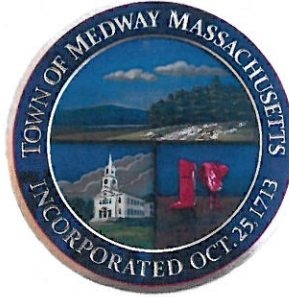


Board of Selectmen

John A. Foresto, Chair
Syjjane White, Vice-Chair
Richard A. D'Innocenzo, Clerk
Dennis P. Crowley
Glenn D. Trindade



Medway Town Hall
155 Village Street
Medway, MA 02053
Phone (508) 533-3264
Fax (508) 321-4988

TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

Board of Selectmen's Meeting

November 2, 2015, 6:30 PM

Sanford Hall, Town Hall

155 Village Street

Agenda

6:30 PM

- Call to order; Recitation of the Pledge of Allegiance
- Executive Session – Exemption 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body [181 Main Street]
- Public Comments

Other Business

1. Public Hearing [7:00 PM] – Street Acceptances – Pine Meadow Rd and Lantern Ln
2. Public Hearing [7:15 PM] – Tax Classification
3. Approval – Acceptance of Deed from Charles River LLC
4. Discussion – Charge for Additional Recycling Carts [continued from 9/14/15]
5. Authorization of Town Administrator to Execute Agreement with MassDOT for Non-Participatory Items – Route 109 Project
6. Approval – One-Day Liquor License Applications
 - a. Ramki Tirur – Thayer Homestead – November 14, 2015
 - b. MHS Class 95 LLC – Thayer Homestead – November 27, 2015
 - c. Molly Pillard – Thayer Homestead – December 6, 2015
 - d. James Centola/Mary Londono – Thayer Homestead – December 19, 2015
7. Action Items from Previous Meeting
8. Approval of Warrants
9. Approval of Minutes
10. Town Administrator's Report

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

11. Selectmen's Reports

Upcoming Meetings, Agenda and Reminders

November 16, 2015 ---- Fall Town Meeting (High School Auditorium)

November 23, 2015 ---- Regular Meeting

December 7, 2015 ---- Regular Meeting

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

AGENDA

ITEM #1

Public Hearing [7:00PM] – Street Acceptances - Pine Meadow Road/Lantern Lane

Associated back up materials attached.

- Memorandum from Town Counsel dated August 26, 2015
- *Street Acceptance Certification – Pine Meadow II Subdivision* dated October 7, 2015
- *Public Hearing Notice – Street Acceptance* dated October 7, 2015
- Maps of Pine Meadow Road and Lantern Lane prepared by O’Driscoll Lane Surveying Co. [revised August 26, 2015]

Proposed motion:

WHEREAS, The General Court enacted Chapter 387 of the Acts of 2011 “An Act Relative to Municipal Acceptance of Roads within a Subdivision in the Town of Medway”, (hereinafter: Chapter 387), and

WHEREAS, Pine Meadow Road and Lantern Lane in their entireties are constructed roads in a residential subdivision shown on a definitive subdivision plan entitled *Pine Meadow II Definitive Subdivision Plan* Medway, Massachusetts, approved by the Town

of Medway Planning and Economic Development Board and recorded at Norfolk County Registry of Deeds in Plan Book 549 of 2006 as Plan No. 28, as revised in Plan Book 565 of 2007 as Plan No. 93, and as further revised in Plan Book 583 of 2008 as Plan No. 36, and

WHEREAS, the Town has fully complied with the requirements of Chapter 387 for the municipal acceptance of said roads as public ways; said compliance includes submittal of written certification and plans by the Medway Planning and Economic Development Board to the Medway Board of Selectmen and the Board of Selectmen holding a public hearing on November 2, 2015, after having given prior written notice thereof by first class mail, postage prepaid, to the owner of record of each property abutting the roads, as appears from the municipal records, and notice by newspaper publication.

NOW THEREFORE, BE IT VOTED THAT:

1. The Board of Selectmen determines that it is in the public interest to accept Pine Meadow Road and Lantern Lane as shown on the acceptance plan entitled *Street Acceptance Plan, Pine Meadow Road and Lantern Lane, Pine Meadow II – Definitive Subdivision in Medway, MA dated August 26, 2015, prepared by O’Driscoll Lane Surveying Co. of Medway, MA.* to be recorded herewith, as public ways.
2. In accordance with said determination, the Medway Board of Selectmen hereby accepts the following roads shown on said street acceptance plan as public ways with easements for roadway purposes therein to vest with the Town:

Pine Meadow Road
Lantern Lane

Together with ownership of the following easements shown on said street acceptance plans, and subject to easements of record prior to this acceptance:

20’ wide drain easement on Lot 1
Drain easement on Lot 2
10’ wide tree easement on Lots 1, 2, 3, 4, 5, 6A and 7A

as well as all pipes, structures and other improvements located within said roadways or easements as shown on the street acceptance plans, upon approval by Town Meeting and recordation of a true copy of this order and said street acceptance plans at Norfolk County Registry of Deeds, as provided in Chapter 387.

The Board of Selectmen has directed that an article be placed on the warrant for the 2015 fall town meeting to accept the noted roadways.

Susan Affleck-Childs

From: Barbara Saint Andre <bsaintandre@petrinilaw.com>
Sent: Wednesday, August 26, 2015 8:44 AM
To: Susan Affleck-Childs
Cc: Michael Boynton
Subject: RE: Pine Meadow subdivision - potential street acceptance

CONFIDENTIAL NOT A PUBLIC RECORD
ATTORNEY CLIENT PRIVILEGE/NOT FOR PUBLIC RELEASE

Susy, under the special act, Chapter 387 of the Acts of 2012, the town must take the following steps to layout and accept a road as a public way:

1. PEDB shall prepare a written certification that the road or roads have been constructed in a subdivision in accordance with the PEDB rules and regulations and approved definitive subdivision plan. The certification, along with original mylars of an acceptance plan in form suitable for recording at the Registry of Deeds, and an "as-built" plan, shall be submitted to the Board of Selectmen.
2. The BOS must hold a public hearing, after giving written notice by first class mail to the owner of record of each property abutting the road or roads, as appears in the town records, and publishing notice in a newspaper of local circulation at least seven days prior to the public hearing.
3. At the public hearing, the sole purpose is to determine if it is in the public interest to accept the road as a public way. If the BOS determines by majority vote that it is in the public interest, it shall vote acceptance of the road as a public way. Although not explicitly required by the special act, I recommend that a copy of the street acceptance plan be filed with the Town Clerk
4. A warrant article will be placed on the warrant for the next annual or special town meeting to accept the road; this requires a 2/3 vote to pass.
5. If it passes at town meeting, BOS prepares an order of acceptance setting forth the vote of town meeting. The order of acceptance and the original mylars must be recorded within 30 days of the town meeting vote.
6. Upon recording of the above at the Registry of Deeds, the fee in the road, along with all utility, drainage, access and other easements shown on the plan, and all pipes structures and improvements located therein, vests with the town, with no claim for compensation by any abutter to the road.

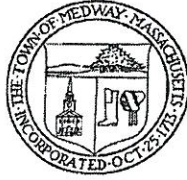
Barbara J. Saint André
Petrini & Associates, P.C.
372 Union Avenue
Framingham, MA 01702
Tel. (508) 665-4310
Fax (508) 665-4313
bsaintandre@petrinilaw.com

<http://www.petrinilaw.com/>

P A PETRINI & ASSOCIATES, P.C.
Counselors at Public Law



The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination, or other use of, or taking any action in reliance upon, this information by persons or entities other than the intended recipient is



TOWN OF MEDWAY
Planning & Economic Development
155 Village Street
Medway, Massachusetts 02053

October 7, 2015

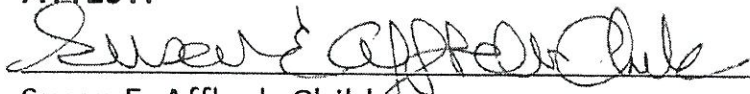
STREET ACCEPTANCE CERTIFICATION
PINE MEADOW II SUBDIVISION

At its meeting on October 6, 2015, the Medway Planning and Economic Development Board voted unanimously to certify, in accordance with special act, Chapter 387 of the Acts of 2012, that the following roads in the Pine Meadow II subdivision have been constructed in accordance with the Board's *Subdivision Rules and Regulations* and the approved Pine Meadow II Definitive Subdivision Plan:

- Pine Meadow Road in its entirety
- Lantern Lane in its entirety

The Board requests that the Board of Selectmen hold a public hearing to determine whether it is in the public interest for the Town to accept Pine Meadow Road and Lantern Lanes as public ways.

ATTEST:



Susan E. Affleck-Childs

Planning and Economic Development Coordinator

10-7-2015
Date

Board of Selectmen

John A. Foresto, Chair

Maryjane White, Vice-Chair

Richard A. D'Innocenzo, Clerk

Janis P. Crowley

Stenn D. Trindade



Medway Town Hall
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TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

October 7, 2015

Public Hearing Notice
Street Acceptance

The Medway Board of Selectmen will conduct a public hearing on Monday, November 2, 2015 at 7:00 p.m. to determine whether it is in the public interest for the Town to accept as public ways the following roads:

- Pine Meadow Road in its entirety from Station 0+00 beginning at its intersection with Fisher Street, running easterly through to its end at Station 4+95.60 as shown on the Street Acceptance Plan for Pine Meadow Road and Lantern Lane, Pine Meadow II Subdivision, dated August 26, 2015 prepared by O'Driscoll Land Surveying Company of Medway, MA.
- Lantern Lane in its entirety from station 0+00 beginning at its intersection with Pine Meadow Road running northerly through to its end at Station 3+17.93 as shown on the Street Acceptance Plan for Pine Meadow Road and Lantern Lane, Pine Meadow II Subdivision, dated August 26, 2015 prepared by O'Driscoll Land Surveying Company of Medway, MA.

The hearing will take place in Sanford Hall at Medway Town Hall, 155 Village Street, Medway, MA. Copies of the noted street acceptance plan are on file with the Town Clerk, the Board of Selectmen, and the Medway Planning and Economic Development office.

For further information, please contact the Planning and Economic Development office at 508-533-3291.

ROAD LAYOUT ACCEPTANCE APPROVED
TOWN OF MEDWAY BOARD OF SELECTMAN

_____ DATE _____

RESERVED FOR REGISTRY USE

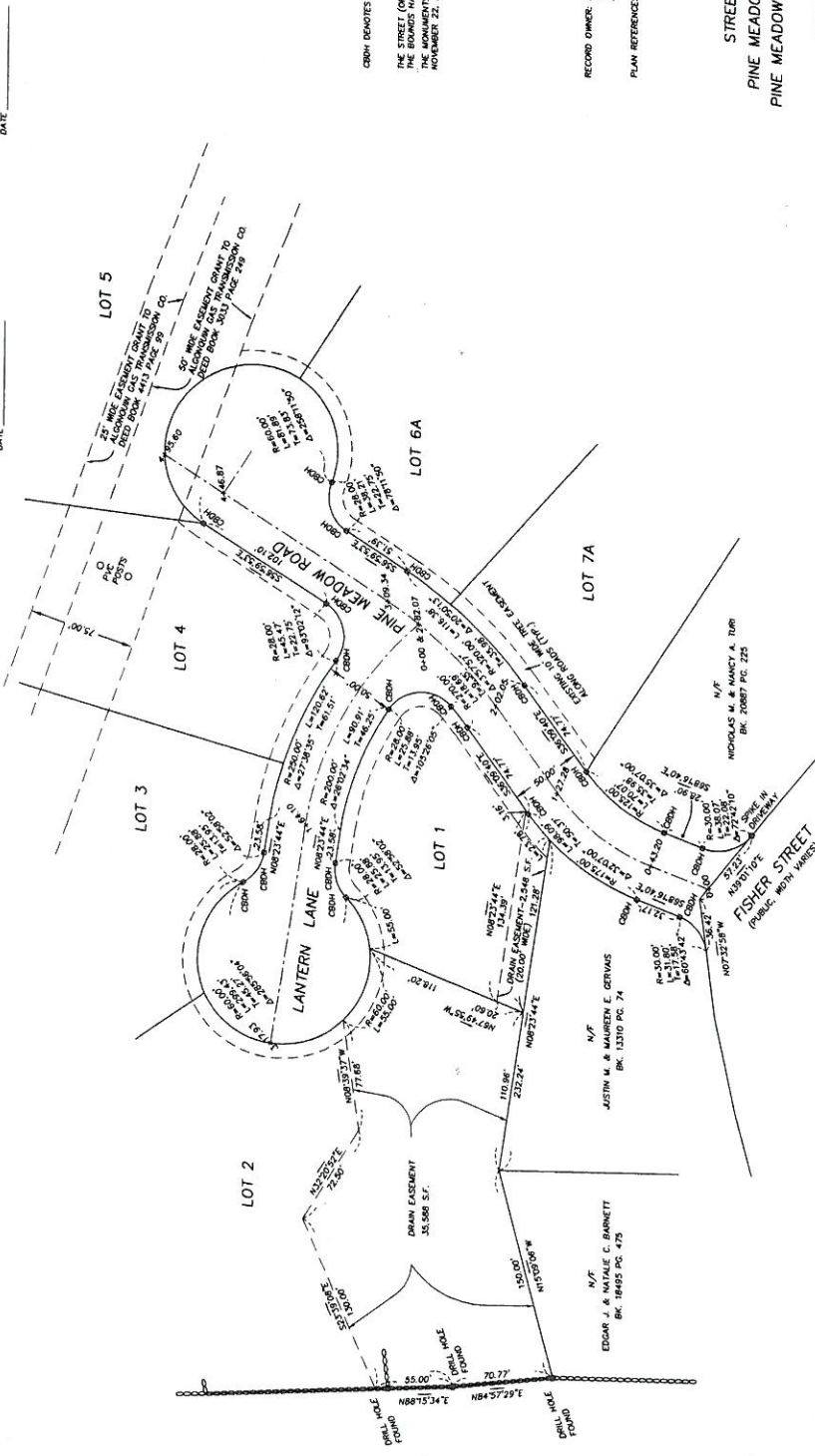
ROAD LAYOUT ACCEPTANCE APPROVED
TOWN OF MEDWAY PLANNING BOARD

_____ DATE _____



PL No. 28 OF 2006

M/F CERBERUS/A PROPANE, INC.
LD CT BK 807 PG 192



RECORD OWNER: PINE MEADOW DEVELOPMENT, LLC
17 HIGHGATE STREET, UNIT 8
ALSTON, MA 02134

PLAN REFERENCES: PINE MEADOW I DEFINITIVE SUBDIVISION
PLAN No. 28 OF 2006 PL BK. 549
PLAN No. 93 OF 2007 PL BK. 565
PLAN No. 38 OF 2008 PL BK. 583

STREET ACCEPTANCE PLAN
PINE MEADOW ROAD & LANTERN LANE
PINE MEADOW II - DEFINITIVE SUBDIVISION
IN
MEDWAY, MASSACHUSETTS

SCALE: 1"=40'
AUGUST 26, 2015



CHAPTER 38D ACTS OF 1966

I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN HEREON ARE THE LINES DURING EXISTING OWNERSHIP, AND THE LINES OF STREETS AND EASEMENTS SHOWN HEREON ARE THE LINES DURING EXISTING OWNERSHIP AND THAT NO NEW LINES FOR THE DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

PROFESSIONAL LAND SURVEYOR

DATE

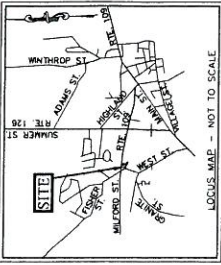
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTERED PROFESSIONAL LAND SURVEYORS OF MASSACHUSETTS.

