

Town of Medway

BOARD OF SELECTMEN
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Glenn Trindade, Chairman
Dennis Crowley, Vice Chairman
Richard D'Innocenzo, Clerk
John Foresto, Member
Maryjane White, Member

Board of Selectmen's Meeting

January 15, 2014, 7:00 PM

Town Administrator's Conference Room

155 Village Street

Agenda

7:00 PM

1. Discussion/Approval – Agreement with School Dept. for Access to Fields on School Property by Non-School Department, Town-Based Sports Organizations
2. Review/Approval – Middle School Project Final Audit Report*

Upcoming Meetings, Agenda and Reminders

January 21, 2014 ---- Regular Meeting (holiday week)

February 3, 2014-----Regular Meeting

*Change to agenda from original posting: removed agenda item (Approval of Gale Assoc. Contract); Added agenda item (Approval of Audit Report)

AGENDA

ITEM #1

**Discussion/Approval – Agreement
with School Dept. for Access to
Fields on School Property by Non-
School Dept., Town-Based Sports
Organizations**

Associated back up materials attached.

- Proposed agreement

**AGREEMENT BETWEEN THE MEDWAY PUBLIC SCHOOLS ATHLETIC
DEPARTMENT AND THE MEDWAY DPS/Parks**

DRAFT PROPOSAL 1/13/2014

The Town of Medway is planning to construct a synthetic turf field to be built on the Medway High School campus. The location is now the softball field and football practice field. The new turf field will be constructed to accommodate both of those uses, with the addition of lights for the entire field area.

The HS teams will have exclusive use of these fields during the school year, M-F, for both the fall and spring seasons until 5:45 PM. The fall season starts on the 3rd Monday in August through Thanksgiving. During the fall season, the time of use is extended to 6:30 on Tuesdays and Wednesdays to accommodate the existing football practice schedule.

The spring season starts on the 3rd Monday in March through June 14th.

From 6PM on, except as noted above, the Park Board will have the authority to schedule this combined area for use by other groups, giving first priority to in town youth sports organizations.

The Parks and Recreation Commission will have sole authority to create policies for the use and rental of this field to other organizations.

The Parks and Recreation Commission and the MHS Athletic Department will work together to insure that these guidelines are adhered to.

The Town of Medway is also planning to build a second synthetic turf field with lights on town owned land adjacent to the MHS.

The Parks and Recreation Commission is authorized to control the use of this field at all times. The Parks and Recreation Commission will give first priority to the MHS Athletic Department for the use of this field during the fall and spring seasons until 5:30PM, M-F.

AGENDA

ITEM #2

Review/Approval – Middle School Project Final Audit Report

Associated back up materials attached.

- Associated final audit closeout documentation

Proposed Motion: I move that the Board authorize the appropriate Town personnel, including the Treasurer, Accountant and Chair of the Board of Selectmen, to indicate the Town's acceptance of the audit report by signing the necessary forms.

Index of Final Audit Closeout Material

(issue date: July 31, 2013;
updated 12.11.13;12.2.13)

Non-Repairs

Name of District: Medway

Name of School: Medway Middle School

Project #: 200801770305

The following lists all of the actions and/or documents necessary for the final closeout audit of the referenced project. A box *with* an “x” indicates the MSBA has received the documentation; “R” means that the documents are required; “NA” means that the documents are not applicable. The MSBA forms can be found on the MSBA website or by clicking on the following link: <http://www.massschoolbuildings.org/building/completing>. Please note that final payment cannot be made until the MSBA receives these documents.

