN  
155 Village Street, Medway MA 02053  
(508) 533-3264 • FAX: (508) 321-4988

## APPLICATION FOR EXHIBITION, SHOW OR AMUSEMENT LICENSE LIVE ENTERTAINMENT

Yearly License \_\_\_ Seasonal \_\_\_ One-day X \_\_\_\_\_ Aug 20, 2015  
Please submit at least 2 weeks prior to event Date

Name of Applicant/Organization Medway Community Farm

Address of Applicant 50 Winthrop st Medway

Social Security #: \_\_\_\_\_ or Federal ID #: \_\_\_\_\_

Telephone 508-404-0833 FAX \_\_\_\_\_ E-Mail  
jraffa@medwaycommunityfarm.org

Location of Event MCF 50 Winthrop st

(1. Floor Plan/Site Plan and 2. Written permission of property owner must be submitted with application)

Describe entertainment to be conducted Farm to Fork Dinner music provided by Little Jed and the Phat Daddies from 6-10pm

Date of event(s) August 29, 2015 Hours of event(s) 6pm-10pm

Approximate number of people expected

100  
(Over 500 people – Applicant must submit parking plan)

**Food Permits - Contact Board of Health for requirements 508- 533-3206**

**Fire Details-Permits - Contact Fire Department for required permits 508-533-3213**

**Tents-Wiring-Signage - Contact Building Department for required permits 508-533-3253**

**Police Details – Contact Police Department - Safety Officer - 508-533-3212**

Workers' Compensation Affidavit & Information Page from the Workers' Comp. Policy must be submitted before license is issued.

The event(s) shall be conducted in accordance with the provisions of the MGL Chapter 140, Section 181 or 183A and all amendments thereof and the terms and conditions imposed by the Board of Selectmen.

\_\_\_\_\_  
Jeanne Raffa President Medway Community Farm

Signature of Applicant

Approved:

POLICE DEPARTMENT \_\_\_\_\_

Date

BOARD OF HEALTH \_\_\_\_\_

Date

BUILDING DEPARTMENT \_\_\_\_\_

Date

FIRE DEPARTMENT  \_\_\_\_\_

Date

Date

8/23/18

Approved:

POLICE DEPARTMENT \_\_\_\_\_

Date

BOARD OF HEALTH \_\_\_\_\_

Date

BUILDING DEPARTMENT \_\_\_\_\_

Date

FIRE DEPARTMENT \_\_\_\_\_

Date

*John Bucan*  
*John M.*

*8/25/15*  
*8/24/2015*