PROFESSIONAL LAND SURVEYOR

DATE



O'DRISCOLL
LAND SURVEYING CO.
LAND SURVEYING GPS MAPPING LAND CONSULTING
46 OUTAGE STREET MEDWAY, MASSACHUSETTS 02053 (508) 533-3314

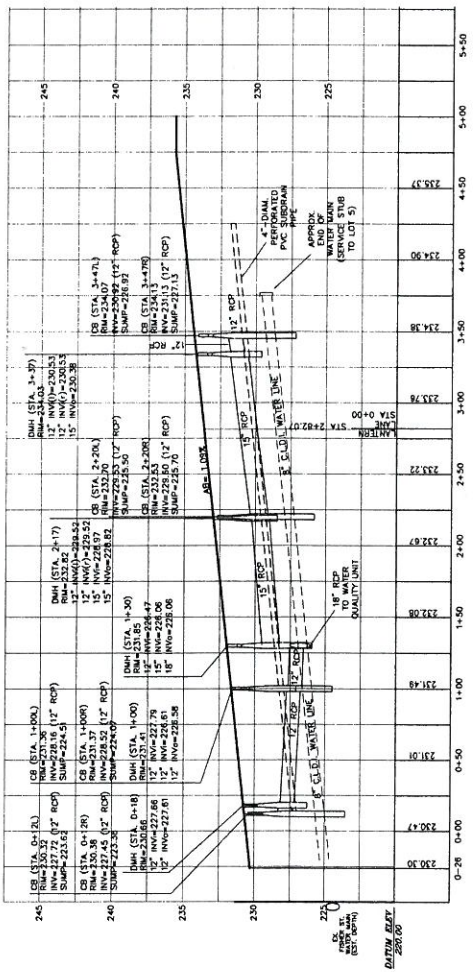
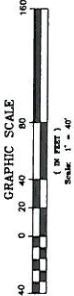
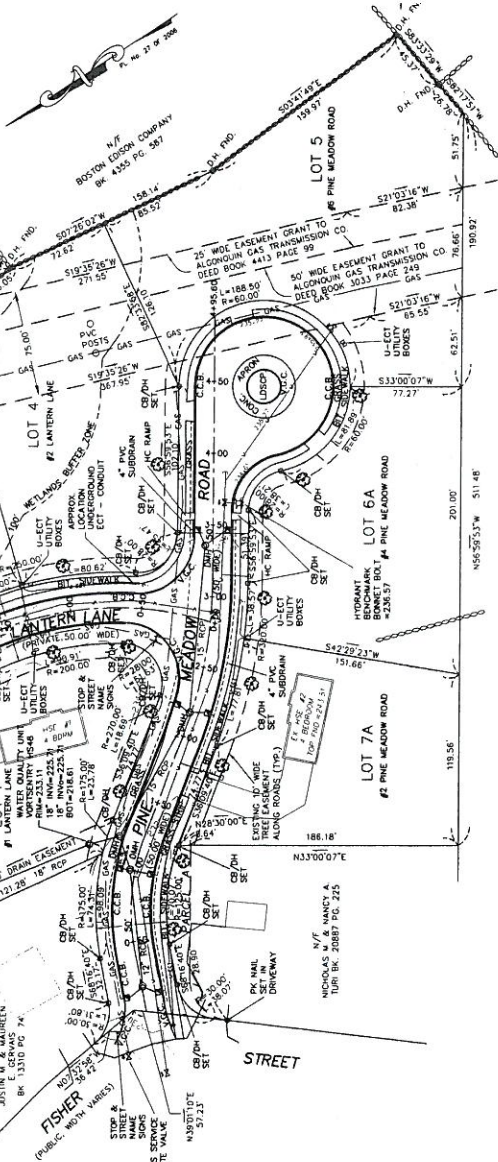


RESERVED FOR REGISTRY USE

TOWN OF MEDWAY PLANNING & ECONOMIC DEVELOPMENT BOARD

DATE - AS-BUILT PLAN APPROVAL

- LEGEND**
- N/F NOW OR FORMERLY
 - CB/DH CONCRETE BOUND W/ DRILL HOLE
 - EXST. EXISTING
 - PROB. PROPOSED
 - R.C.P. REINFORCED CONCRETE PIPE
 - APPROX. APPROXIMATE
 - SM SEWER MANHOLE
 - DRAIN MANHOLE
 - CONTR. CONCRETE CURB
 - CONTR. CONCRETE SIDEWALK
 - SPM SEWER FORCE MAIN
 - DET. DETENTION
 - FLARED END SECTION
 - ELEV. ELEVATION
 - CONC. CONCRETE
 - C.C.B. CAPE COD BERM
 - V.G.C. VERTICAL GRANITE CURB
 - CB STORMWATER CATCH BASIN
 - CONC. CONCRETE
 - WATER LINE
 - GA GAS SERVICE LINE
 - U-ECT UNDERGROUND ELEC./CABLE/TEL



PROFILE "PINE MEADOW ROAD"
(STA. 0+26 - STA. 4+95.60)
HORIZONTAL SCALE: 1" = 40'
VERTICAL SCALE: 1" = 4'

- NOTES**
- 1) ORIGINAL PLAN DIVIDED PINE MEADOW II (REFLECTIVE SUBDIVISION) PLAN OF LAND IN MEDWAY, MASSACHUSETTS DATE JUNE 13, 2005. REVOKE DATE DECEMBER 11, 2005 PREPARED BY DESMINE & ASSOCIATES AND BARBARA ROSSIGNOL, P.E., P.L.S.
 - 2) ORIGINAL PLAN APPROVAL DATE: NOVEMBER 1, 2005
ORIGINAL PLAN ENDORSEMENT DATE: DECEMBER 20, 2005
RECORD PLAN BOOK 540, PLAN No. 37 OF 2006
ALSO SEE:
 - 3) ELEVATIONS REFER TO THE DATUM SHOWN ON PLAN NO. 27 OF 2006.
PLAN BOOK 585, PLAN No. 93 OF 2007
PLAN BOOK 583, PLAN No. 36 OF 2008
 - 4) UNDERGROUND ELECTRIC/CABLE/TELEPHONE UTILITY LINES (GAS/UTILITY) LOCATION AND LIMITED PAVEMENT MARKINGS AT THE TIME OF THE STREET. (SEE P.O.P. MAPS).
 - 5) ALL CATCH BASINS EQUIPPED WITH DEEP SUMPS & HOODS.
 - 6) SUBDIVISION RIGHT-OF-WAY, PINE MEADOW RD & LANTERN LN
SUBWAY AREA = 27,637 S.F.
TOTAL IMPERVIOUS = 33,689 S.F. (0.77 AC)
LOT 1 AREA = 1,533 S.F.
DRIVEWAY AREA = 1,185 S.F.
TOTAL IMPERVIOUS = 2,698 S.F. (0.06 AC)
LOT 7A AREA = 1,535 S.F.
DRIVEWAY AREA = 1,350 S.F.
TOTAL IMPERVIOUS = 3,385 S.F. (0.07 AC)
 - 7) ALL LOTS TO BE SERVICED BY TOWN WATER AND ON-SITE INDIVIDUAL SEPTIC SYSTEMS.
 - 8) 10 FT. WIDE STREET TREE LARSENIT IS LOCATED PARALLEL WITH RIGHT-OF-WAY LINE AS SHOWN.

CONTRACTOR:
ECONOMIC DEVELOPMENT LLC
17 HILL ROAD
MEDWAY, MASSACHUSETTS 01948
ALISTON, MA 02134

ENGINEER:
FAIST ENGINEERING, INC.
67 HALL ROAD
STURBRIDGE, MA 01566
MEDWAY, MASSACHUSETTS 01948
Phone: (508) 864-6802
(508) 533-3314

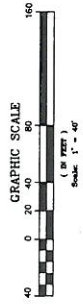
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TOWN OF MEDWAY PLANNING & ECONOMIC DEVELOPMENT BOARD

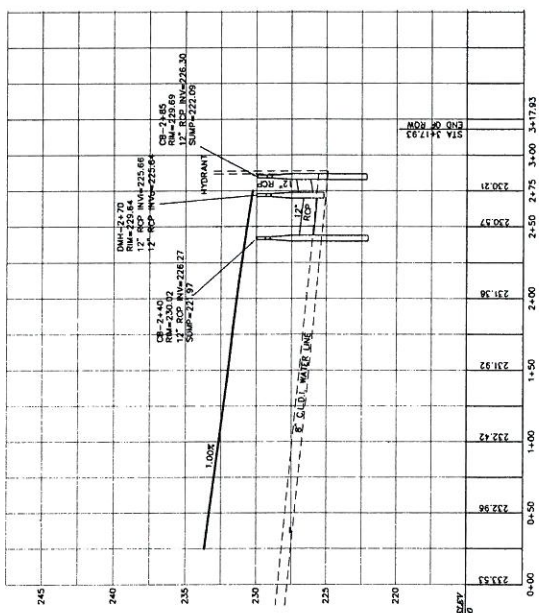
DATE - AS-BUILT PLAN APPROVAL



- LEGEND
NON OR FORMERLY
MTE BOUND WITH DRILL HOLE
FND FOUND
EXIST EXISTING
INV INVERTED
R.C.P. REINFORCED CONCRETE PIPE
HYDRANT
SEWER MANHOLE
DRAIN MANHOLE
SEWER FORCE MAIN
OVERHEAD WIRES
FLARED END SECTION
ELEV ELEVATION
CONC CONCRETE
C.C.B. CURB CURB
STORMWATER CATCH BASIN
WATER SERVICE LINE
UNDERGROUND ELEC./CABLE/TEL.



- NOTES
1) ORIGINAL PLANS ENTITLED "PINE MEADOW #1 (DEFINITIVE SUBDIVISION) PLAN OF LAND IN MEDWAY, MASSACHUSETTS DATE JUNE 13, 2005, REVISE DATE J. THASSELL, P.E., INC.
2) ORIGINAL PLAN APPROVAL DATE: NOVEMBER 1, 2005
ORIGINAL PLAN ENDORSEMENT DATE: DECEMBER 20, 2005
RECORDING INFORMATION: DECEMBER 20, 2005
ALSO SEE: PLAN BOOK 565, PLAN No. 33 OF 2007
PLAN BOOK 583, PLAN No. 36 OF 2008
3) ELEVATIONS REFER TO THE DATUM SHOWN ON PLAN NO. 27 OF 2006
4) UNDERGROUND ELECTRIC/CABLE/TELEPHONE UTILITY LINES/CONDUIT LOCATIONS AND APPROXIMATE DEPTHS BASED ON AS-BUILT UTILITY BOX SURVEY (SEE DIG-SAFE NOTE)
5) ALL CATCH BASINS EQUIPPED WITH DEEP SUMP & HOODS
6) SUBPUMP SERVICE BASIN: PINE MEADOW RD & LANTERN LN
PAVEMENT AREA = 27,837 S.F.
SEWER AREA = 8,502 S.F.
TOTAL IMPERVIOUS = 36,339 S.F. (0.77 AC)
LOT 1: IMPERVIOUS = 1,533 S.F. (0.04 AC)
HOUSE AREA = 1,533 S.F. (0.04 AC)
LOT 2: IMPERVIOUS = 3,740 S.F. (0.09 AC)
DRIVEWAY AREA = 1,340 S.F. (0.03 AC)
TOTAL IMPERVIOUS = 5,080 S.F. (0.12 AC)
7) ALL LOTS TO BE SERVED BY TOWN WATER AND ON-SITE INDIVIDUAL SEPTIC SYSTEMS
8) 10 FT. WIDE STREET TREE EASEMENT IS LOCATED PARALLEL WITH RIGHT-OF-WAY LINES AS SHOWN



DIG-SAFE NOTE:
1. CONTRACTOR REQUIRED TO NOTIFY "DIG-SAFE" 72 HOURS PRIOR TO ANY ON-SITE CONSTRUCTION.
2. CONTRACTOR REQUIRED TO NOTIFY "DIG-SAFE" 72 HOURS PRIOR TO ANY ON-SITE WORK TO LOCAL WATER AND SEWER DEPARTMENTS TO MARK OUT THEIR UTILITIES.

DANIEL A. O'DRISCOLL P.E. DATE
"LANTERN LANE"
AS-BUILT PLAN
FOR
PINE MEADOW #1 - DEFINITIVE SUBDIVISION
IN
MEDWAY, MASSACHUSETTS
SCALES: HORIZONTAL 1"=40'
VERTICAL 1"=4'
REV. JANUARY 10, 2012
REV. APRIL 16, 2015
REV. AUGUST 26, 2015
O'DRISCOLL LANG SURVEYING CO.
FAIST ENGINEERING, INC.
LAW OFFICE OF ANDREW J. FAIST
47 HALL ROAD
STURBRIDGE, MA 01566
MEDWAY, MASSACHUSETTS 02053
Phone: (978) 684-6802
(978) 533-3314
FILE NO. 05128
SHEET 2 OF 2

AGENDA

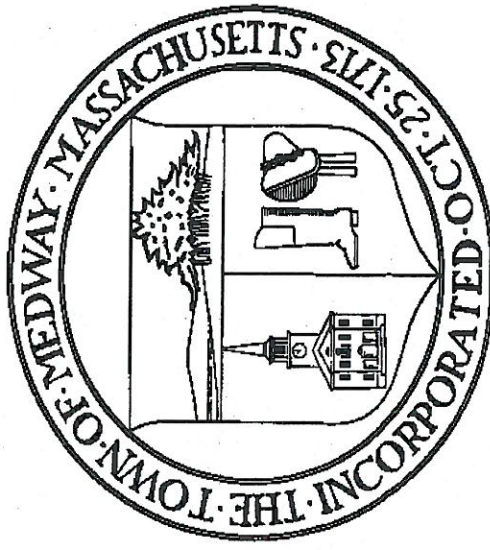
ITEM #2

**Public Hearing [7:15PM] –
Tax Classification**

Associated back up materials attached.

- *FY2016 Residential Factor/Tax Classification Hearing Presentation*

Town of Medway



**FY 2016 Residential
Factor/Tax Classification
Hearing Presentation
November 2, 2015**

- **Prepared for: Medway Board of Selectmen**

- **Glenn Trindade, Member**
- **Dennis Crowley, Member**
- **Richard D’Innocenzo, Clerk**
- **John Foresto, Chairman**
- **Maryjane White, Vice Chairman**

- **Prepared by: Medway Board of Assessors**

- **Anne Marie Lynch, Chairman**
- **William J. Oldmixon Jr., Clerk**
- **Open Position**

November 2, 2015

To the Board of Selectmen and the residents of
Medway:

As the Board of Assessors, we are pleased to present information and options for the Board of Selectmen to determine whether there shall be a single tax or split tax rate for various classes of property for Fiscal Year 2016, also known as the adoption of the residential factor. In addition, there are three other property decisions to be made.

Questions requiring a vote by the selectmen of Medway:

- Do you choose to have a residential exemption?
 - (a residential exemption reduces the taxable valuation of each residential property that is a taxpayers principal residence. Medway has not adopted this previously. This option is typically adopted in rental areas and summer home areas. Chosen by 13 out of 351 communities)
- Do you choose to have a small commercial business exemption?
 - (a small commercial business exemption is an option that can reduce small business valuation by up to 10%. Medway has not adopted this previously. This option has been adopted by 9 out of 351 communities)
- Do you choose to have a single tax rate or a split tax rate? If a split rate is desired, what tax burden percentage is desired?

Based upon your decisions above, we will prepare the CLASSIFICATION TAX ALLOCATION, form LA5 for your signatures.

This form states your choices tonight and informs you of the amount of the excess levy capacity.

Thank you.

Respectfully presented,

Board of Assessors

RESIDENTIAL FACTOR

**This hearing requires a vote on the
ADOPTION OF A RESIDENTIAL FACTOR
pursuant to MGL Chapter 40 Sec. 56.**

- **Below are factor & tax rate options to consider:**
- **Tax burden CIP shift can be up to 150%.**

RESIDENTIAL FACTOR

Fiscal Year 2016 Tax Rate Options

[THE DEPARTMENT OF REVENUE IS THE TAX RATE APPROVING AUTHORITY. OPTIONS BELOW ARE BASED UPON THE PROPOSED INFORMATION AT THE TIME OF PRESENTATION]

<p><u>OPTION 1: SINGLE RATE (factor of 1) – NO SHIFT</u></p> <p><u>SINGLE RATE</u> ALL \$18.14</p> <p>Average Single Family <u>Value</u> \$376,852</p> <p>Average Single Family Tax Bill \$6,836</p> <p>Average Comm/ Ind <u>Value</u> \$628,928</p> <p>Average Comm/ Ind Tax Bill \$11,409</p>	<p><u>OPTION 2: SHIFT THE TAX BURDEN BY 5%</u></p> <p><u>SPLIT RATE WITH CIP INCREASE OF 105%</u></p> <p>RES. \$17.23</p> <p>CIP \$19.05</p> <p>Average Single Family Tax Bill \$6493</p> <p><u>Average Single Family Tax Bill decrease (from single rate) \$343</u></p> <p>Average Comm/ Ind Tax Bill \$11981</p> <p><u>Average Comm/ Ind Tax Bill increase (from single rate) \$572</u></p>
---	---

More options:

OPTION: 3 SHIFTING THE TAX BURDEN BY

10%

SPLIT RATE WITH CIP INCREASE OF 110%

RES.	\$16.33
CIP	\$19.95

Average Single Family Tax Bill \$6,493

Average Single Family Tax Bill decrease (from
single rate) \$682

Average Comm/ Ind Tax Bill \$12,547

Average Comm/Ind Tax Bill increase (from
single rate) \$1,138

OPTION 4: SHIFTING THE TAX

BURDEN BY 15%

SPLIT RATE WITH CIP INCREASE OF 115%

RES.	\$15.42
CIP	\$20.86

Average Single Family Tax Bill \$5,811

Average Single Family Tax Bill decrease
(from single rate) \$1,025

Average Comm/Ind Tax Bill \$17,987

Average Comm/Ind Tax Bill increase
(from single rate) \$6,578

Published in the Milford Daily News on:

- **LEGAL NOTICE**
- **MEDWAY BOARD OF SELECTMEN**
- **PUBLIC HEARING**
- **FY2016 TAX CLASSIFICATION HEARING**

- Pursuant to MGL Chapter 40 Sec. 56, the Board of Selectmen will hold a
- **Public Hearing in the Sanford Hall, Town of Medway, Town Hall, 155 Village Street, Medway on Monday, November 2, 2015 at 7:15 pm** on the adoption of a Residential Factor, thereby determining the percentages of the tax burden borne by each class of real and personal property for FY2016. At said hearing, the Board of Assessors shall provide all information and data relevant to making such determination and the fiscal effect of the available alternatives.