<u>Required Final Audit Closeout Documentation</u>	
R = Required	
NA = not required	
X = received by MSBA.	
For MSBA use	
<input checked="" type="checkbox"/>	PFA Bid Budget Entered in ProPay
<input checked="" type="checkbox"/>	Payment of 100% of project costs and submission of the final request for reimbursement via Pro-Pay
<input checked="" type="checkbox"/>	MSBA Pre-Closeout Questionnaire
<input checked="" type="checkbox"/>	MSBA form for Final Request and Certificate for Reimbursement
<input checked="" type="checkbox"/>	MSBA form for Commissioning Certificate of Completion-Non-Repairs
	NA MSBA Certification of Sustainable School Achievement (for Non-Repairs or Add/Reno projects)
<input checked="" type="checkbox"/>	MSBA Milestone Schedule
<input checked="" type="checkbox"/>	Designer’s Contract and Amendments (if not already on file)
<input checked="" type="checkbox"/>	Certificate of Substantial Completion
<input checked="" type="checkbox"/>	Construction Contract and Change Orders (if not already on file)
<input checked="" type="checkbox"/>	OPM’s Contract and Amendments (if not already on file)
	NA Permanent Certificate of Occupancy
<input type="checkbox"/>	R MSBA Audit Report Acceptance/Non-Acceptance Form
<input type="checkbox"/>	R MSBA Sources and Uses Form
<input checked="" type="checkbox"/>	Enter BRR #7 into ProPay for approved change orders and GMP contingency per the MSBA review letter dated 11/14/13.

MASSACHUSETTS SCHOOL BUILDING AUTHORITY
MEDWAY SCHOOL DISTRICT
MEDWAY MIDDLE SCHOOL
PROJECT # 200801770305
DRAFT AUDIT REPORT
ACCEPTANCE/NON-ACCEPTANCE FORM

We have reviewed the attached draft audit report dated November 29, 2013 (as revised January 6, 2014) for the above-referenced project, including schedules, determinations of ineligible costs, and findings contained therein, with a final total facilities grant amount of \$ 9,337,949.

We accept the schedules, determinations of ineligible costs, and findings contained in the report and acknowledge that the final total facilities grant amount for the above-referenced project is \$ 9,337,949. We further acknowledge that the MSBA is not responsible for any payments relative to the project in excess of the final total facilities grant amount as stated above and that the District (in its own name or by the undersigned officials) will not seek judicial review of any decision of the MSBA regarding the project, the MSBA's funding of the project, the MSBA's audit of the project, or the MSBA's determination of ineligible costs, if any. The District hereby further acknowledges and agrees that if the District were to sell, lease, or otherwise remove from service the school building for which it has received this final total facilities grant from the MSBA, the MSBA may recoup all or a portion of its investment pursuant to M.G.L. c. 70B, § 15. The District shall provide 6-months prior notice to the MSBA of any sale, lease or removal from service of the assisted school building.

We do not accept the schedules, determinations of ineligible costs, and findings contained in the report. We will submit documentation to support the District's position within 20 days of e-mail receipt of the draft audit report. We acknowledge and agree that the MSBA will not make any further payment on this project until all issues have been resolved to the MSBA's satisfaction.

ALL DOCUMENTATION MUST BE SUBMITTED WITHIN 20 DAYS OF E-MAIL RECEIPT OF THE DRAFT AUDIT REPORT. REVISIONS TO THE DRAFT AUDIT REPORT CANNOT BE CONSIDERED WITHOUT DOCUMENTATION IN SUPPORT OF THE DISTRICT'S POSITION.

Certified: Chief Executive Officer (sign)

Type Name Glenn Trindade

Date: _____

Certified: Treasurer (sign)

Type Name: Melanie Phillips

Date: _____

Certified: Town Accountant(sign)

Type Name: Carol Pratt

Date: _____

Certified: Superintendent of Schools (sign)

Type Name: Judy Evans

Date: _____

Certified: School Business Manager (sign)

Type Name: David Verdolino

Date: _____

Certified: Duly Authorized Representative of School Committee (sign)

Type Name: Larry Muench

Date: _____

**TOWN OF MEDWAY
SCHOOL BUILDING PROJECT # 200801770305
MEDWAY MIDDLE SCHOOL**

MSBA FINAL PROJECT COST AUDIT

November 29, 2013

Revised as of January 6, 2014

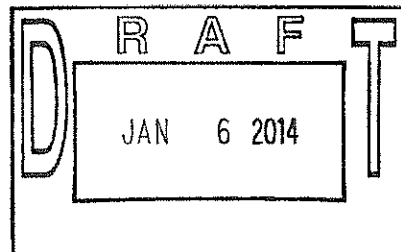


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Project Description

Repairs and renovations to the Medway Middle School.

Project consisted of major repairs and renovations to the Town of Medway's Middle School. MSBA staff has reviewed the project scope and cost estimates provided by the District.

**Massachusetts School Building Authority
Town of Medway
Medway Middle School
Project Number: 200801770305
Project Summary**

Bid Budget:

Bid Budget, PFA Amendment effective April 30, 2012	\$	22,110,820
Cost/Scope items excluded from Total Facilities Grant		(1,261,152)
Preliminary Ineligible Costs		(465,771)
Basis for Total Maximum Facilities Grant	\$	<u><u>20,383,897</u></u>

Total Facilities Grant Calculation based on Final Costs Submitted:

Final Project Costs Submitted	\$	21,132,578 (a)
Cost/Scope items excluded from Total Facilities Grant		-
Ineligible Costs excluded from Total Facilities Grant		<u>(2,747,170)</u>
Basis for Final Total Facilities Grant	\$	18,385,408
Reimbursement Rate		50.79%
Final Total Facilities Grant	\$	<u><u>9,337,949</u></u>

Grant Payment Status based on Final Total Facilities Grant:

Final Total Facilities Grant	\$	9,337,949
Amount Paid to date		9,269,547
Remaining Grant to be Paid	\$	<u><u>68,402</u></u>

(a) Includes duplicate costs of \$73,334

Massachusetts School Building Authority
 Town of Medway
 Medway Middle School
 Project Number: 200801770305
 Schedule of Budget vs. Actual Costs

	PFA Bid Budget	Preliminary Ineligible Scope Exclusion	Budget Revisions	Basis for Total Facilities Grant	Total Project Costs Submitted	Ineligible Costs and Scope Exclusions	Eligible Project Costs
	\$	(a) \$		\$		(c) \$	
Feasibility Study Agreement	250,000	(11,251)		238,749	242,566	(37,242)	205,324
Administration	1,186,592	(74,736)		1,111,856	866,618	(22,160)	844,458
Architecture and Engineering	1,377,766	(78,217)	35,825	1,335,374	1,420,575	(109,553)	1,311,022
Construction	18,289,824	(1,542,379)		16,746,845	17,727,958	(1,455,676)	15,272,282
Construction Contingency	885,364		(551,150)	334,214	-		0
Change Orders	-	(298,371)	536,777	237,806	804,101	(1,071,924)	(267,823)
Miscellaneous Project Cost	46,745	(79,676)	53,076	20,145	70,760	(50,615)	20,145
Owner's Contingency	74,528		(74,528)	1	-		-
Total	22,110,820	(2,085,830)		20,024,990	21,132,578	(2,747,170)	18,385,408
Reimbursement Rate							50.79%
Final Total Facilities Grant							<u>9,337,949</u>

Substantial Completion Date 9/30/2013

- (a) Scope exclusions related to administrative space
- (b) Ineligible change orders (includes contingency submitted in the change order line)
- (c) Duplicate costs total \$73,334

**Massachusetts School Building Authority
Town of Medway
Medway Middle School
Project Number: 200801770305
Schedule of Ineligible Costs**