- Per order,
- Medway Board of Selectmen

Town of Medway **GENERAL DATA & STATISTICS**

- The assessment date for FY2016 is January 1, 2015.
- (It is June 30, 2015 for parcels with building permits per Chapter 653)
- SINGLE FAMILY PROPERTIES:
 - The overall values of single family properties (class 101) increased by 1.04%. NEW HOMES
- RESIDENTIAL CONDOMINIUMS:
 - The overall values of residential condominium properties (class 102) increased by 1.12%. NEW UNITS
- COMMERCIAL & INDUSTRIAL:
 - The overall Commercial/Industrial values increased by 1.03% OAK GROVE PARCELS ON LINE, NEW PARCEL CREATED FOR STRUCTURE AND IMPROVEMENTS FOR NSTAR

COMPARISON OF TOTAL CLASS VALUES

- FY2015 to FY2016

	SF Values(101)	Res. Condo values (102)	Commercial Values (300's)	Industrial Values (400's)
FY2015	1,324,943,400	60,311,243	70,065,300	56,931,700
Fy2016	1,380,389,800	66,911,200	71,106,100	59,711,000
Value Amount	55,446,400	6,599,957	1,040,800	-23,691
2015/2016 %	1.04%	1.11%	1.01%	1.04%
REASON	ADDED 7 NEW HOMES, COMPLETION OF NEW HOMES AND SEVERAL NEW ADDITIONS, THEREFORE MORE VALUE	ADDED 3 NEW AND COMPLETION OF SEVERAL NEW UNITS FROM THE PREVIOUS YEAR, THEREFORE MORE VALUE	MAINLY THE NEW CUMBERLAND FARMS	MAINLY GROWTH FROM STRUCTURES AND IMPROVEMENTS FOR NSTAR

ASSESSED VALUES BY CLASS

(CURRENT AND 2 PREVIOUS YEARS)

FY	Class 1 Residential	Class 2 Open Space	Class 3 Commercial	Class 4 Industrial	Class 5 Personal Property	TOTALS
2016	1,530,027,492	0	78,954,517	60,578,700	138,556,330	1,808,117,039
2015	1,466,471,524	0	77,184,982	57,798,900	128,297,520	1,729,752,926
2014	1,387,296,852	0	71,272,572	58,613,941	123,728,900	1,640,912,265

Faint handwritten notes and signatures are visible in the background of the page.

RELATIONSHIP OF CLASS VALUES (CURRENT AND 2 PREVIOUS YEARS)

FISCAL YEAR	RESIDENTIAL/ OPEN SPACE	COMM/IND/PERS PROP	TOTALS
2016	84.6%	15.4%	100%
2015	84.8%	15.2%	100%
2014	84.5%	15.5%	100%

**FY2015 AVERAGE SINGLE FAMILY TAX BILL (RANKED BY TOTAL
TAX BILL AMOUNT)**

Municipality	Split tax rate/C&I rate	Average assessed value	Tax rate \$/1000 value	Average SF Tax Bill (excludes CPA surcharge amount if any)
Holliston	no	386,757	19.38	\$7,495
Norfolk	no	430,517	17.66	\$7,603
MEDWAY	no	362,402	18.24	\$6,610
Millis	no	354,534	17.00	\$6,027
Franklin	no	381,223	14.84	\$5,657
Milford	Yes/30.26	265,062	17.55	\$4,652
Bellingham	Yes/20.47	264,700	14.25	\$3,772

TAX RATE RECAPITULATION INFORMATION
Property Tax Levy
THE LEVY

The property tax levy (tax dollar amount) is the revenue a community can raise through real & personal property taxes.

	LEVY HISTORY	TOTAL AMOUNT TO BE RAISED	TAX RATE
FY2015	31,550,693.37	53,941,285.37	18.24
FY2014	30,914,787.08	53,291,932.58	18.84
FY2013	29,596,723.77	52,302,984.77	18.56

NEW GROWTH

The additional tax revenue generated by new construction, new parcels/condos, renovations and other increases in the property tax base during a calendar year. The value amount is then multiplied by the previous year's tax rate for a tax levy growth amount.

	NEW GROWTH VALUATION	PRIOR YEAR TAX RATE	TAX LEVY GROWTH
FY2016	28,325,786	0.01824	516,662
FY2015	26,979,944	0.01884	508,302
FY2014	26,827,164	0.01856	497,912
FY2013	9,757,879	0.01748	170,568

PREVIOUS YEARS TAX RATES

FISCAL YEAR	RATE
2015	\$18.24
2014	\$18.84
2013	\$18.56
2012	\$17.48
2011	\$17.10
2010	\$16.29
2009	\$15.12
2008	\$14.06
2007	\$13.32
2006	\$12.95
2005	\$14.23
2004	\$13.96
2003	\$13.50
2002	\$15.79
2001	\$16.31
2000	\$17.96

TOP 10 TAXPAYERS

	TYPE	OWNER	VALUE	18.14	19.05 (5%)
1	PP	NSTAR ELECTRIC CO	73,814,200	\$1,338,989	\$1,406,161
2	PP	EXELON WEST MEDWAY LLC	20,160,000	\$365,702	\$384,048
3	PP	ALGONQUIN GAS TRANS CO	17,345,100	\$314,640	\$330,424
4	PP	BOSTON EDISON	12,766,100	\$231,577	\$243,194
5	PP	COLUMBIA GAS OF MA	11,552,740	\$209,556	\$220,080
6	RE	51 ALDER ST LLC	10,516,300	\$190,766	\$200,336
7	RE	MEDWAY REALTY LLC	7,631,800	\$138,441	\$145,386
8	RE	CYBEX	7,390,300	\$134,060	\$140,785
9	PP	VERIZON NEW ENGLAND	7,263,300	\$131,756	\$138,366
10	RE	HIDDEN ACRES REALTY II, LLC	6,767,449	\$122,762	\$128,920

VOTES TO BE TAKEN

1. Does the BOS choose to have a residential exemption?
2. Does the BOS choose to have a commercial exemption?
3. Does the BOS choose an open space discount on all class two open space properties?
4. Does the BOS choose to have a single tax rate or a split tax rate? If a split tax rate is voted, what tax burden percentage is desired?

AGENDA

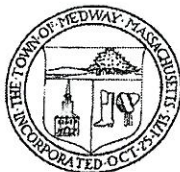
ITEM #3

Acceptance of Deed – Conveyance of Open Space Parcel at Charles River Village

Associated back up materials attached.

- Memorandum from Susy Affleck-Childs, Planning and Economic Development Coordinator, dated October 22, 2015
- *Definitive OSRD Layout Plan “Charles River Village”* prepared by Faist Engineering, Inc. [revised May 30, 2003]
- Quitclaim Deed

Proposed motion: I move that the Board of Selectmen accept the deed from Charles River Village LLC to convey to the Town of Medway, Open Space Parcel B as shown on the *Definitive Plan Charles River Village Open Space Residential Development*, also known as O Charles View Lane, Parcel 70-002-0100, for the purposes of conservation and open space.



TOWN OF MEDWAY
Planning & Economic Development
155 Village Street
Medway, Massachusetts 02053

MEMORANDUM

October 22, 2015

TO: Board of Selectmen
FROM: Susy Affleck-Childs, Planning and Economic Development Coordinator
RE: Acceptance of conveyance of open space parcel at Charles River Village



BACKGROUND – In March 2011, the Planning and Economic Development Board approved an open space residential development (OSRD) special permit to develop a 13 unit, permanent private way, single family home condominium community known as Charles River Village. The decision was later modified to downsize the development to 11 units. The applicant and developer was Charles River Village LLC/John Claffey. The site, located at 6 Neelon Lane, is 7.6 acres in size. The new private roadway is Charles View Lane. The approved project included one “development” parcel (3.43 acres) and one “open space parcel” (4.18 acres). *See attached Sheet of the endorsed plan.*

As part of the plan review and approval process, the applicant had proposed and the Conservation Commission agreed in principle to accept the conveyance of the above noted open space parcel. The Commission was particularly interested in this property because it directly abuts the Charles River.

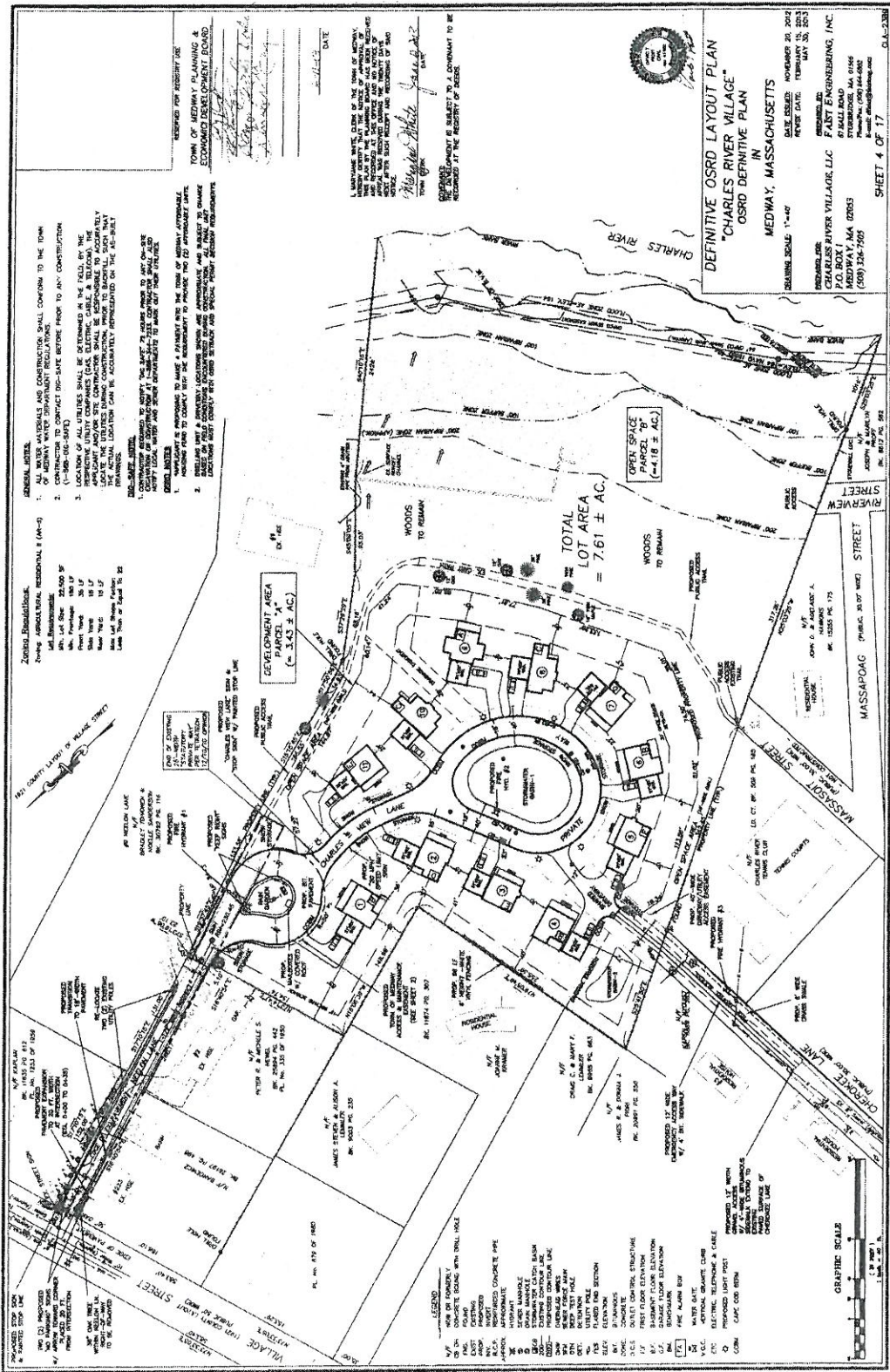
CURRENT STATUS – The developer is working toward project completion and close-out. As part of that process, the Town needs to finalize the conveyance of Open Space Parcel B to the Town. Per the PEDB decision, that conveyance needs to occur before the occupancy permit for the final dwelling unit can be issued.

At its October 27, 2015 meeting, the Planning and Economic Development Board will vote its determination of satisfaction with the construction of the required pathway/trail on Open Space Parcel B. Based on a site walk today, I expect that will be an affirmative vote by the PEDB. We anticipate that the Conservation Commission is working to schedule a meeting during the week of October 26th to vote to accept the conveyance of Open Space Parcel B. The next step is for the Board of Selectmen to vote to accept the land conveyance. *A copy of the deed is provided.*

NEXT STEPS

1. **REQUEST** – I request that the Board of Selectmen consider this matter at its November 2, 2015 meeting.
2. **RECOMMENDED MOTION** – I move that the Board of Selectmen accept the deed from Charles River Village LLC to convey to the Town of Medway, Open Space Parcel B as shown the Definitive Plan Charles River Village Open Space Residential Development, also known as 0 Charles View Lane, Parcel 70-002-0100, for the purposes of conservation and open space.
3. **SIGN ACCEPTANCE OF DEED document.** *See attached.*

Telephone: 508-533-3291 Fax: 508-321-4987
saffleckchilds@townofmedway.org



GENERAL NOTES:

1. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE TOWN OF MEDWAY AND STATE DEPARTMENT OF HIGHWAYS AND TRANSPORTATION.
2. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE TOWN OF MEDWAY AND STATE DEPARTMENT OF HIGHWAYS AND TRANSPORTATION.
3. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE TOWN OF MEDWAY AND STATE DEPARTMENT OF HIGHWAYS AND TRANSPORTATION.

GENERAL NOTES:

1. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE TOWN OF MEDWAY AND STATE DEPARTMENT OF HIGHWAYS AND TRANSPORTATION.
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3. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE TOWN OF MEDWAY AND STATE DEPARTMENT OF HIGHWAYS AND TRANSPORTATION.

TOWN OF MEDWAY PLANNING & ZONING DEPARTMENT

DATE: 11/11/12

PROJECT: CHARLES RIVER VILLAGE

DESIGNED BY: [Signature]

DATE: 11/11/12

DEFINITIVE OSRD LAYOUT PLAN
"CHARLES RIVER VILLAGE"
OSRD DEFINITIVE PLAN
 IN
 MEDWAY, MASSACHUSETTS

DESIGNED BY: [Signature]

DATE ISSUED: NOVEMBER 30, 2012

REVISION DATE: MAY 20, 2013

PREPARED BY: CHARLES RIVER VILLAGE, LLC

PROJECT NO.: P.O. BOX 1

ADDRESS: 25 HALL ROAD

CITY: MEDWAY, MA 01948

PHONE: (508) 234-7500

SCALE: 1" = 40'

SHEET 4 OF 17

LEGEND

- W/F: WOOD FRAME
- C: CONCRETE
- V.C.: VERTICAL GRANITE CURB
- Q: PROPOSED LIGHT POST
- CON: CONCRETE

GRAPHIC SCALE

1" = 40'

QUITCLAIM DEED

Charles River Village LLC, a limited liability company organized under the laws of the Commonwealth of Massachusetts having its usual place of business at 800 Washington Street, Holliston, Massachusetts 01746

for consideration of less than One Hundred and 00/100 (\$100.00) Dollars

grants to **THE TOWN OF MEDWAY, ACTING BY AND THROUGH ITS CONSERVATION COMMISSION**, Town Hall, 155 Village Street, Medway, Norfolk County, Massachusetts for conservation and open space purposes

with QUITCLAIM COVENANTS

The land in Medway, Norfolk County, Massachusetts shown as 'OPEN SPACE PARCEL "B"' on a plan of land entitled, 'Definitive Plans "Charles River Village" Open Space Residential Development (OSRD) in Medway, Massachusetts Date: November 20, 2012 Revise Dates: February 15, 2013 May 30, 2013 O'Driscoll Land Surveying Co.' recorded with the Norfolk County Registry of Deeds in Plan Book 624, Page 5.

Said Open Space parcel B contains 4.18 acres of land, more or less, according to said plan.

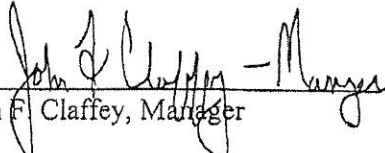
Being a portion of the premises conveyed to Grantor by Deed recorded with the Norfolk County Registry of Deeds in Book 31487, Page 392.

SIGNATURE AND NOTARY ON THE FOLLOWING PAGE

This sale is not a sale of all or substantially all of the assets of Charles River Village LLC.

IN WITNESS WHEREOF, the said Charles River Village LLC has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged and delivered in its name and behalf by John F. Claffey, its Manager this 22nd day of October, 2015.

Charles River Village LLC


By: 
John F. Claffey, Manager

COMMONWEALTH OF MASSACHUSETTS

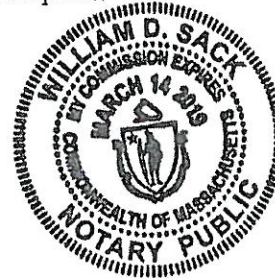
Norfolk, ss.

October 22, 2015

On this 22nd day of October, 2015, before me, the undersigned notary public, personally appeared John F. Claffey, proved to me through satisfactory evidence of identification, which was a Driver's License, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as Manager of Charles River Village LLC.


_____, Notary Public

My Commission Expires:



AGENDA

ITEM #4

Discussion – Charge for Additional Recycling Carts – [continued from 9/14/15]

Associated back up materials attached.

- Proposed letter of notification to residents dated November 2, 2015
- *Cost Analysis of Additional Carts Only*

Proposed motion: I move that the Board of Selectmen approve the proposal to charge for additional recycling carts as presented.