<u>Class</u>	<u>Vendor</u>	<u>Date Paid</u>	<u>Amount Paid</u>	<u>Invoice Amount</u>	<u>Ineligible Cost</u>	<u>Request #</u>	<u>Reasons for Ineligible Cost</u>
GMP - Fee	Consigli	10/31/2012	13,577	13,577	186	17	A
Division 21 - Fire Suppression	Consigli	05/31/2013	-	-	1,001	24	A
Division 6 - Wood, Plastics and Composites	Consigli	05/31/2013	-	-	1	24	A
Pre-Construction Services	Consigli	09/30/2011	35,100	35,100	28,000	7	C
Other Project Costs	GovConnection	08/02/2012	5,737	5,737	5,737	24	C
A&E - Feasibility Study	Knight, Bagge & Anderson, Inc.	08/31/2010	61,325	61,325	8,533	2	C
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	04/12/2011	284	284	284	5	C
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	04/28/2011	3,236	3,236	3,236	5	C
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	05/31/2011	2,220	2,220	2,220	5	C
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	06/30/2011	2,656	2,656	2,656	5	C
A&E - Construction Contract Documents	Knight, Bagge & Anderson, Inc.	08/31/2011	127,109	127,109	5,509	6	C
A&E - Construction Contract Documents	Knight, Bagge & Anderson, Inc.	10/05/2011	14,191	14,191	11,151	7	C
A&E - Construction Contract Documents	Knight, Bagge & Anderson, Inc.	08/31/2011	5,509	5,509	5,509	9	C
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	04/12/2011	284	284	284	12	C
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc.	08/31/2011	18	18	18	20	C
Other Project Costs	Southeastern Telecom	08/09/2012	197	197	197	24	C
Other Project Costs	Compass Project Management, Inc.	05/31/2012	2,831	2,831	2,831	13	D
Other Project Costs	Compass Project Management, Inc.	07/31/2012	1,161	1,161	1,161	15	D
Other Project Costs	Compass Project Management, Inc.	08/31/2012	1,286	1,286	1,286	15	D
Other Project Costs	Whalley	06/06/2012	850	850	850	14	D
Legal Fees	Garrity and Knisely	07/13/2011	1,600	1,600	1,600	15	E
Legal Fees	Garrity and Knisely	10/19/2011	3,600	3,600	3,600	15	E
Legal Fees	Garrity and Knisely	01/25/2012	1,300	1,300	1,300	15	E
Legal Fees	Garrity and Knisely	03/14/2012	1,718	1,718	1,718	15	E
Legal Fees	Garrity and Knisely	05/18/2011	3,250	3,250	3,250	18	E
Legal Fees	Petrini & Assoc	05/12/2012	116	116	116	15	E
Legal Fees	Petrini & Assoc	08/04/2010	2,532	2,532	2,532	15	E
Legal Fees	Petrini & Assoc	09/09/2010	136	136	136	15	E
Legal Fees	Petrini & Assoc	04/05/2011	399	399	399	15	E
Legal Fees	Petrini & Assoc	03/03/2011	1,977	1,977	1,977	17	E
Legal Fees	Petrini & Assoc	05/03/2012	116	116	116	17	E
Utility Company Fees	Columbia Gas	11/04/2011	2,236	2,236	2,236	15	K
Utility Company Fees	NSTAR	10/19/2011	3,392	3,392	3,392	15	K
A&E - Construction Testing	Compass Project Management, Inc.	02/29/2012	882	882	154	11	L
A&E - Construction Testing	Compass Project Management, Inc.	03/31/2012	410	410	66	11	L
OPM - Reimbursables & Other Services	Compass Project Management, Inc.	04/30/2013	11,573	11,573	163	24	L
A&E - Geotech & Geotech Environment	Knight, Bagge & Anderson, Inc.	02/29/2012	1,682	1,682	37	12	L
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	11/30/2011	2,217	2,217	201	12	L
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	05/31/2011	2,220	2,220	143	12	L
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	06/30/2011	2,656	2,656	179	12	L
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc.	08/31/2011	5,509	5,509	18	15	L
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc.	04/21/2011	284	284	12	15	L
Other Administrative Costs	Specialty Design	06/04/2012	268	268	268	14	N
Other Project Costs	Kenny Burnett	08/27/2012	6,917	6,917	6,917	18	O
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc.	05/21/2012	4,980	4,980	4,980	14	O
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc.	11/29/2012	4,290	4,290	4,290	18	O
Other Project Costs	Shaw & Sons Const	08/10/2012	6,800	6,800	6,800	18	O
Change Orders	Consigli	Various	804,101	804,101	1,071,924	11	Q
GMP - Contingency	Consigli	Various	433,862	433,862	187,116	24	Q
OPM - Design Development	Compass Project Management, Inc.	05/31/2011	8,011	8,011	1,125	5	R
OPM - Feasibility Study	Compass Project Management, Inc.	03/31/2011	11,800	11,800	4,050	5	R
OPM - Construction Contract Documents	Compass Project Management, Inc.	07/31/2011	6,040	6,040	1,168	6	R
OPM - Bidding	Compass Project Management, Inc.	10/31/2011	8,450	8,450	762	7	R
OPM - Construction Contract Documents	Compass Project Management, Inc.	06/30/2011	7,152	7,152	580	15	R
OPM - Cost Estimates	Compass Project Management, Inc.	05/31/2011	14,850	14,850	1,350	15	R
Division 3 - Concrete	Consigli	02/29/2012	62,994	62,994	62,994	11	R
Division 3 - Concrete	Consigli	03/31/2012	8,305	8,305	8,305	11	R
Division 5 - Metals	Consigli	03/31/2012	45,180	45,180	22,472	11	R
GMP - Insurance	Consigli	10/31/2011	335,338	335,338	18,321	11	R
Pre-Construction Services	Consigli	08/31/2011	7,800	7,800	2,250	11	R
Division 3 - Concrete	Consigli	04/30/2012	24,849	24,849	24,849	12	R
Division 3 - Concrete	Consigli	06/30/2012	1,665	1,665	1,665	14	R
Division 5 - Metals	Consigli	06/30/2012	4,000	4,000	4,000	14	R
Division 7 - Thermal and Moisture Protection	Consigli	06/30/2012	13,590	13,590	1,567	14	R
Division 2 - Existing Conditions	Consigli	08/31/2012	208,550	208,550	156,432	15	R
Division 3 - Concrete	Consigli	07/31/2012	15,705	15,705	15,705	15	R
Division 3 - Concrete	Consigli	08/31/2012	14,700	14,700	14,700	15	R
Division 3 - Concrete	Consigli	02/29/2012	62,994	62,994	62,314	15	R
Division 5 - Metals	Consigli	07/31/2012	15,500	15,500	15,500	15	R

<u>Class</u>	<u>Vendor</u>	<u>Date Paid</u>	<u>Amount Paid</u>	<u>Invoice Amount</u>	<u>Ineligible Cost</u>	<u>Request #</u>	<u>Reasons for Ineligible Cost</u>
Division 5 - Metals	Consigli	08/31/2012	9,070	9,070	9,070	15	R
Division 7 - Thermal and Moisture Protection	Consigli	07/31/2012	11,738	11,738	11,738	15	R
Division 2 - Existing Conditions	Consigli	08/31/2012	7,900	7,900	7,900	15	R
Division 3 - Concrete	Consigli	09/30/2012	183,027	183,027	183,027	16	R
Division 5 - Metals	Consigli	09/30/2012	16,100	16,100	16,100	16	R
Division 7 - Thermal and Moisture Protection	Consigli	09/30/2012	6,036	6,036	6,036	16	R
Division 2 - Existing Conditions	Consigli	09/30/2012	5,813	5,813	5,813	16	R
Division 23 - HVAC	Consigli	10/31/2012	20,433	20,433	20,433	17	R
Division 5 - Metals	Consigli	10/31/2012	101,476	101,476	23,273	17	R
Division 7 - Thermal and Moisture Protection	Consigli	10/31/2012	14,983	14,983	14,983	17	R
Division 2 - Existing Conditions	Consigli	10/31/2012	12,800	12,800	12,800	17	R
Division 23 - HVAC	Consigli	11/30/2012	3,601	3,601	3,601	18	R
Division 26 - Electrical	Consigli	11/30/2012	86,243	86,243	86,243	18	R
Division 3 - Concrete	Consigli	11/30/2012	23,957	23,957	14,985	18	R
Division 5 - Metals	Consigli	11/30/2012	1,800	1,800	1,800	18	R
Division 7 - Thermal and Moisture Protection	Consigli	11/30/2012	3,239	3,239	3,239	18	R
Division 2 - Existing Conditions	Consigli	11/30/2012	13,200	13,200	13,200	18	R
Division 23 - HVAC	Consigli	12/31/2012	6,760	6,760	6,760	19	R
Division 26 - Electrical	Consigli	12/31/2012	44,399	44,399	44,399	19	R
Division 3 - Concrete	Consigli	12/31/2012	39,922	39,922	39,922	19	R
Division 7 - Thermal and Moisture Protection	Consigli	12/31/2012	3,000	3,000	3,000	19	R
GMP - Fee	Consigli	12/31/2012	3,000	3,000	3,000	19	R
Division 1 - General Requirements	Consigli	01/31/2013	22,000	22,000	7,074	19	R
Division 2 - Existing Conditions	Consigli	01/31/2013	130,514	130,514	5,801	21	R
Division 22 - Plumbing	Consigli	01/31/2013	186	186	186	21	R
Division 23 - HVAC	Consigli	01/31/2013	4,750	4,750	2,194	21	R
Division 7 - Thermal and Moisture Protection	Consigli	01/31/2013	21,542	21,542	21,542	21	R
GMP - Fee	Consigli	01/31/2013	3,600	3,600	3,600	21	R
Division 1 - General Requirements	Consigli	01/31/2013	22,637	22,637	22,637	21	R
Division 2 - Existing Conditions	Consigli	02/28/2013	10,158	10,158	10,158	22	R
Division 22 - Plumbing	Consigli	02/28/2013	11,697	11,697	11,697	22	R
Division 23 - HVAC	Consigli	02/28/2013	4,375	4,375	4,375	22	R
Division 26 - Electrical	Consigli	02/28/2013	24,967	24,967	24,967	22	R
Division 5 - Metals	Consigli	02/28/2013	18,025	18,025	18,025	22	R
Division 7 - Thermal and Moisture Protection	Consigli	02/28/2013	3,500	3,500	3,500	22	R
Division 8 - Openings	Consigli	02/28/2013	1,950	1,950	1,950	22	R