TOWN OF MEDWAY
DEPARTMENT OF PUBLIC SERVICES
MEDWAY, MASSACHUSETTS

*Entrusted To
Manage The
Public
Infrastructure*

THOMAS M. HOLDER
DIRECTOR

DAVID D'AMICO
DEPUTY DIRECTOR

November 2, 2015

Re: Annual Fee to Service Additional Recycle Carts

Dear Resident:

The purpose of this letter is to explain some necessary changes to the Town of Medway's Recycling Program. When we embarked on the new Single Stream Recycling Program in July of 2014, we had researched other community's experiences with their implementation of similar programs. They were widely viewed as being successful programs, both in improving recycling rates and avoiding the increasing costs of the traditional collection systems. Our research also found that no other communities offering biweekly recycling using 96-gallon carts had experienced a significant demand for second or third containers. Therefore, due to the predicted low number of requested carts, there was no cause at that time to consider implementing a charge for additional containers. It was also presented that once we had transitioned into the new program and had learned of the unique needs and trends of Medway, we would make necessary adjustments to optimize the program. Our mission remains the same today as it was a year ago; to make recycling easy, efficient and effective for everyone as we greatly appreciate the efforts made by our residents to properly recycle.

While we realize that the majority of residents are diligent with following Medway's Recycling Guidelines, there are still some areas of improvement we would like to point out. If we break down our boxes and crush plastic containers, then a lot more can be made of the 96 gallon cart capacity. It is also important that only items accepted in our single stream program be placed in the cart. Our hauler has reported to us that there is periodic contamination to our recycling due mostly to unacceptable items such as trash, plastic bags/film plastics, cookware/dishes, takeout containers, and soiled containers (food/dirt). Please see the annually mailed Curbside Chronicle and the Solid Waste pages at www.townofmedway.org for useful information about our Recycle Program Guidelines.

Our experience from the onset of the program over a year ago has been an unanticipated number of requests for additional carts. This has placed an unforeseen financial burden on our program. While even considering that hauling and disposal contract costs increase every year, we have been fortunate not to raise the \$250.00 annual fee or bag fee in fifteen years. For every additional cart purchased there is a cost for the cart itself and a cost to service that extra cart. We have determined that in order to fund these additional carts, the fee should be borne by the users at a cost of \$TBD annually (\$TBD per quarterly bill). We will not begin charging the fee until January 1, 2016. In the meantime, we encourage residents with additional carts that they no longer need or wish to pay for, to put in a return request at the "Trash & Recycling" link on the home page at www.townofmedway.org. We will then make arrangements to retrieve the extra cart. This return procedure will apply to only the extra cart, residents shall keep their primary cart with no additional cost assessed.

Hopefully this helps to explain our need to recover the costs of additional carts. We make it our mission to regularly review program costs and to evaluate ways to keep them as low as possible for our residents. We truly hope that this in no way impacts our excellent recycling efforts but in fact improves them even further. Please contact the DPS Office with any questions at (508) 533-3275 or visit our website for access to the "Trash & Recycling" question request form as well as our trash and recycling guidelines.

Sincerely,

Thomas Holder | Director
Department of Public Services

HIGHWAY - WATER - SEWER - FLEET - PARKS - FACILITIES - SOLID WASTE

TOWN OFFICES | 155 VILLAGE STREET | MEDWAY, MASSACHUSETTS 02053 | TEL 508-533-3275

Cost Analysis of Additional Carts Only (not first cart)

	Cost	Comments
Extra Cart (Supply)	\$21.67/yr (\$65 total over 3 years amortization)	Initial cart order (first carts) were \$52 each. All additional carts are \$65. Carts are amortized over 3 years.
Extra Cart (Service)	\$35.52/yr	Cost to service each cart. This cost is the same for first carts, and each additional cart. In FY17, the service cost per cart per year will increase to \$1.56. In future years the service cost will be dependent on our next contract negotiation.
Total Extra Carts	337	Total purchased and delivered through 9/08/15. Unused Inventory is not included here. We update this total count quarterly with Waste Management and Town's monthly bills are adjusted accordingly.
Total Extra Cart Supply Cost	\$21,905.00	This cost is spread out over the life of the contract. As a new cart order is placed, the cost of that order is amortized over the remaining months of the contract which ends June 30 th , 2017. This is not an annual figure, it is a total cost of all extra carts purchased to date. Shipping is not included in this figure.
Total Extra Cart Service Cost	\$11,970.24/yr	Cost for Service Only. This cost continues as long as the carts remain in service, whether they are rolled out to the curb each week or not.

AGENDA

ITEM #5

Authorization of Town Administrator to Execute Agreement with MassDOT for Non-Participatory Items – Route 109 Project

Associated back up materials attached.

- Correspondence from Guy Rezendes, MassDOT, dated September 15, 2015
- *Non-Participating Agreement Number 90603*
- *Office Estimate by Funding Breakouts*

Proposed motion: I move that the Board of Selectmen authorize the Town Administer to execute the non-participatory items agreement associated with the Route 109 project between MassDOT and the Town of Medway.



September 15, 2015

Medway-Route 109
Non-Participating Agreement Number 90603

Michael E. Boynton-Town Manager
155 Village Street
Medway, MA 02053

Dear Mr. Boynton:

Enclosed please find two (2) copies of Agreement Number 90603 between the MassDOT and the Municipality of Medway. Note that by execution of this Agreement, the Municipality will be responsible to pay for the actual bid costs for the items noted within the Agreement. Also included for your signature is a Contractor Authorized Signatory Listing Form.

Please sign the two (2) agreements and the signatory form and return to this office within 5 days to:

Guy Rezendes, P.E.
MassDOT-Highway Division
Ten Park Plaza – Room 6340
Boston, MA 02116

Please direct any questions or comments to Shawn Holland-Project Manager @ 857-368-9345.

Please do not date page one of the agreement, as it is not fully executed until signed by all parties.

The MassDOT requires an original signature on each of the agreements and the signatory form. The fully executed agreements will be dated after signed by all parties. **This does not constitute a Notice to Proceed.** The MassDOT will issue a Notice to Proceed to your office following final approval.

Sincerely,

Guy F. Rezendes, P.E.
Utilities/Railroad Engineer

Agreement made this of 2015, by and between the MASSACHUSETTS DEPARTMENT OF TRANSPORTATION, hereinafter called "MassDOT", and the MUNICIPALITY OF MEDWAY, hereinafter called the "Municipality".

WHEREAS, MassDOT proposes to reconstruct and improve Route 109, from Holliston St., to 100 ft. West of Highland St., including the rehabilitation of Bridge # M-13-012, (hereinafter referred to as the "Project"), in the Municipality of Medway, in said Commonwealth, and

WHEREAS, the Municipality desires MassDOT, in conjunction with the Project, to make certain roadway improvements. The contract items to install said improvements are listed on "Exhibit A" and hereinafter called NON-PARTICIPATING WORK, and

WHEREAS, the plans and specifications for the said Project and the NON-PARTICIPATING WORK desired by the Municipality, meets with approval of the Municipality and are on file in records of MassDOT.

NOW THEREFORE, in consideration thereof, MassDOT and the Municipality hereby agree as to the apportionment of the work, the expense, ownership and future maintenance of the above-mentioned NON-PARTICIPATING WORK as follows:

DIVISION OF WORK

MassDOT, by its own contractor, will furnish on behalf of the Municipality necessary labor, materials, equipment and other services for the above-mentioned NON-PARTICIPATING WORK.

Preliminary estimates of items and quantities of work prepared by MassDOT, also known as "Exhibit A" necessary for the NON-PARTICIPATING WORK is attached hereto and made a part hereof.

The terms of this agreement incorporate by reference the Project's construction contract special provisions, and MassDOT's Standard Specifications for Highways and Bridges, as amended. The Municipality hereby agrees to be bound by any decision by MassDOT concerning the Standard Specifications and Special Provisions referenced.

Any and all approvals made by MassDOT during the Project's design review shall not relieve the Municipality's responsibilities for design errors and/or omissions that are related to the said Non-Participating Work.

DIVISION OF EXPENSE

In consideration of the benefits to be derived by the Municipality from the NON-PARTICIPATING WORK, the Municipality agrees to pay in amounts equal to the bid prices, of MassDOT's Contractor, for the actual quantities of the NON-PARTICIPATING WORK.

Pursuant to the applicable provisions of M.G.L. Chapter 44, the Municipality has appropriated or identified the funds necessary to construct the NON-PARTICIPATING WORK

The following costs relating to the above NON-PARTICIPATING WORK shall also be borne by the Municipality:

1. Extra work orders initiated at the request of the Municipality or its duly authorized official.
2. Claims for "changed conditions" pursuant to M.G.L. c.30§39N arising out of the NON-PARTICIPATING WORK. MassDOT shall promptly notify the Municipality upon receipt of such claims.
3. Interest charges on Contractor payments levied pursuant to M.G.L. c.30§39G.
4. Any and all construction increases that are related to the NON-PARTICIPATING WORK. The said cost increases shall include, but are not limited to (1) Extra work, (2) changed conditions, (3) traffic police, (4) item overruns, and (5) design errors and/or omissions.

Payments to be made by the Municipality are to be made directly to MassDOT's Contractor at such times and in such amounts as specified in written orders from MassDOT to the Municipality.

FUTURE MAINTENANCE

The Municipality's representative shall be made available to attend MassDOT's final inspection of the Project. When all punch items identified as part of the final inspection are addressed to the satisfaction of MassDOT, MassDOT shall notify the Municipality in writing that the Project has been completed. Upon such date of notification, the Municipality shall be responsible hereafter for the maintenance and preservation for said NON-PARTICIPATING WORK including any additional work items undertaken in accordance with this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**MASSACHUSETTS
DEPARTMENT OF TRANSPORTATION**

THOMAS TINLIN
HIGHWAY ADMINISTRATOR

MUNICIPALITY OF MEDWAY

(Signature)

(Name-Printed)

(Title)

Office Estimate By Funding Breakouts

Project # : 605657

District : 3

Location : MEDWAY

Description : MEDWAY- RECONSTRUCTION ON ROUTE 109, FROM HOLLISTON STREET TO 100 FT. WEST OF HIGHLAND STREET, INCLUDES REHAB OF M-13-012

Funding Description : MUNICIPALITY (NON-PARTICIPATING ITEMS) - MEDWAY

Item #	Quantity	Unit	Item Description	Unit Price	Total
227.3	160	CY	REMOVAL OF DRAINAGE STRUCTURE SEDIMENT	\$150.000	\$24,000.00
227.31	4,750	FT	REMOVAL OF DRAINAGE PIPE SEDIMENT	\$7.000	\$33,250.00
* 655.25	140	FT	ORNAMENTAL FENCE	\$150.000	\$21,000.00
* 715.5	21	EA	RURAL MAIL BOX REMOVED AND STACKED	\$100.000	\$2,100.00
* 716.1	67.5	EA	RURAL MAIL BOX	\$400.000	\$27,000.00
* 775.03	8	EA	ELM - PATRIOT 3-3.5 INCH CALIPER	\$1,500.000	\$12,000.00
* 775.441	5	EA	LOCUST - HONEY - 'SKYLINE' 3-3.5 INCH CALIPER	\$1,500.000	\$7,500.00
* 775.442	16	EA	LOCUST - HONEY - 'SKYLINE' 5 INCH CALIPER	\$2,000.000	\$32,000.00
776.561	10	EA	MAPLE - RED - 'RED SUNSET' 3-3.5 INCH CALIPER	\$1,500.000	\$15,000.00
777.036	1	EA	OAK - NORTHERN RED 2-2.5 INCH CALIPER	\$1,000.000	\$1,000.00
777.043	7	EA	OAK - NORTHERN RED 3-3.5 INCH CALIPER	\$1,500.000	\$10,500.00
783.045	3	EA	SHAD TREE - DOWNY 6-8 FEET	\$750.000	\$2,250.00
* 785.642	107	GAL	SHAMROCK INKBERRY - 3 GAL	\$70.000	\$7,490.00
* 786.083	610	GAL	JUNIPER - WILTONI - 2 GAL	\$60.000	\$36,600.00
* 796.3	109	GAL	ROSE - VIRGINIA - 2 GAL	\$50.000	\$5,450.00
* 796.428	373	GAL	FEATHER REED GRASS -KARL FOERSTER - 2 GAL	\$30.000	\$11,190.00
* 796.765	2,016	GAL	DAYLILY - HAPPY RETURNS - 1 GAL	\$15.000	\$30,240.00
* 796.900	17,100	EA	DAFFODILS - TOP SIZE	\$2.000	\$34,200.00
815.2	0.104	LS	TRAFFIC CONTROL SIGNAL LOCATION NO. 2	\$61,520.000	\$6,398.08
815.3	0.12	LS	TRAFFIC CONTROL SIGNAL LOCATION NO. 3	\$193,030.000	\$23,163.60
815.4	0.12	LS	TRAFFIC CONTROL SIGNAL LOCATION NO. 4	\$204,980.000	\$24,597.60
815.5	0.13	LS	TRAFFIC CONTROL SIGNAL LOCATION NO. 5	\$67,270.000	\$8,745.10
* 816.06	0.12	LS	TRAFFIC SIGNAL RECONSTRUCTION LOCATION NO. 6	\$223,000.000	\$26,760.00
MUNICIPALITY (NON-PARTICIPATING ITEMS) - MEDWAY Total:					\$402,434.38
Office Estimate Grand Total :					\$11,075,392.00

* Non-Standard Item

Massachusetts Department of Transportation CONTRACTOR AUTHORIZED SIGNATORY LISTING



CONTRACTOR LEGAL NAME:
CONTRACTOR VENDOR/CUSTOMER CODE: VC

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Signature

Date:

Title:

Telephone:

Fax:

Email:

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Massachusetts Department of Transportation CONTRACTOR AUTHORIZED SIGNATORY LISTING



CONTRACTOR LEGAL NAME:
CONTRACTOR VENDOR/CUSTOMER CODE: VC

PROOF OF AUTHENTICATION OF SIGNATURE

It is a requirement of MassDOT to obtain authentication of signatures
for all signatories listed on the attached Contractor Authorized Listing

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type):

Title:

X _____
Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, _____ (NOTARY) as a notary public certify that I witnessed the signature of the
aforementioned signatory above and I verified the individual's identity on this date:

_____, 20 ____.

My commission expires on:

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the
aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an
authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

AGENDA

ITEM #6

Approval – One-Day Liquor License Applications

- a. Ramki Tirur – Thayer Homestead – November 14, 2015
- b. Medway High School Class 95, LLC – November 27, 2015
- c. Molly Pillard – Thayer Homestead – December 6, 2015
- d. James Centola – Thayer Homestead – December 19, 2015

Associated back up materials attached.

- Applications

Proposed motion: I move that the Board approve one-day all alcohol license for MHS Class 95, LLC and one-day wine & malt licenses for Molly Pillard and Alice Courtney subject to fulfillment of the Police Chief's recommendations and receipt of required insurance documentation.



Town of Medway

BOARD OF SELECTMEN

155 Village Street, Medway MA 02053
Ph. (508) 533-3264 Fax: (508) 321-4899

APPLICATION FOR SPECIAL ONE-DAY LIQUOR LICENSE

MGL c.138, §14

Application for the purpose of selling or dispensing the following beverages permitted by law. A Section 12 license holder may not also be granted a Section 14 (one-day) license unless event is held at a separate location. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. Purchase must be made from a licensed wholesaler/importer, manufacturer, farmer-winery/brewery, or special permit holder.

For Profit Businesses are eligible for wine and malt license only.

Application must be submitted at least two weeks prior to event.

Fee: \$50 (May be waived at Board of Selectmen's discretion)

All Alcohol Wine and Malt

Event ENGAGEMENT PARTY

Name of Organization/Applicant RAMKI TIRUR

Address 37, WOODRIDGE RD, MILFORD, MA 01757

FID# _____

Phone ~~(508) 308-4561~~ Fax () _____ Email UTIRUR@YAHOO.COM
508-308-4561

Non-Profit Organization Y N

Attach non-profit certificate of exemption

Event Location THAYER HOMESTEAD, MEDWAY, MA

Event Date NOV 14th 2015

Event Hours (No later than 1:00 AM; Last call 12:30 AM) 7:00 PM TO 11:00 PM

Is event open to the general public? Y N

Estimated attendance 75

Will there be an age restriction? Y N

Minimum age allowed:

How, where and by whom will ID's be checked? RAMKI TIRUR

Is there a charge for the beverages? Y _____ N
Price structure: _____

Alcohol server(s) _____
Attach Proof of Alcohol Server Training
N/A

Provisions for Security, Detail Officer N/A

Does the applicant have knowledge of State liquor laws? Y N _____

Experience HAVE THE KNOWLEDGE

The following may be required:

Police Dept. – Detail; Fire Dept. – Detail; Board of Health – Food Permit; Building Dept. – Tent Permit

Date of Application OCT 23rd 2015

Applicant's Signature [Handwritten Signature]

Applicant's Name RAMKI TIRUR

Address 37 WOODRIDGE ROAD, MILFORD, MA-01757

Phone (508) 478-2663 Fax () _____ Email UTIRUR@YAHOO.COM

The Board of Selectmen's Office will forward this application to the Police, Fire, and Building Departments and the Board of Health for approval and recommendations.

Police Department _____
315 Village St _____ Date _____

Fire Department _____
44 Milford St _____ Date _____

Board of Health _____
Town Hall, 2nd Fl _____ Date _____

Building Department _____
Town Hall, 1st Fl _____ Date _____



Medway Police Department

315 Village Street
Medway, MA 02053

Phone: 508-533-3212
FAX: 508-533-3216
Emergency: 911

Allen M. Tingley
Chief of Police

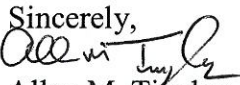
October 23, 2015

To: Michael Boynton
Town Administrator

From: Allen M. Tingley
Chief of Police

Re: One day liquor license- Thayer Property- Engagement Party

I have reviewed the request from Ramki Tirur for a one day liquor license for an engagement party, to be held at the Thayer House, 2B Oak Street, on November 14th, 2015. I approve of the issuance of this one day liquor license with the stipulation that the wine/alcohol will be purchased from a licensed alcohol wholesale distributor, as indicated on the license application and the Town of Medway's Alcohol Policy. There will be no on-street parking on Mechanic Street and Oak Street and that a responsible adult with some knowledge of Mass liquor laws will be checking ID's of individuals being served alcohol at the party

Sincerely,

Allen M. Tingley
Chief of Police



Certificate of Insurance

This is to certify that RAMKI R TIRUR USHA R TIRUR is insured for the coverage and Name of Policyholder (s)

provisions of a HOMEOWNERS policy under H3S-218-166310-40 (Type of Policy) (Policy Number)

Section II Liability Coverages is hereby extended to the following location:

THAYER HOMESTEAD 2 B OAK ST MEDWAY MA 02053

(Name and/or Address of Location)

for the following specific period of time 11/14/2015 and is subject to all terms, exclusions and conditions of the above (Date of Event) policy.

Personal Liability Limit \$ 300,000

Medical Payments to Others Limit \$ 1,000

Mail address if different from property address.

37 WOODRIDGE RD MILFORD MA 01757-3923

This certification or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

Dexter R. Lapp SECRETARY

David M. Gray PRESIDENT

Date 10/22/2015

Countersigned by: [Signature] Authorized Representative

Board of Selectmen

Dennis P. Crowley, Chair
John A. Foresto, Vice-Chair
Richard A. D'Innocenzo, Clerk
Glenn D. Trindade
Maryjane White



Medway Town Hall
155 Village Street
Medway, MA 02053
Phone (508) 533-3264
Fax (508) 321-4988

**TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS**

APPLICATION FOR SPECIAL ONE-DAY LIQUOR LICENSE

MGL c.138, §14

Application for the purpose of selling or dispensing the following beverages permitted by law. A Section 12 license holder may not also be granted a Section 14 (one-day) license unless event is held at a separate location. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. Purchase must be made from a licensed wholesaler/importer, manufacturer, farmer-winery/brewery, or special permit holder.

For Profit Businesses are eligible for wine and malt license only.

Application must be submitted at least two weeks prior to event.

There is no fee for this license.

All Alcohol Wine and Malt

Event MHS 20th Reunion

Name of Organization/Applicant Class of 95 - Reunion Committee (MHS Class 95, LLC)

Address 23 Summer Hill Rd, 02053

SS# or FID# [REDACTED]

Phone 774 276-9090 Fax () Email plg2831@gmail.com

Non-Profit Organization Y N

Attach non-profit certificate of exemption

Event Location Thayer Homestead

Event Date 11/27/15

Event Hours (No later than 1:00 AM; Last call 12:30 AM) 5-11pm

Is event open to the general public? Y N

Estimated attendance 85

Will there be an age restriction? Y N

Minimum age allowed: ~~20~~ 21

How, where and by whom will ID's be checked? Front Desk

Is there a charge for the beverages? Y N

Price structure: Cash Bar

Alcohol server(s) _____
Attach Proof of Alcohol Server Training _____

Provisions for Security, Detail Officer _____

Does the applicant have knowledge of State liquor laws? Y N

Experience Previously tended bar

The following may be required:
Police Dept. – Detail; Fire Dept. – Detail; Board of Health – Food Permit; Building Dept. – Tent Permit

Date of Application 9/15/15

Applicant's Signature *Preston Gales*

Applicant's Name Preston Gales

Address 23 Summer Hill Rd

Phone (774) 226-9090 Fax () _____ Email ~~7742269090~~ plg2831@gmail.com

The Board of Selectmen's Office will forward this application to the Police, Fire, and Building Departments and the Board of Health for approval and recommendations.

Police Department _____
315 Village St _____ Date _____

Fire Department _____
44 Milford St _____ Date _____

Board of Health _____
Town Hall, 2nd Fl _____ Date _____

Building Department _____
Town Hall, 1st Fl _____ Date _____



Medway Police Department

315 Village Street
Medway, MA 02053

Phone: 508-533-3212
FAX: 508-533-3216
Emergency: 911

Allen M. Tingley
Chief of Police

October 26, 2015

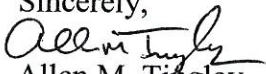
To: Michael Boynton
Town Administrator

From: Allen M. Tingley
Chief of Police

Re: One day liquor license- Thayer Property- 1995 MHS Class reunion

I have reviewed the request from Preston Gales, for a one day liquor license for a 1995 MHS class reunion, to be held at the Thayer House, 2B Oak Street, on November 27, 2015. I approve of the issuance of this license with the stipulations there will be no on-street parking on Mechanic Street and Oak Street, all alcoholic beverages served at the event, must be purchased from a licensed wholesale distributor, as indicated on the license application and the Town of Medway's Alcohol Policy. A responsible adult with some knowledge of Massachusetts liquor laws will be checking ID's of individuals served alcohol at this event.

Sincerely,


Allen M. Tingley
Chief of Police

VANITY SALE EVENT
11/28/15

SPECIAL EVENT INSURANCE QUOTATION

Event Type: Fund Raising Drive	
Selected Coverage	Limit Selected
1. General Liability (<i>Host Liquor Liability Included</i>)	\$1,000,000/\$2,000,000
a. Care/Custody/Control Liability	Not Covered
b. Damage To Premises Limit	\$50,000
c. Medical Payments	Not Covered
d. Collapse of Temporary Structure	Not Covered
e. Contractual Liability	Not Covered
f. Hired and Non-Owned Auto Liability	Not Covered
g. Liquor Liability	Covered
h. Waiver of Subrogation	Covered
2. Accident Medical Expense	Not Covered
a. Accidental Death	Not Covered
b. Accidental Dismemberment	Not Covered
TOTAL:	\$343.80

IF YOU WISH TO PURCHASE THIS EXCLUSIVE INSURANCE PRODUCT PLEASE LOG IN AT WWW.SPECIALEVENTINSURANCE.COM, COMPLETE THE ONLINE APPLICATION, PURCHASE AND PRINT YOUR POLICY.

If you have any questions or wish to speak to a customer service representative, please contact our office Monday - Friday, 8:30am to 5pm PST at 1-800-364-2433 or e-mail support@rvnuccio.com.

Notes:

1. Date of quote: 10/02/2015
2. Quotation is subject to online completion of the application and underwriting approval.
3. Must be purchased at least 24 hours in advance.
4. Coverage for weekend events must be purchased by 4PM Friday.
5. Prices subject to change without notice and may vary depending on the information you provide in the application..
6. Licensing information available online
7. Sample policy available upon request.
8. Policies are underwritten by Fireman's Fund Insurance Company, an A+ insurance carrier.

PAYMENT METHODS: CREDIT CARD



Town of Medway

BOARD OF SELECTMEN

155 Village Street, Medway MA 02053
Ph. (508) 533-3264 Fax: (508) 321-4899

APPLICATION FOR SPECIAL ONE-DAY LIQUOR LICENSE

MGL c.138, §14

Application for the purpose of selling or dispensing the following beverages permitted by law. A Section 12 license holder may not also be granted a Section 14 (one-day) license unless event is held at a separate location. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. Purchase must be made from a licensed wholesaler/importer, manufacturer, farmer-winery/brewery, or special permit holder.

For Profit Businesses are eligible for wine and malt license only.

Application must be submitted at least two weeks prior to event.

Fee: \$50 (May be waived at Board of Selectmen's discretion)

All Alcohol ^{but probably} Wine and Malt ^{only}

Event Family Christmas Party

Name of Organization/Applicant Molly Pillard

Address 130 Winthrop St, Medway

FID# _____

Phone (508) 533 7764 Fax () _____ Email jeffpillard@aol.com

Non-Profit Organization Y _____ N _____

Attach non-profit certificate of exemption

Event Location Thayer Homestead

Event Date Dec 6

Event Hours (No later than 1:00 AM; Last call 12:30 AM) 12-5

Is event open to the general public? Y _____ N

Estimated attendance 50 max probably 40ish

Will there be an age restriction? Y _____ N

Minimum age allowed:

Molly Pillard

How, where and by whom will ID's be checked? Only small kids.

~~No~~ fees I will be responsible to make sure. (not big drinkers)

Is there a charge for the beverages? Y N ✓

Alcohol server(s) _____
Attach Proof of Alcohol Server Training

None

Provisions for Security, Detail Officer _____

Does the applicant have knowledge of State liquor laws? Y ✓ N

Experience ~~None~~

The following may be required:

Police Dept. - Detail; Fire Dept. - Detail; Board of Health - Food Permit; Building Dept. - Tent Permit

Date of Application 10/6/15

Applicant's Signature Molly Pillard

Applicant's Name Molly Pillard

Address 130 Winthrop St, Medway

Phone (15337766) Fax () Email jeffpillard@aol.com
cell - 6175946630

The Board of Selectmen's Office will forward this application to the Police, Fire, and Building Departments and the Board of Health for approval and recommendations.

Police Department _____
315 Village St _____ Date

Fire Department _____
44 Milford St _____ Date

Board of Health _____
Town Hall, 2nd Fl _____ Date

Building Department _____
Town Hall, 1st Fl _____ Date



Medway Police Department

315 Village Street
Medway, MA 02053

Phone: 508-533-3212
FAX: 508-533-3216
Emergency: 911

Allen M. Tingley
Chief of Police

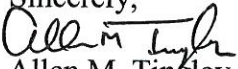
October 22, 2015

To: Michael Boynton
Town Administrator

From: Allen M. Tingley
Chief of Police

Re: One day liquor license- Thayer Property- Christmas Party

I have reviewed the request from Molly Pillard for a one day liquor license for a Christmas Party, to be held at the Thayer House, 2B Oak Street, on December 6, 2015. I approve of the issuance of this one day liquor license with the stipulation that the wine/alcohol will be purchased from a licensed alcohol wholesale distributor, as indicated on the license application and the Town of Medway's Alcohol Policy. There will be no on-street parking on Mechanic Street and Oak Street and that a responsible adult with some knowledge of Mass liquor laws will be checking ID's of individuals being served alcohol at the party

Sincerely,

Allen M. Tingley
Chief of Police



Town of Medway

BOARD OF SELECTMEN

155 Village Street, Medway MA 02053
Ph. (508) 533-3264 Fax: (508) 321-4899

APPLICATION FOR SPECIAL ONE-DAY LIQUOR LICENSE

MGL c.138, §14

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For Profit Businesses are eligible for wine and malt license only.

Application must be submitted at least two weeks prior to event.

Fee: \$50 (May be waived at Board of Selectmen's discretion)

All Alcohol [checked] Wine and Malt []

Event Family Christmas Party

Name of Organization/Applicant James Catala

Address 11 Malloy St. Medway, MA

FID#

Phone 617 438-4474 Fax () Email maryland@me.com

Non-Profit Organization Y [] N [checked]

Attach non-profit certificate of exemption

Event Location Mayer Homestead

Event Date 12/19

Event Hours (No later than 1:00 AM; Last call 12:30 AM) 5-11

Is event open to the general public? Y [] N [checked]

Estimated attendance 65-70

Will there be an age restriction? Y [] N [checked]

Minimum age allowed:

RECEIVED OCT 19 2015

MEDWAY TOWN ADMINISTRATOR

How, where and by whom will ID's be checked? all known family
members

Is there a charge for the beverages? Y _____ N
Price structure: _____

Alcohol server(s) _____
Attach Proof of Alcohol Server Training
n/a

Provisions for Security, Detail Officer n/a

Does the applicant have knowledge of State liquor laws? Y _____ N a

Experience na

The following may be required:
Police Dept. – Detail; Fire Dept. – Detail; Board of Health – Food Permit; Building Dept. – Tent Permit

Date of Application 10/14/15

Applicant's Signature _____

Applicant's Name James Centola

Address 11 Malloy St - Medway, MA 02053

Phone (617) 438-442 Fax () Email maryland@me.com

The Board of Selectmen's Office will forward this application to the Police, Fire, and Building Departments and the Board of Health for approval and recommendations.

Police Department _____
315 Village St _____ Date _____

Fire Department _____
44 Milford St _____ Date _____

Board of Health _____
Town Hall, 2nd Fl _____ Date _____

Building Department _____
Town Hall, 1st Fl _____ Date _____



Medway Police Department

315 Village Street
Medway, MA 02053

Phone: 508-533-3212
FAX: 508-533-3216
Emergency: 911

Allen M. Tingley
Chief of Police

October 22, 2015

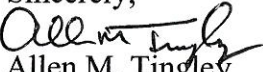
To: Michael Boynton
Town Administrator

From: Allen M. Tingley
Chief of Police

Re: One day liquor license- Thayer Property- Christmas Party

I have reviewed the request from James Centola for a one day liquor license for a Christmas Party, to be held at the Thayer House, 2B Oak Street, on December 19, 2015. I approve of the issuance of this one day liquor license with the stipulation that the wine/alcohol will be purchased from a licensed alcohol wholesale distributor, as indicated on the license application and the Town of Medway's Alcohol Policy. There will be no on-street parking on Mechanic Street and Oak Street and that a responsible adult with some knowledge of Mass liquor laws will be checking ID's of individuals being served alcohol at the party

Sincerely,


Allen M. Tingley
Chief of Police



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nicholas A Consoles Insurance Agency Inc 153 Andover Street Unit 111 Danvers MA 01923	CONTACT NAME: Brian Filipiak PHONE (A/C, No, Ext): (978) 223-4037 E-MAIL ADDRESS: brian@consolesinsurance.com	FAX (A/C, No): (978) 223-4038
	INSURER(S) AFFORDING COVERAGE	
INSURED MIGUEL LONDONO MARY LONDONO 5 GINA DR HOPKINTON MA 01748-2019	INSURER A Merrimack Mutual Insurance Company NAIC # 19798	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** CL15101504722 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> HO3, Special Form GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		HP2668449	9/26/2015	9/26/2016	EACH OCCURRENCE \$ 500000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
x	Host Liquor Liability					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Medway Thayer Homestead 2B Oak Street Medway, MA 02053	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Anthony Consoles/BFIL
--	---

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AGENDA

ITEM #7

Action Items from Previous Meeting

Associated backup material attached.

- Action item list

	DATE	ACTION ITEMS BOS	WHO	COMPLETED
	7/6/2010	Street acceptance progress	S. Affleck-Childs	Ongoing
2	9/20/2010	Route 109 Project	DPS	Ongoing
3	2/4/2013	Brentwood Project	DPS	Ongoing
4	2/3/2014	Cable license renewal process (commences 36 mos. ahead of license exp.); Mtg of Cable Advisory Com	BOS	Verizon notice received; further action Fall 2015
5	7/28/2014	DPS Facility Building Project	DPS/TA/Committee	Ongoing
6	1/20/2015	Playground concepts for Idylbrook and existing locations	G. Trindade	Future Town Meeting
7	2/24/2015	\$1.1 mil environmental bond bill; Choate Improvements; prepare technical proposal for state funding in FY17	TA/BOS	Ongoing
8	2/28/2015	Database of searchable minutes/Update Town Website	TA/IS	Fall 2015
9	4/21/2015	Review Master Plan	J.Weiler/D. Kaeli	October 2015
10	6/1/2015	Road and Sidewalk Repair and Construction Strategy/Plan	DPS	Winter 2016
11	6/15/2015	Update on marketing/communications plan	Julie Dennehy	October 2015
12	8/17/2015	Discussion about solid waste/recycling survey results	DPS	November 2015
13	10/13/2015	Jurisdiction of Land Acceptances - BOS v ConCom	BOS/ PEBD	January 2015

AGENDA

ITEM #8

Approval of Warrants

Warrants to be provided at meeting.

AGENDA

ITEM #9

Approval of Minutes

Associated backup material attached.

- Draft Minutes – June 1, 2015
- Draft Minutes – June 15, 2015
- Draft Minutes – July 14, 2015 [Joint meeting with PEDB]
- Draft Minutes – July 14, 2015
- Draft Minutes – July 20, 2015

Proposed motion: I move that the Board approve the draft minutes of the June 1, 2015; June 15, 2015; July 14, 2015 [joint meeting with PEDB]; July 14, 2015; and July 20, 2015 Board of Selectmen meetings.

**Board of Selectmen’s Meeting
June 1, 2015 -- 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Dennis Crowley, Chair; John Foresto, Vice-Chair; Richard D’Innocenzo, Clerk (7:03 PM); Glenn Trindade and Maryjane White.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant to the Town Administrator; Stephanie Mercandetti, Director, Community and Economic Development; David D’Amico, Deputy Director, Department of Public Services.

Others Present: Doug Havens, Affordable Housing Trust.

At 7:00 PM Chairman Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comments: None.

Reorganization of the Board – Chair, Vice Chair, Clerk:

There were no background materials.

Chairman Crowley took this opportunity to thank the current Board members, noting that most people have little idea how much time it involves to be on the Board, usually meetings on two or three nights each week. “Maryjane is a source of information that reflects what the public shares with her in the Town Clerk’s office. Glenn and John, you are out every night with me, and I greatly appreciate your efforts.”

Addressing his last comment to Mr. Boynton, Chairman Crowley stated that he “wanted to make sure that the transition between Town Administrators would go well, and it did. To date, you have been an outstanding Town Administrator. You have done an excellent job, and the more open Town Administrator Office gives residents a chance to come in and talk with you.”

At this time, Selectman Trindade nominated Selectman Foresto as Chair; Selectman White seconded. There were no further nominations. Selectman Foresto agreed to serve. VOTE: 4-0-1 – Selectman Foresto abstained from the vote.