Division 9 - Finishes	Consigli	02/28/2013	106,323	106,323	100,977	22	R
Division 1 - General Requirements	Consigli	02/28/2013	41,505	41,505	22,642	22	R
Division 14 - Conveying Systems	Consigli	05/31/2013	17,380	17,380	17,380	24	R
Division 31 - Earthwork	Consigli	05/31/2013	12,500	12,500	8,500	24	R
Division 5 - Metals	Consigli	05/31/2013	Various	Various	(28,611)	24	R
Division 7 - Thermal and Moisture Protection	Consigli	05/31/2013	4,650	4,650	4,650	24	R
Division 8 - Openings	Consigli	05/31/2013	700	700	700	24	R
Division 9 - Finishes	Consigli	05/31/2013	12,450	12,450	12,450	24	R
Other Project Costs	GovConnection	06/02/2012	16,562	16,562	16,562	24	R
Other Project Costs	Gym Specialists	10/06/2012	5,737	5,737	5,737	18	R
A&E - Feasibility Study	Knight, Bagge & Anderson, Inc	06/30/2010	10,940	10,940	4,732	24	R
A&E - Design Development	Knight, Bagge & Anderson, Inc	04/28/2011	63,708	63,708	5,243	3	R
A&E - Feasibility Study	Knight, Bagge & Anderson, Inc	08/31/2010	76,000	76,000	6,840	5	R
A&E - Bidding	Knight, Bagge & Anderson, Inc	10/27/2011	8,533	8,533	416	5	R
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc	04/28/2011	38,000	38,000	3,420	7	R
A&E - Construction Contract Documents	Knight, Bagge & Anderson, Inc	10/05/2011	3,236	3,236	1,382	12	R
A&E - Feasibility Study	Knight, Bagge & Anderson, Inc	09/16/2010	11,151	11,151	11,151	15	R
A&E - Feasibility Study	Knight, Bagge & Anderson, Inc	09/30/2010	9,500	9,500	9,500	15	R
A&E - Hazardous Materials	Knight, Bagge & Anderson, Inc	09/04/2012	9,500	9,500	9,500	15	R
A&E - Printing (Over Minimum)	Knight, Bagge & Anderson, Inc	07/28/2011	27,524	27,524	1	15	R
A&E - Hazardous Materials	Knight, Bagge & Anderson, Inc	01/02/2013	1,699	1,699	1,448	15	R
A&E - Construction Contract Documents	Knight, Bagge & Anderson, Inc	10/05/2011	1,210	1,210	1,210	19	R
A&E - Closeout	Knight, Bagge & Anderson, Inc	01/31/2013	16,209	16,209	16,209	20	R
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc	11/08/2012	15,250	15,250	1,372	24	R
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc	11/08/2012	25,388	25,388	4,652	24	R
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc	11/08/2012	5,486	5,486	5,486	24	R
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc	11/08/2012	5,500	5,500	5,500	24	R
A&E - Construction Contract Administration	Knight, Bagge & Anderson, Inc	11/08/2012	5,500	5,500	5,500	24	R
A&E - Hazardous Materials	Knight, Bagge & Anderson, Inc	11/08/2012	4,235	4,235	4,235	24	R
Other Project Costs	Medway Garden Center	10/01/2012	1,420	1,420	1,420	24	R
Other Project Costs	PL Trufant Excavating	09/22/2011	6,680	6,680	4,017	17	R
Other Project Costs	Southeastern Telecom	08/09/2012	197	197	197	18	R
Other Project Costs	Whalley	05/29/2012	3,105	3,105	3,105	14	R

<u>Class</u>	<u>Vendor</u>	<u>Date Paid</u>	<u>Amount Paid</u>	<u>Invoice Amount</u>	<u>Ineligible Cost</u>	<u>Request #</u>	<u>Reasons for Ineligible Cost</u>
Total of ineligible costs \$					<u>2,747,170</u>		

The following costs are ineligible pursuant to MSBA policies

A	Unsupported costs						1,188
C	Duplicate costs						73,334
D	Storage costs						6,125
E	Legal fees						16,744
K	Utility costs						5,628
L	Postage, Delivery, & Travel						973
N	Ceremonial costs						268
O	Unrelated costs & ineligible contract amendments						22,987
Q	Ineligible change orders and GMP Contingency						1,259,040
R	Costs submitted over the approved budget, as modified by scope exclusions						1,360,880

Massachusetts School Building Authority
 Town of Medway
 Medway Middle School
 Project Number: 200801770305
 Summary of General Contractor and Change Orders
 Constigh Construction Company, Inc.

CO #	DESCRIPTION	TOTAL AMOUNT	TOTAL ELIGIBLE AMOUNT	TOTAL INELIGIBLE AMOUNT
Change Order #1	Storm drain relocation	\$26,117		26,117
Change Order #2	Panel board, switch gear changes per SKE-38 /VCT color credit - Existing storm tie-ins, nurses room change, handicap lavatories, demo plumbing from main electrical room, delete removal of head flashing detail, demo transfer duct, column reveals, install condensate drain, HVAC changes, delete closed cell spray foam, rubber sink treats and risers, delete dispensers	\$8,166	10,369	(2,203)
Change Order #3	intercom/IDF relocation, plumbing changes, delete work toilet room. VCT flooring phase 1, floor expansion joint cover in lobby, lower sprinkler lines to accommodate drop ceilings	\$54,774	(12,042)	66,816
Change Order #4	Floor transitions, drywall underside of stair B, remove ETR fin tube exposed piping in gym, swap IDF & faculty resource, replace romex, new concrete sidewalk, CMU wall in conceal sink carrier room	\$47,928	2,927	45,001
Change Order #5	Swap electrical & storage closets, HVAC changes, delete dedication plaque, delete removal of old gym floor/remove bleachers, provide new expansion tank for boiler, relocate floor drain, replace delaterated piping in toilet, provide new boiler pumps	\$18,773	4,913	13,860
Change Order #6	Bathroom steel accessibility, drip shield in electrical room, expansion joint covers, drywall & metal balusters, water hammer arrestor, cat6 cabling, phone cables, troubleshoot live neutral feed in kitchen	\$45,121	45,121	-
Change Order #7	Relocate mdf room, relocate heating pipes, revised VCT & ACT scope, furnish and install linoleum, provide combustion air intake plenum, delete VCT flooring in storage room, demo outlets and patch quarry tile	\$24,737	15,750	8,987
Change Order #8	Delete cut & patch for sprinkler pipes, add repair to drains, unroll screens, smoke hatches, card read door, power poles, cat6 storage and office power, sandite thresholds, power to copy machine, co detector, add lighting, replace wiring	\$38,831	37,441	1,390
Change Order #9	HVAC changes, route ductwork, reverse boiler breaching routing, new handrail, rear link doors, relocate key pad	\$11,631	(4,620)	16,251
Change Order #10	Re-use existing ducts, demolish ceilings, replace expansion joint, school committee room, carpet, exterior guard rail, upgrade power outlets, lectum panels	\$57,373	49,011	8,362
Change Order #11	handicap sink, water fountains, auditorium lighting changes, door, intercom master station	\$119,630	10,872	108,758
Change Order #12	Electronic door hardware, fire dampers, extend vent stack, handicap parking, mechanical room, demo canopy, move supply grilles, nurses area, auditorium layout, wall changes, remove bypass loop, roof exhaust fans, fin tube, camera and intercom phone, sediment traps, replace carpet.	\$83,699	78,068	5,631
Change Order #13	Variable frequency drive, handicap bathrooms, HVAC scope changes, replace sewer pipe, paint corridors	\$122,433	54,267	68,166
Change Order #14	Add science room sinks, art room kits, update school committee room, return air grill, repair gym floor, final GMP adjustment	\$47,804	31,747	16,057
Change Order #15		(493,966)	(581,647)	97,679
		\$ 213,050	\$ (267,823)	\$ 480,873
				1.2%, 'a)