Selectman Trindade nominated Selectman White as Vice-Chair; Selectman D’Innocenzo seconded. There were no further nominations. Selectman White agreed to serve. VOTE: 5-0-0.

Selectman White nominated Selectman D’Innocenzo as Clerk; Selectman Trindade seconded. There were no further nominations. Selectman D’Innocenzo agreed to serve. VOTE: 4-0-1 – Selectman D’Innocenzo abstained from the vote.

At this time, Selectman Crowley turned the gavel over to Chairman Foresto.

Chairman Foresto stated that he did not think anyone can appreciate the amount of time Selectman Crowley puts in, both locally and at the state level. Brief discussion followed.

1 **Appointment – Eric Arbeene – Zoning Board of Appeals:**

2 *The Board reviewed the following information: (1) Letter of interest, dated May 17, 2015; and*
3 *(2) Resume from Eric Arbeene.*

4
5 Present: Eric Arbeene.

6
7 Mr. Arbeene stated that he approached Ms. Mercandetti about an opening on the Economic Development
8 Committee, and she informed him of the opening on the Zoning Board of Appeals. He noted that he is
9 currently working as a community planner and has a lot of experience working with municipal
10 government including time on the Medway Finance Committee.

11
12 Selectman Trindade stated he was glad to see Mr. Arbeene interested in serving the Town again, noting
13 that he has terrific experience as well as knowledge of the Town.

14
15 **Selectman Trindade moved that the Board appoint Eric Arbeene to the Zoning Board of Appeals**
16 **for a three-year term to expire on June 30, 2018; Selectman White seconded. No discussion.**

17 **VOTE: 5-0-0.**

18
19 **Annual Committee Appointments: List Follows Agenda:**

20 *The Board reviewed the following information: (1) List of FY16 openings; and (2) Letters of interest in*
21 *reappointment. It is noted that, if there is not a letter of interest in reappointment, the intent was stated*
22 *verbally.*

23
24 Brief discussion followed on varying term lengths, during which it was noted that sometimes the term is
25 defined by statute and other times it is desired that a couple of members rotate off each year instead of all
26 members. For this reason, when a new committee is formed, the initial terms may be of varying lengths.

27
28 **Selectman Trindade moved that the Board reappoint the incumbent board and committee**
29 **members as listed on the summary sheet for the customary terms associated with their respective**
30 **boards and committees and that Ms. Mercandetti be appointed as the Town’s representative to the**
31 **MAPC; Selectman White seconded. No discussion. VOTE: 5-0-0.**

32
33 **Update – Paving Schedule:**

34 *The Board reviewed an updated schedule of paving projects.*

35
36 Present: David D’Amico, Deputy Director, Department of Public Services.

37
38 Mr. Boynton reported that state funds have brought \$600,000 to the Town, though \$200,000 is not
39 available immediately. Brief discussion followed.

40
41 Selectman Crowley informed residents that the Board is aware that there are streets and sidewalks that
42 need to be done, but that funding is simply not available. The Board hopes to have funding available
43 within six months or a year, and asked that residents continue to be patient.

44
45 Selectman Trindade asked Mr. D’Amico if there was some kind of guideline on what it costs to replace a
46 sidewalk, i.e., dollars per foot. Mr. D’Amico responded that the type of construction (curbing) can vary
47 which changes the costs, drainage, ponding vs. puddling, etc. It is often a case-by-case assessment.
48 Chairman Foresto added that handicapped accessibility is also a consideration. Selectmen Crowley stated
49 that \$10 million would handle most, but not all, sidewalks that need to be repaired or replaced. Mr.
50 Boynton stressed the importance of connecting this kind of work to a larger project. For the benefit of
51 viewers, Selectman Crowley emphasized that any proposed funding solutions would NOT include debt

1 exclusions or budget overrides. Discussion followed on varying kinds of construction and curbing,
2 estimates, limited resources, Village Street and the Route 109, and subdivision roads that will need
3 routine maintenance as they reach 30 years of age.
4

5 **Approval – Amendment #1 to Paving Contract – Lorusso Corp.:**

6 *The Board reviewed the following information: (1) Amendment #1; and (2) Original contract. It is noted*
7 *that this amendment changes the contract language to accurately reflect unit pricing, as bid, rather than*
8 *a total sum.*
9

10 Mr. Boynton explained that, in review of the invoices, it was discovered that the contract language did not
11 correlate with the invoices, i.e., ceiling amount vs. unit pricing. He noted that the proposed language
12 came from Town Counsel. Brief discussion followed.
13

14 **Selectman Trindade moved that the Board authorize the Chairman to execute Amendment #1 to**
15 **the Town’s paving contract with Lorusso Corporation, as presented; Selectman White seconded.**
16 **No discussion. VOTE: 5-0-0.**
17

18 **Change Order – Gravity Construction Contract for Village and Adams Streets Water Main**
19 **Replacement - \$11,610.52:**

20 *The Board reviewed a Change Order, dated 3-29-15. It is noted that the change order will be signed by*
21 *the Town Accountant prior to the Selectmen’s meeting.*
22

23 Mr. D’Amico explained that some items have come up that were not included in the contract and need to
24 be done. He added that other items need to be removed, resulting in the finished price being lower than
25 the original contracted price.
26

27 **Selectman Trindade moved that the Board approve the change order for Gravity Construction in**
28 **the amount of \$11,610.52, as presented; Selectman White seconded. No discussion. VOTE: 4-1-0 –**
29 **Selectman Crowley opposed, citing the lack of a recap sheet on this contract. Selectman Crowley**
30 **reminded the Board he had asked for budget/contract information whenever a change order is**
31 **presented.**
32

33 **Review Municipal Comment Letter to MassHousing – Proposed Timber Crest LLC Affordable**
34 **Housing Development:**

35 *The Board reviewed a Draft comment letter, last revised 6-1-15.*
36

37 Present: Stephanie Mercandetti, Director, Community and Economic Development; Paul Cusson,
38 Delphic Associates; Mounir Tayara, Timber Crest, LLC; Paul DeSimone, Colonial Engineering; Jim
39 Pavlik, Outback Engineering.
40

41 Mr. Boynton stated Ms. Mercandetti has been working hard on this, collecting comments from Town
42 officials and integrating those comments as necessary. He briefly explained the process of the comment
43 period as well as the Town submitting comments relative to the suitability of the site and related matters.
44 Among issues not included are community impact, school impact, and other things.
45

46 Ms. Mercandetti briefly reviewed the timeline beginning with the receipt of the ANRAD (Abbreviated
47 Notice Request for Area Delineation) of the proposed site. She emphasized that there is no formal
48 application for the project at this time. She stated she reached out to Town Departments and relevant
49 boards and committees for their comments thus far. MassHousing will contact the Town if it requires
50 further information on any items. The Conservation Commission has not completed its process yet.
51

1 Ms. Mercandetti informed the Board that documents are posted online so that residents can stay informed
2 of the progress.

3
4 For the benefit of viewers, Ms. Mercandetti listed some of the general topic areas that were considered,
5 Residents have the ability to write to MassHousing to voice their concerns and opinions relative to the site
6 suitability and the application. Residents may contact Ms. Mercandetti for more information.
7

8 Selectman Crowley expressed concern that the Town does not have a complete set of drawings, and
9 without that, the Town does not have the ability to completely evaluate the proposal. Ms. Mercandetti
10 responded that the Town has included a comment which indicated that project information is “sorely
11 lacking”. Mr. Crowley asked to add to the letter that the Town reserves its rights to provide additional
12 comments to MassHousing as more complete plans are received by the agency. Brief discussion
13 followed. Ms. Mercandetti noted that this comment submission is the first step, which, if approved by
14 MassHousing, would be followed by the Comprehensive Permit application. The Comprehensive Permit
15 application would need to include complete plans. MassHousing has to approve the plan if, and when, the
16 Comprehensive Permit is granted.
17

18 Selectman Crowley mentioned there is a bylaw that prohibits pumping stations and expressed a concern
19 that the force main presented in the plan might not be approved by the Water and Sewer Commission.
20 Ms. Mercandetti responded she will look into it.
21

22 Brief discussion followed on the Comprehensive Permit process, appeals to Housing Appeals Court if the
23 permit is denied, and other matters. Mr. Boynton stated that a meeting with Town Departments would
24 have been advantageous prior to the receipt of the ANRAD application, action that begins a tight timeline
25 that does not allow that kind of cohesive meeting.
26

27 Responding to a question from Selectman Trindade, Ms. Mercandetti stated a purchase and sale
28 agreement is included as part of the application.
29

30 At this time, Chairman Foresto asked if there was public comment.
31

32 A Fairway Lane resident thanked Ms. Mercandetti for her work on this project. He wanted to know if
33 there is any history on this developer such as what type of work he has done, his track record, etc. Ms.
34 Mercandetti this project involves Delphi Associates along with their partner, Stonebridge Homes. The
35 most recent project is in Bellingham. She noted that there are several projects in various stages of
36 construction or in the permitting process. Brief discussion followed on the sale of affordable units,
37 stormwater runoff, and concerns about the surveyor associated with this project. It has been alleged that
38 the man that did the surveying may not be a licensed surveyor and presenting plans stamped by another
39 individual. Selectman Crowley responded that it was discussed with Town Counsel and suggested the
40 residents write something themselves. It was asked if a single petition with many signatures would be
41 better than individual letters from a dozen residents.
42

43 Mr. Kurt Schaefer, Fairway Lane, noted that the developer had to pay for drainage issues that arose back
44 in the 1990s. He expressed concern for wetland areas and that stormwater runoff will come down toward
45 Fairway Lane. Ms. Mercandetti responded that the Conservation Commission will review wetlands
46 issues, and the Zoning Board of Appeals will retain control of the stormwater issues. The Board asked to
47 have further language added to the letter regarding drainage, noting that Fairway Ln residents had to take
48 measures to alleviate prior, post development runoff issues.
49

50 Another Fairway Lane resident also expressed concern about the developer and reclaimed wetlands, as
51 well as concern for the number of entities listed in the application. She indicated it is hard to find a track

1 record, or how previous units are selling. Can these concerns be addressed in queries to MassHousing?
2 She feels that this applicant approached the project in a somewhat disingenuous manner and she does not
3 trust them. Brief discussion followed. Lastly, she asked about the existing dwelling that may be
4 considered historical and therefore needs protection.

5
6 Selectman Crowley emphasized that the Board is not against 40B projects, but agrees that 192 units on
7 this property is too many.

8
9 **Mr. Boynton asked if the Board would entertain a motion to approve the letter with the two**
10 **proposed changes (Town reserves right to further comment as updated plans are submitted to**
11 **MassHousing and noting Fairway Ln susceptibility to drainage issues) and authorize the letter, as**
12 **amended, to put forward to the Board for signature. Selectman Trindade offered that motion;**
13 **Selectman Crowley seconded. No further discussion. VOTE: 5-0-0.**

14
15 **Approval – One-Day Liquor License Applications:**

16 *The Board reviewed applications and recommendations from the Police Chief for the following events:*

- 17 a. Lisa Johnson – Thayer Homestead – June 14, 2015
18 b. Nancy Sheppard – Thayer Homestead – June 28, 2015
19 c. Jenny Kangis – Thayer Homestead – August 2, 2015
20 d. Jacqui Olsen – Thayer Homestead – August 8, 2015
21 e. Phyllis Dunn – Thayer Homestead – August 9, 2015

22
23 **Selectman Trindade moved that the Board approve one-day liquor licenses for Lisa Johnson,**
24 **Nancy Sheppard, Jenny Kangis, Jaqueline Olsen and Phyllis Dunn for the dates requested**
25 **conditioned upon fulfillment of the Police Chief’s recommendations for each respective event;**
26 **Selectman White seconded. It was recommended that large events have police details to monitor**
27 **parking. VOTE: 5-0-0.**

28
29 **Approval –Cystic Fibrosis Foundation Cycle for Life Bicycle Tour – Oct. 3, 2015:**

30 *The Board reviewed the following information: (1) Request, dated May 11, 2015, from the Cystic Fibrosis*
31 *Foundation; and (2) Memorandum, dated May 18, 2015, from the Police Chief.*

32
33 **Selectman Trindade moved that the Board approve the Cystic Fibrosis Foundation’s Cycle for Life**
34 **Bicycle Tour on October 3, 2015 conditioned upon the organization’s hiring of two detail officers to**
35 **assure the safety of the riders and the movement of traffic during the event; Selectman White**
36 **seconded. No discussion. VOTE: 5-0-0.**

37
38 **Action Items from Previous Meeting:**

39 *The Board reviewed the Action Items List.*

- 40
41 #5 – Net Metering: Mr. Boynton provided a brief report.
42 #6 – School constructions project: Mr. Boynton stated there is a good working relationship between
43 Town and schools. Mr. Holder and Mr. D’Amico are working closely with school staff on renovations.
44 #7—Zoning Bylaw Recodification: This was accomplished at Annual Town Meeting and can come off.
45 #8 – DPS Facility study: This should be relabeled as DPS Building Project.
46 #9 – Playground Concepts – Selectman Trindade anticipates having an article for Fall Town Meeting.
47 #11 – Searchable minutes: It was noted that this may require an overhaul of the Town’s website.
48 #12 – Police access to school surveillance: Mr. Boynton reported this will happen in the near future.
49 #13 – ALS Program: This training is still on target for a September report.
50 #15 – Toxic Use Reduction Institute grant application: There is discussion of a possible pilot program for
51 a small section of athletic field to help train staff on these techniques.

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Approval of Warrants:

The Warrant was not available for review.

Town Administrator's Report:

Mr. Boynton reported that he is monitoring developments with Eversource (NStar); their union workers will go on strike at midnight.

Mr. Boynton congratulated Fire Chief Lynch for a significant reimbursement for ambulance recertification services. He noted these funds will be deposited into the Ambulance Enterprise Account.

At this time, Mr. Boynton presented the rest of his report.

Selectmen's Reports:

Selectman Crowley congratulated Colonel Matondi and the Memorial Day Committee for an outstanding Memorial Day program.

Selectman Crowley asked for a quick update on the Route 109 project. It was noted that letters will be going out to businesses soon.

Selectman White reported that 777 voters participated in recent election, noting that there are over 8,000 registered voters in Medway. There were two important races (School Committee and Parks Commission) so the low voter turnout was a little disappointing.

Chairman Foresto thanked Selectman Crowley for his efforts as Chairman and his very moving speech on Memorial Day.

**At 9:05 PM Selectman D'Innocenzo moved to adjourn; Selectman White seconded. No discussion.
VOTE: 5-0-0.**

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary

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**Board of Selectmen
June 15, 2015 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: John Foresto, Chair; Maryjane White, Vice Chair; Richard D’Innocenzo, Clerk (7:53 PM); Dennis Crowley, Member; Glenn Trindade, Member.

Staff Present: Michael Boynton, Town Administrator; Melanie Phillips, Finance Director; Tom Holder, Director, Department of Public Services; David D’Amico, Deputy Director, Department of Public Services; Stephanie Mercandetti, Director, Community Development.

Others Present: Barbara Saint André, Town Counsel.

At 7:00 PM Chairman Foresto called the meeting to order and led the Pledge of Allegiance.

Public Comments:

Charlie Myers, Curtis Lane, expressed concern about the proposed Exelon expansion. He stated that he has reviewed all sections of the application and has presented a summary of those sections. He said the Town should restrict the operation of the oil side based on the risks. Everything in this summary came out of the application. The emissions from the operation are higher than the actual item. He recommended that the hours of operation in the high-risk area be limited.

Approval – Interfund Borrowings:

The Board reviewed the following information: Massachusetts Department of Revenue/Division of Local Services document “Advance of Funds in Lieu of Borrowing” Report for each of the following: (a) McGovern School Window Replacement Project, \$978,809; (b) Water Mains Project, \$264,898; (c) Police Cruiser Computer Replacement, \$55,000; (d) Sidewalk Tractor Purchase, \$157,000; (e) Renovation Middle School Space for DPS, \$150,000; and (f) Design/Project Management for new DPS Facility, \$300,000.

Present: Melanie Phillips, Finance Director.

Mr. Boynton noted that this is simply a process of transferring money from one spot to another. Every transfer was voted at Town Meeting and has to be in place for the new fiscal year, which begins on July 1.