Reconciliation of original contract and change orders to amounts paid.

Original contract amount	\$ 16,211,824
Total change orders	213,050
Total amended contract	16,424,874
Total paid to contractor	16,504,060
Variance	(79,186)

(a) The number represents 1.1% of the original contract amount
 (b) Total payments exceed the sum of the contract amount plus change orders. However, we have made more than this amount ineligible. Therefore, no adjustment is necessary.

Massachusetts School Building Authority
Town of Medway
Medway Middle School
Project Number: 200801770305
Schedule of Architect Contract and Amendments
Knight, Bagge, & Anderson, Inc.

Reconciliation of original contract and change orders to amounts paid:

Original contract amount, as amended	1,371,500	
Total amendments (#2-7)	92,695	
Plus Additional Services, Consulting and Reimbursables	31,472	
Total contracts plus additional services, consulting and reimbursables	<u>\$ 1,495,667</u>	
Total paid to architect	<u>\$ 1,529,224</u>	
Variance	<u>\$ (33,557)</u>	(a)

(a) Total payments to Architect exceed the total amount of contract. However, we have made more than this amount ineligible. Therefore, no adjustment is necessary.

Massachusetts School Building Authority
Town of Medway
Medway Middle School
Project Number: 200801770305
Schedule of OPM Contract and Amendments
Compass Project Management

Reconciliation of original contract and change orders to amounts paid:

Original contract amount	90,000
Total amendments	1,101,588
Plus Additional Services, Consulting and Reimbursables	-
Total contracts plus additional services, consulting and reimbursables	\$ <u>1,191,588</u>
Total paid to OPM	\$ <u>901,422</u>
Variance	\$ <u>290,166</u> (a)

(a) Total payments to OPM are within the amount of contract. Therefore, no adjustment is necessary.

MASSACHUSETTS SCHOOL BUILDING AUTHORITY
MEDWAY SCHOOL DISTRICT
MEDWAY MIDDLE SCHOOL
PROJECT # 200801770305
SOURCES AND USES FORM
(To be submitted after receipt of the MSBA Final Audit)

Uses of Funds:	
Total Project Budget	\$
Sources of Funds:	
MSBA Grant (per the MSBA Final Audit)	\$
Cash Contribution by the District	\$
General Obligation Bonds issued by the District	\$
General Obligation Bonds to be issued by the District	\$
Legal Settlement *	\$
Insurance Proceeds *	\$
Rebates*	\$
Surety Payments*	\$
Rental Revenue*	\$
All Other Sources – Please list (e.g., other grants)*	\$

** Please provide a detailed explanation if applicable:*

Certified:

Chief Executive Officer (sign)

Name: _____

Title: _____

Date: _____

Superintendent (sign)

Name: _____

Title: _____

Date: _____

School Committee Chair (sign)

Name: _____

Title: _____

Date: _____