Selectman Trindade moved that the Board of Selectmen authorize the Treasurer to advance funds in lieu of borrowing as follows:

1. **\$978,809 for funding the McGovern School Window Replacement project authorized by Town Meeting as Article 1 at the Special Town Meeting held on March 9, 2015;**
2. **\$264,898 for Water Mains project authorized by Town meeting as Article 11 of the Annual Town Meeting held on May 13, 2013;**
3. **\$55,000 for funding the replacement of Police Cruiser computers authorized by Town Meeting as Article 9 at the Annual Town Meeting held May 11, 2015;**
4. **\$157,000 for funding the purchase of a Sidewalk tractor authorized by Town Meeting as Article at the Annual Town Meeting held May 11, 2015;**
5. **\$150,000 for funding the renovation of Middle School space for DPS authorized by Town Meeting as Article 9 at the Annual Town Meeting held May 11, 2015; and**

1 **6. \$300,000 for funding Design and Project Management for the new DPS Facility authorized**
2 **by Town Meeting as Article 16 at the Annual Town Meeting held May 11, 2015.**
3

4 **Selectman White seconded the motion. No discussion. It was clarified that, when the actual bid**
5 **goes out, it will be for only the Town's portion, not the full amount on #1. VOTE: 4-0-0.**
6

7 **Appointments -- Richard DiIulio, Planning & Economic Development Board, Associate Member;**
8 **and Stephanie Mercandetti, South West Area Planning Committee;**

9 *The Board reviewed a Memorandum, dated June 10, 2015, from Susy Affleck-Childs, Planning &*
10 *Economic Development Board Coordinator.*
11

12 **Selectman Trindade moved that the Board appoint Richard DiIulio as an Associate Member of the**
13 **Planning & Economic Development Board for a term of two years to expire on June 30, 2017;**
14 **Selectman White seconded. No discussion. VOTE: 4-0-0.**
15

16 **Discussion/Vote – Conservation Agent Hours:**

17 *The Board reviewed a Memorandum, dated June 11, 2015, from the Conservation Commission.*
18

19 Present: David Travalini, Chair, Conservation Commission.
20

21 Mr. Boynton described the Conservation Agent's duties are continual review of open files, reviewing
22 applications, enforcement, grant applications, etc. In order to effectively manage the workload, the agent
23 needs to additional hours. The Commission has a large caseload and it will only get larger.
24

25 Mr. Travalini reminded the Board that the Wetlands Protection Fund can only be used for specific things,
26 and salary happens to be one of them. Selectman Trindade suggested bringing her hours up to 40 per
27 week. Mr. Travalini responded that Ms. Graziano has a commitment to the Town of Sherborn for 10
28 hours per week. Mr. Boynton pointed out that this is a temporary source of funding. If we want to
29 increase it, we would have to find a way to budget it in the annual budget. Selectman Crowley suggested
30 that the Board put a cap at \$23,000.
31

32 **Selectman Trindade moved that the Board approve the Conservation Commission's request for an**
33 **increase in funding for the position of Conservation Agent with the understanding that the**
34 **additional cost will be covered by the Wetlands Protection Fund up to \$23,000.00, as approved by**
35 **the Conservation Commission; Selectman White seconded. No discussion. VOTE: 4-0-0.**
36

37 **Discussion – Timber Crest Estates Development Team:**

38 *There were no background materials. It was noted, however, that the MassHousing Site Eligibility*
39 *Application materials for Timber Crest Estates are available at the following website:*
40 http://www.townofmedway.org/Pages/MedwayMA_CommEconDev/index
41

42 Present: Paul Cusson, 651 Orchard Street, New Bedford, the developer and manager of Timber Crest LLC;
43 Jim Pavlick of Outback Engineering; Paul DeSimone, performing the survey work associated with the
44 wetlands.
45

46 Mr. Boynton briefly summarized events thus far. Mr. Cusson stated that some people are confused as to
47 why they have not come before the Board before now. He explained that there are processes that have to
48 happen first. In this case, they opted to go through MassHousing and the New England Fund. In doing
49 so, Timber Crest was required to submit a copy of the application to the BOS for its comments. He said
50 they are not avoiding the Board.
51

1 Timber Crest is proposing a number of units under MGL 40B process, where the ZBA issues a decision on
2 the application. There is third-party review. It is not a low-income housing project nor is it Section 8. An
3 income of \$62,800 for a family of three is eligible for this development. A family of four would have an
4 income limit of \$79,000. The affordable houses would be selling at \$200,000 with a cap on income of
5 \$69,700. All the rules and guidelines are very clear. Plans that are submitted are preliminary plans and,
6 after a decision is made, the plans are updated. Then the plans are reviewed by a consultant as peer review.
7

8 Continuing, Mr. Cusson reported that a wetland delineation has been submitted to the Conservation
9 Commission. A total of 192 units (combination of single-family dwellings and condominiums) are being
10 proposed. There are 1,600 wetlands flags on the site, and perhaps 50 were moved due to various
11 processes. They will be returned to their original locations. Of the 163 acres, 92 are wetland and 71 are
12 upland. A lot of concerns expressed in the Board's letter will be answered as the process continues, as the
13 plans are preliminary. Mr. Cusson added that he has experience with these types of projects in Medway,
14 is familiar with the community and the current development climate.
15

16 Mr. Boynton confirmed that the process utilized is permitted by law but had some questions. What might
17 the Fire Chief think about the project before the plans go too far? How about the Department of Public
18 Services? What is the infrastructure plan, and where will the utilities go? He expressed concern that the
19 Town has not had the opportunity for a dialogue. People are concerned that this project can be pushed
20 through without sufficient input. Density is a major source of concern. Is it appropriate for the
21 neighborhood? There is an entire room of people who are concerned about this project going into their
22 neighborhood. He said the Town must be vigilant on behalf of the future residents of this development.
23 The Town should not have to beg or request for time or opportunity to comment.
24

25 Mr. Cusson responded that all departments and officials will have an opportunity to participate during the
26 ZBA permitting process. The regulations require that 20 copies of the plans and application are
27 distributed to officials, along with a timeline of when comments are due to the ZBA. It is not a local
28 initiative process. Their goal is to maintain a good relationship with the Town and the residents to hear
29 constructive criticism and concerns so that they can address them.
30

31 Chairman Foresto stated that the Board and all these people [gesturing to the audience] live here and are
32 concerned about the impact on services, schools, infrastructure, and things they have been trying to fix the
33 last ten years. Selectman White added that a major concern is the scope of the project, as well as the
34 affordability.
35

36 Mr. Cusson assured everyone that 192 units cannot be built overnight, and the project will be built in
37 phases. He offered to take Board members, the ZBA or residents to tour some of their other
38 developments.
39

40 Selectman Crowley stated that he has been on the Board for ten years and this is the first time a developer
41 did not make the effort to meet with the Board first. He asked that they please respect the Town's right to
42 work with Timber Crest as the property is developed, something that is good for the community as well as
43 the future residents of those homes. Mr. Cusson responded that they have no problem meeting with
44 people to address concerns. He knows it will be a long process.
45

46 Ms. Ellen Schaefer, 13 Fairway Lane, expressed concern over past property surveys, noting that she and
47 her husband had to put in a drain from their property into the street at their expense because it was
48 becoming so wet. There are also septic systems close to where this is going to be. She reported she
49 spoke with the EPA who indicated that it is a legitimate concern. Lastly, she asked about the boundaries,
50 noting that area residents lost their homes due to boundary issues.
51

1 Mr. Cusson responded that was a title issue, adding that the engineer for that project is not part of their
2 team. The property has been surveyed by a professional surveyor, Schofield Brothers, who is licensed in
3 Massachusetts. He said they would not go on private property to survey their property. Boundary
4 markers will be placed on the rear of the property.
5

6 Regarding wetlands issues, Mr. Cusson stated that their stormwater management practice is the industry
7 standard and has been designed so that there is no impact on the neighbors. This plan will also be reviewed
8 by an independent engineer to make sure that the plans meet or exceed DEP stormwater management
9 practices. A septic system has to be retained on the property it services.
10

11 Discussion followed on stormwater management practices and Army Corp of Engineers. Selectman
12 Trindade asked if they would consider stormwater management fees as part of the condo fees, especially
13 several years out when those pieces of equipment will need maintenance. Mr. Cusson responded that they
14 will prepare an initial annual budget that has a beneficial interest schedule, and this budget would be
15 reviewed by Town Counsel. For the condos, that would be privately maintained as part of their
16 homeowners' association agreement.
17

18 Mr. Charlie Meyers, a Curtis Lane resident, expressed concern about density of the condos, and there is
19 no plan for playgrounds or open space. He spent twelve years on the School Committee and knows there
20 is only one entrance and exit on the single-family home side of the project. He asked how the school
21 buses will make the turns and turn around in cul-de-sacs in order to pick up all the children. How will
22 they handle snow removal? What about traffic coming out of the condo side? Mr. Cusson responded that
23 they are willing to discuss all school busing issues, noting that every community has a different
24 preference. The traffic study is being done right now.
25

26 Responding to a question from a resident, Mr. Cusson reiterated that this is his third development in
27 Medway, and he sees this as an opportunity to provide needed affordable housing. Medway is not
28 uniquely different from other communities. They have been to Medway many times, and are interested in
29 its concerns so that they can address them. The resident suggested that the more that goes into the
30 development, more is taken away from the surrounding residences and properties. An issue with the
31 application is the inaccuracies. The resident asked who is building these homes. The applicant is Timber
32 Crest, LLC. When asked about Novus LLC, Mr. Cusson explained that every 40B development has to
33 have its own set of books and records, with a monitoring agent. Lastly, the resident expressed concern
34 that putting in foundations for these dwellings will make the wetness in existing basements worse,
35 alleging further that there is no way to direct the water so that there is no impact. The major concern is
36 that the developer is not concerned.
37

38 Selectman Crowley stated that 95 acres were offered to the Town at one time. That did not represent the
39 entire 40B parcel, and the majority of it was in the white area in the center of this development. Mr.
40 Cusson stated that Selectman Crowley was correct. This property represents the Wickett parcel plus other
41 properties that have been added to it.
42

43 Mr. Boynton stressed the importance of working together to develop a good project with consideration for
44 both current residents and the future residents of these properties. Mr. Cusson responded that they are
45 willing to meet with the Town and perhaps create a team of officials in a workshop atmosphere.
46 Responding to a question from Selectman Trindade, Mr. Cusson stated that they have worked with
47 representative groups in Westford and Easton as well as others.
48

49 **Approval of Technical Assistance Grant Application for Comprehensive Permit Review of 40B Projects:**

1 *The Board reviewed the following information: (1) Memorandum, dated June 10, 2015, from Stephanie*
2 *Mercandetti, Director of Community & Economic Development; and (2) Document entitled "Chapter*
3 *40B Technical Review Assistance Application".*

4
5 Present: Stephanie Mercandetti, Community Development Coordinator.

6
7 Ms. Mercandetti pointed out that no one should review a 40B application until the Comprehensive Permit
8 Application is formally filed. She noted there is a very tight window in which to secure a third party
9 consultant. Brief discussion followed.

10
11 **Selectmen Trindade moved that the Board authorize the Chair to execute the Technical Assistance**
12 **Grant Application for Comprehensive Permit Review of 40B Projects as presented; Selectman**
13 **White seconded. No discussion. VOTE: 5-0-0.**

14
15 **Approval – Amendment #1 to Agreement for Shared Energy Manager, Extending Term of**
16 **Contract Through August 24, 2015:**

17 *The Board reviewed draft correspondence to Christopher J. Smith, Chair, Board of Selectmen, Millis, MA.*

18
19 Mr. Boynton stated that this amendment ties the second year of the agreement to the anniversary date for
20 the Energy Manager.

21
22 **Selectman Trindade moved that the Board authorize the Chair to execute the draft correspondence**
23 **outlining Amendment #1 to the Agreement for the Shared Energy Manager which would extend the**
24 **term for said agreement through August 24, 2015; Selectman White seconded. No discussion.**
25 **VOTE: 5-0-0.**

26
27 **Presentation – Consulting Services for Town Communications Plan, Julie Dennehy:**

28 *The Board reviewed a Proposal for Marketing/Communications consulting serviced by DPR (Dennehy*
29 *Public Relations) dated May 15, 2015.*

30
31 Present: Julie Dennehy.

32
33 Mr. Boynton stated the matter of improvement of Town communication has been on the Board's "watch
34 list" for a while, most notably "How do we get messages out more effectively and frequently?" Right
35 now, they do their best to utilize social media, but there needs to be a more concerted effort to do so.
36 Having centralized communications is essential. Newspapers have a smaller print space than they used to
37 have, and the message is often truncated by someone who is unfamiliar with the topic.

38
39 At this time, Mr. Boynton reported that Selectman Trindade introduced him to Ms. Dennehy, and
40 Selectman Crowley met with the two of them recently. Selectman Crowley wanted to know how the
41 Town can correct misinformation. Mr. Boynton pointed out that people want real time information, and
42 the Town cannot afford to have department managers stop their regular work to keep up with this.

43
44 Ms. Dennehy stated she grew up in Framingham, moved to Medway in 1995, commuted to Boston for
45 years and now works out of the house. She noted that there are all kinds of things going on, both locally
46 and globally. She specializes in communications to consumers via social media plus traditional media.
47 For Medway, she would start to develop a creative strategic plan using best practices as Phase 1, and
48 Phase 2 would be to execute that plan which would feature traditional media relations as well as social
49 media training so that everyone feels comfortable with the transition to online. Depending on how
50 research turns out, there would be links inside a blog to the website.

1 Chairman Foresto reassured residents that this is not a comment that there is a problem with the Town's
2 Information Technology department. Discussion followed.

3
4 **Selectman Trindade moved that the Board accept the proposal by Julie Denney, to authorize the**
5 **Chairman to sign the agreement on behalf of the Town, and to request a partnership with Medway**
6 **Cable for funding; Selectman White seconded. No discussion. VOTE: 5-0-0.**

7
8 **Approval – One-Day Liquor License Applications:**

9 *The Board reviewed Liquor License Applications from applicants Marybeth Chaffee and Jaia Fraga, as*
10 *well as and the Police Chief's recommendations for each event.*

11
12 **Selectman Trindade moved that the Board approve one-day All Alcohol Liquor Licenses for Jaia**
13 **Fraga (St. Joseph's Parish Center on June 27, 2015) and Marybeth Chafee (Thayer Homestead on**
14 **September 19, 2015) conditioned upon fulfillment of the Police Chief's recommendations and**
15 **receipt of required insurance confirmation for their respective events; Selectman D'Innocenzo**
16 **seconded. No discussion. VOTE: 5-0-0.**

17
18 **Approval – Dissolution of Thayer Building Committee and Transfer of Remaining Funds to Town**
19 **Administrator and Thayer Governance Committee:**

20 *There were no background materials.*

21
22 Chairman Foresto stated that this group spent four years putting this project together. Dan Hooper spent
23 every day on site making sure it was going as it was supposed to. Others involved were Mark Cerel from
24 the Community Preservation Committee and Mark Wilcox. The Board extended thanks to Chairman
25 Foresto for all his work on this project as well.

26
27 **Selectman Trindade moved that the Board of Selectmen dissolve the Thayer Building Committee**
28 **and that control of any remaining funds under this Committee be transferred to the Town**
29 **Administrator and the Thayer Governance Committee in accordance with the vote of Town**
30 **Meeting; Selectman D'Innocenzo seconded. Brief discussion followed on the approximate dollar**
31 **amount. VOTE: 5-0-0.**

32
33 **Approval – Amendment to Town Administrator's Contract:**

34 *The Board reviewed a draft amendment agreement.*

35
36 Mr. Boynton stated the proposed change is for a vehicle in lieu of the monthly payment. Brief discussion
37 followed.

38
39 **Selectman Trindade moved that the Board of Selectmen approve the language revision to the Town**
40 **Administrator's contract relative to vehicle expense as presented with an amendment that reads**
41 **"and with the approval of the Board of Selectmen"; Selectman White seconded. No discussion.**
42 **Brief discussion followed. VOTE: 5-0-0.**

43
44 **Discussion – Fiscal Year 2016 Board of Selectmen Liaison Designations:**

45 *The Board reviewed the FY15 Board of Selectman Liaison Designations.*

46
47 Board members briefly discussed liaison positions from last year and made minor adjustments for this year.

48
49 **Action Items from Previous Meeting:**

50 Selectman Trindade asked to keep the playgrounds on the list as he will spend time on the issue over the
51 summer.

1
2 General discussion followed on other Action items.

3
4 **Approval of Warrants:**

5 *The Board reviewed Warrants 15-51P and 15-51SP, dated 6/18/15.*

6
7 Selectman D’Innocenzo, Clerk, read aloud Warrants 15-51P and 15-51SP presented for approval:

8	9	15-51P	Town Payroll	\$ 305,880.44
10		15-51SP	School Payroll	\$ <u>826,585.76</u>
11			TOTAL	\$1,132,466.20

12
13 **Selectman Trindade moved that the Board approve the Warrants as read; Selectman White**
14 **seconded. No discussion. VOTE: 5-0-0.**

15
16 **Approval of Minutes:**

17 *The Board reviewed draft minutes from February 4, 2015; and May 18, 2015.*

18
19 **Selectman Trindade moved that the Board approve the meeting minutes from February 4, May 18**
20 **and June 9, 2015, as drafted; Selectman White seconded. There was some question over a section in**
21 **the minutes from February 4. The purpose was that the Town was exceeding capacity with the**
22 **addition of two projects. Selectman Trindade amended his motion to delete those minutes so that they**
23 **can be reviewed, restating the motion as follows: that the Board approve the meeting minutes from**
24 **May 18, 2015, as amended, and June 9, 2015, as drafted; Selectman White seconded. VOTE: 5-0-0.**

25
26 **Town Administrator’s Report:**

27 Mr. Boynton briefly reviewed several items, including a McGovern School Replacement Windows Change
28 Order, the State House Hearing on RDA Legislation, a Medical Marijuana Cultivation Proposal, and a DPS
29 RFP.

30
31 **Selectman Trindade moved that the Board authorize the Town Administrator to execute the**
32 **contract with Sansoucy for review of the Exelon project in an amount not to exceed \$10,000;**
33 **Selectman White seconded. No discussion. VOTE: 5-0-0.**

34
35 **Selectman Trindade moved that the Board authorize the Town Administrator to sign off on change**
36 **orders for the McGovern School Windows Replacement Project in amounts not to exceed \$25,000;**
37 **Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.**

38
39 **Selectmen’s Reports:**

40 Selectman Crowley acknowledged that Mr. Myers made some valid points tonight about the proposed
41 Exelon expansion. He asked Board members if they would consider hiring an independent technical
42 consultant to review the Exelon plans. Discussion followed. Mr. Boynton will develop a plan to bring
43 forward to the BOS on July 6.

44
45 **Approval – Reduction in Number of Members, DPS Facility Building Committee:**

46 *There were no background materials.*

47
48 **Selectman Trindade moved that the Board vote to approve a reduction in committee membership**
49 **of the DPS Facility Building Committee from seven to five members; Selectman White seconded.**
50 **Selectman Trindade explained that two members have left the committee and the remaining**
51 **members wish to continue to serve. No further discussion. VOTE: 5-0-0.**

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At 9:00 PM Selectman Trindade moved that the Board adjourn Public Session and enter Executive Session under Exemption 3 to discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the litigating position of the Town (Exelon West Medway, LLC and Exelon West Medway II, LLC, Energy Facilities Sitting Board), if the chair so declares, not to return to public session; Selectman White seconded.

Chairman Foresto declared that an open discussion with respect to Exelon West Medway, LLC and Exelon West Medway II, LLC, Energy Facilities Sitting Board may have a detrimental effect on the litigating position of the Town.

Chairman Foresto confirmed that the Board will not return to Public Session upon conclusion of Executive Session.

There was no discussion. Roll Call Vote: 5-0-0 (Crowley, aye; D’Innocenzo, aye; Foresto, aye; Trindade, aye; White, aye).

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary

1
2 **Board of Selectmen's Meeting**
3 **Joint Meeting with Planning and Economic Development Board**
4 **July 14, 2015 – 6:45 PM**
5 **Sanford Hall, Town Hall**
6 **155 Village Street**
7

8 **Present: Maryjane White, Vice Chair; Richard D'Innocenzo, Clerk; Dennis Crowley, Member.**

9
10 **Absent: John Foresto, Chair; Glenn Trindade, Member.**

11
12 Planning and Economic Development Board: Andy Rodenhiser, Chair; Bob Tucker, Vice Chair; Tom Gay,
13 Clerk; Richard Di Iulio; and Steve Bouley, Tetra Tech Consultant; Susy Affleck-Childs, Planning and
14 Economic Development Coordinator; Amy Sutherland, Secretary.

15
16 Also Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator.

17
18 *****

19
20 **Approval – Joint Appointment to Planning and Economic Development Board – Richard Di Iulio**
21 *The Board reviewed a Memorandum dated June 24, 2015 from Susy Affleck-Childs, Planning and*
22 *Economic Development Coordinator.*

23
24 At 6:45 PM Andy Rodenhiser, Chair, PECB, called the meeting of the Planning and Economic
25 Development Board to order.

26
27 At 6:46 PM Vice Chair White called the meeting of the Board of Selectmen to order and led the Pledge of
28 Allegiance.

29
30 Mr. Rodenhiser explained that this appointment of Richard Di Iulio needs to be made jointly by the
31 Board of Selectmen and the Planning and Economic Development Board.

32
33 At this time, Mr. Tucker moved that the Planning Board appoint Richard Di Iulio to the Planning and
34 Economic Development Board filling a vacancy on the Board until Annual Town Election in May 2016;
35 Mr. Gay seconded. No discussion. VOTE: 3-0-0.

36
37 **Selectman Crowley moved that the Board of Selectmen, jointly with the Planning and Economic**
38 **Development Board, appoint Richard Di Iulio as full member of the Planning and Economic**
39 **Development Board to replace the position vacated by Karyl Spiller-Walsh until the May 2016**
40 **elections; Selectman D'Innocenzo seconded. No discussion. VOTE: 3-0-0.**

41
42 At this time, Ms. White, acting as Town Clerk, conducted the swearing in ceremony.

43
44 **At 6:47 PM Selectman D'Innocenzo moved to adjourn; Selectman Crowley seconded. No discussion.**
45 **VOTE: 3-0-0.**

46
47 Respectfully submitted,
48 Jeanette Galliardt

Board of Selectmen’s Meeting
July 14, 2015 – 6:55 PM
Town Administrator’s Conference Room
155 Village Street

Present: Maryjane White, Vice Chair; Richard D’Innocenzo, Clerk; Dennis Crowley, Member.

Absent: John Foresto, Chair; Glenn Trindade, Member.

Also Present: Michael Boynton, Town Administrator. Allison Potter, Assistant Town Administrator.

At 6:55 PM Vice Chair White called the meeting to order and led the Pledge of Allegiance.

Approval – Transfer from Unexpended FY15 Account Balances [Auditing, Legal, Community Development Salaries, Norfolk County Retirement, Health Insurance] to DPS Snow & Ice/Salt Account:
The Board reviewed the following information: (1) Commonwealth of Massachusetts MBL 44S33B; and (2) Town of Medway – Board of Selectmen & Finance Committee Budget Transfer Request.

Selectman D’Innocenzo moved that the Board approve the Budget Transfer Request in the amount of \$24,500 as presented to fund the payment of late invoices for sand and salt reserves; Selectman Crowley seconded. No discussion. VOTE: 3-0-0.

Approval Of Warrants:

The Board reviewed Warrants 16-3S, 16-3SP and 16-3P.

Selectman D’Innocenzo, Clerk, read aloud Warrants 16-3S 16-3SP and 16-3P, dated 7/16/15, presented for approval:

16-3S	School Bills	\$102,784.73
16-3SP	Town Payroll	\$384,125.35
16-3P	School Payroll	<u>\$ 37,162.66</u>
	TOTAL	\$524,072.74

Selectman Crowley moved that the Board approve the Warrants as read; Selectman D’Innocenzo seconded. No discussion. VOTE: 3-0-0.

At 6:58 PM Selectman Crowley moved to adjourn; Selectman D’Innocenzo seconded. No discussion. VOTE: 3-0-0.

Respectfully submitted,
Jeanette Galliardt

1 **Board of Selectmen's Meeting**
2 **July 20, 2015 – 7:00 PM**
3 **Sanford Hall, Town Hall**
4 **155 Village Street**
5
6

7 **Present: John Foresto, Chair; Maryjane White, Vice-Chair; Richard D'Innocenzo, Clerk; Dennis Crowley**
8 **and Glenn Trindade.**
9

10 Also Present: Michael Boynton, Town Administrator; Tom Holder, Director, Department of Public Works;
11

12 *****
13

14 At 7:02 PM Chairman Foresto called the meeting to order and led the Pledge of Allegiance.
15

16 **Public Comments:**

17 Mr. Brian Adams, 2 Milford Street, expressed concern about the Exelon expansion project, specifically,
18 that it is not appropriate to take 20% of the town's water supply and give it to a company that will
19 pollute the environment and provide very few jobs. He theorized that Exelon should instead be
20 considering solar energy which would be cleaner than the natural gas and diesel fuel options. This is not
21 the right kind of economic growth for the town at this time. A better alternative would be to make
22 Medway more attractive to high tech companies such as EMC.
23

24 At this time, Mr. Boynton stated that the Board will be discussing the possible retention of special
25 outside counsel in executive session this evening. They will discuss whether to hire special counsel or
26 use Town Counsel to deal with the siting of the facility, the application process and related matters. The
27 Town has three vendors looking at various components of the project.
28

29 Mr. David Blackwell, 2 Milford Street, stated that he is an environmental scientist consultant. He noted
30 that his primary concern is the large amount of water that is desired. He concurred with Mr. Adams that
31 the additional truck traffic will add significant road impact.
32

33 **Executive Session:**

34 **At 7:17PM Selectman Trindade moved that the Board enter Executive Session under Exemption 3 for**
35 **the purpose of discussing strategy with respect to litigation where an open meeting may have a**
36 **detrimental effect on the litigating position of the Town [Exelon West Medway, LLC and Exelon West**
37 **Medway II, LLE – Energy Facilities Siting Board intervention] and Exemption 6 for the purpose of**
38 **considering the purchase, exchange, lease or value of real property if the chair declares that an open**
39 **meeting may have a detrimental effect on the negotiating position of the public body [0 Adams**
40 **Street]; Selectman White seconded. Chairman Foresto did so declare. There was no discussion. Roll**
41 **Call Vote: 5-0-0 (Crowley, aye; D'Innocenzo, aye; Foresto, aye; Trindade, aye; White, aye).**
42

43 *****
44

45 At 7:49 PM Chairman Foresto reconvened Public Session.
46

47 **Discussion – Charge for Additional Recycling Carts:**

48 *The Board reviewed an Email dated June 29, 2015 from Tom Holder, Director, DPS.*

1
2 Present: Tom Holder, Director, Department of Public Services.
3

4 Mr. Holder reported that this proposal was drafted to help recover some of the unanticipated costs of
5 the automated recycling cart program. The program has been successful as there has been a decrease
6 in the solid waste tonnage in the one year it has been operating. He stated that some residents believe
7 one cart is inadequate, and DPS created a flyer that suggested ways to optimize the space in the cart.
8 They also issued second carts at no charge to residents requesting them. The cost of those several
9 hundred carts is two-fold: initially a cost of \$18,000 for the carts themselves in addition to the pickup
10 charges of \$51,000. The per-time charge is \$7 per cart per visit. No one had any idea there would be
11 this much demand for a second cart.
12

13 Right now there is an inventory of carts and DPS intends to offer this inventory at no charge. Once those
14 carts are gone, they will need to charge the \$66 cost of each cart. At this time, Selectman Crowley
15 mentioned that building contractors are bringing recyclable materials from job sites outside Medway
16 and putting it out for Medway to pick up. Discussion followed on whether the \$7 pickup charge for a
17 second cart should be billed to the resident. It was noted that there are currently 282 households with a
18 second cart.
19

20 Selectman D’Innocenzo asked if other communities pick up every week or every other. Mr. Holder said
21 that it varies, noting that many communities pass along the service charge for the second cart. Discussion
22 followed on use of yellow bags which is an enterprise account and is designed to be self-supporting. Of
23 the remaining inventory of 228 carts, 48 are already spoken for. Selectman White expressed concern that
24 the Town is considering changing midstream, and should have charged for the second cart from the
25 beginning. People will flock to get the free second carts in the inventory. Selectman Trindade asked Mr.
26 Holder to obtain costs and recycling rate information from other communities. Selectman Crowley asked
27 Mr. Holder to include whether these communities have recycling centers.
28

29 Mr. Boynton asked when the fee structure was last changed. Mr. Holder responded that it was before
30 he came to Medway, perhaps ten years ago. There is a need to look at the long term impact and costs,
31 and maybe re-evaluate the program and fee structure.
32

33 Mr. Boynton asked Board members to submit their survey questions by Thursday of this week and they
34 will work on getting the answers.
35

36 Chairman Foresto reminded residents that they can always take their excess recycling to the recycling center.
37

38 **Approval – Notice of Grant Award, Water Infrastructure Planning and Technical Assistance Grant from**
39 **MassDEP, \$30,000:**

40 *The Board reviewed the following information: (1) Notice of Grant Award; (2) Correspondence dated*
41 *June 12, 2015 from Massachusetts Department of Environmental Protection; and Correspondence dated*
42 *June 12, 2015 from the Office of the Governor.*
43

44 Present: Tom Holder, Director, Department of Public Services.
45

46 Mr. Holder explained that the department had applied to MassDEP for a grant. These FY2016 funds will
47 help advance the stormwater management program. Brief discussion followed.
48

1 **Selectman Trindade moved that the Board approve the Notice of Grant Award for the Mass DEP's**
2 **Water Infrastructure Planning and Technical Assistance grant in the amount of \$30,000; Selectman**
3 **D'Innocenzo seconded. No discussion. VOTE: 5-0-0.**

4
5 **Review/Approval – Federal Highway Administration Title VI/Nondiscrimination Assurance:**

6 *The Board reviewed the following information: (1) Letter dated July 1, 2015 from Stephanie Pollack,*
7 *Secretary/CEO MassDOT; (2) Guide for MassDOT Subrecipients: Implementing the FHWA Title*
8 *VI/Nondiscrimination Assurance document; and (4) Notice of Nondiscrimination Rights and Protections*
9 *to Beneficiaries.*

10
11 **Selectman Trindade moved that the Board authorize the Chair to execute the Title VI/Nondiscrimination**
12 **Assurance document; Selectman White seconded. No discussion. VOTE: 5-0-0.**

13
14 **Authorization of Chairman to Execute Contract with Salon Home Care, LLC, Public Health Nursing**
15 **Services, \$14,150:**

16 *The Board reviewed the following information: (1) Contract between the Town of Medway and Salmon*
17 *Home Care, LLC; and (2) Email dated July 14, 2015 from Town Counsel approving contract as to form.*

18
19 **Selectman Trindade moved that the Board authorize the Chairman to executive the contract with**
20 **Salmon Home Care, LLC to provide Public Health nursing services as presented; Selectman White**
21 **seconded. No discussion. VOTE: 5-0-0. It was noted that services have been satisfactory.**

22
23 **Discussion/Vote – Policy on Commemoration of Veterans, Employees and Public Officials:**

24 *The Board reviewed a draft of the proposed policy.*

25
26 *It was noted that this policy refers to flag protocol following death of veterans, employees and elected*
27 *officials. Brief discussion followed on length of time in each instance the flag would be lowered to half-staff.*

28
29 **Selectman Trindade moved that the Board approve the policy on commemoration of veterans,**
30 **employees and public officials as presented; Selectman White seconded. No discussion. VOTE: 5-0-0.**

31
32 **Approval – One-Day Liquor License Applications:**

33 *The Board reviewed the following information: Applications and Police Recommendations relative to (1) Jessica*
34 *Small – Thayer Homestead, August 1, 2015; and (2) Joanne Dunsky – Thayer Homestead, August 6, 2015.*

35
36 **Selectman Trindade moved that the Board approve a one-day all alcohol license for Jessica Small and**
37 **one-day wine & malt license for Joanne Dunsky conditioned upon fulfillment of the Police Chief's**
38 **recommendations and receipt of required all insurance confirmations; Selectman White seconded.**
39 **No discussion. VOTE: 5-0-0.**

40
41 **Action Items from Previous Meeting:**

42 *The Board reviewed the Action Item list.*

43
44 **#7 – Environmental Bond Bill:** Selectman Crowley reported that he talked with Senator Spilka who
45 reported that the bond bill has passed. Now it is a matter for Governor Baker to sign off on specific
46 projects that he wants to fund. The funds would be used predominantly for improvements at Choate
47 Park. Selectman Trindade expressed concern that there should be some kind of review on this project.
48 Eventually a consultant may be needed, but that may be premature.

1
2 #8 – Database of searchable minutes -- This will take a little time as Mr. Boucher is still out.

3
4 #9 – Police Department access to school surveillance – There are some technology compatibility issues
5 being worked on.

6
7 #10 – Proposed ALS Program for EMS: Mr. Boynton met with the Chief about the ALS program. Once
8 the two people currently in the program have completed it, he will evaluate it.

9
10 #12 - The Toxics Use Reduction Institute grant application has been filed and can be removed from the list.

11
12 #13 – Road and Sidewalk Repair and Construction Strategy and #14 – Village Street Paving Plan are tied
13 together. Discussion followed on various streets/projects that could be pursued. Selectman Crowley
14 expressed concern that the Village Street paving may be approved to start in the spring when the Route
15 109 work will be underway. Mr. Boynton noted that a full reclamation would take a long time, while a
16 mill and overlay could take only a couple of weeks. It was estimated that a full reclamation could cost at
17 least 40% more.

18
19 #16 is done and can be removed from the list.

20
21 **Approval of Warrants:**

22 *The Board reviewed Warrant 16-4.*

23
24 Selectman D’Innocenzo, Clerk, read aloud Warrant 16-4, dated 7/23/15, presented for approval:

25		
26	Town Bills	\$987,408.37
27	School Payroll	\$ <u>2,339.10</u>
28	TOTAL	\$989,747.47
29		

30 **Selectman Trindade moved that the Board approve the Warrant as read; Selectman White seconded.**
31 **No discussion. VOTE: 5-0-0.**

32
33 **Approval of Minutes:**

34 *The Board reviewed draft minutes from February 4, 2015 and March 6, 2015.*

35
36 The Board postponed review of the minutes.

37
38 **Town Administrator’s Report:**

39 Mr. Boynton updated the Board on the proposed amendment to the public records law. Brief discussion
40 followed. Chairman Foresto stated the law should apply to the Governor’s Office, too. It was decided
41 that the Board will send a letter of protest to the MMA, as well as other communities.

42
43 Mr. Boynton provided brief updates on the following: Algonquin Pipeline Project, FY2016 State Budget,
44 Assessors Budget Challenges Contractual Threshold Adjustments, Chip Seal Update, Middle School Exterior
45 Enhancements, and announced that the Capital Planning Process has begun.

46
47 **Selectmen Reports:**

1 Chairman Foresto thanked Carol Bernstein for a great Medway Day. Police and Fire did a great job.
2 Selectman Trindade added that he was out doing an errand that day and noted that the police detail
3 officers did a great job with the roadblocks and detours. It was noted that numerous donations from
4 local businesses helped make the event possible.

5
6 Mr. Boynton complimented the Board on the level of work the members do for the Town. He declared it
7 to be a passion, not just a job. He extended this to all the volunteers as well as the citizen engagement.
8 He felt honored to be a part of it. Additionally, he announced that he has thoroughly enjoyed his first
9 year as Town Administrator.

10

11

12 **At 9:12 PM Selectman Trindade moved to adjourn; Selectman White seconded. No discussion.**

13 **VOTE: 5-0-0.**

14

15

16 Respectfully submitted,

17 Jeanette Galliardt

AGENDA ITEM #10

Town Administrator's Report

AGENDA

ITEM #11

Selectmen's Reports