

**Board of Selectmen's Meeting
April 21, 2015 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Dennis Crowley, Chair; John Foresto, Vice Chair; Richard D'Innocenzo (7:06 PM), Clerk; Glenn Trindade and Maryjane White, Members.

Others Present: Michael Boynton, Town Administrator; Tom Holder, Director, Department of Public Services.

At 7:01 PM Chairman Crowley called the meeting to order and led the Pledge of Allegiance.

Recognition of Department of Public Services: Postponed

Recognition of Public Safety Officers:

Mr. Boynton stated that the Town of Medway has a high level of service from the public safety officers, in this case the Fire Department in saving a life. At an event at the Medway Middle School on January 25, an individual fell to floor with a medical emergency. Civilians at the event rendered assistance until the EMTs arrived. This is truly a success story as the individual survived and is presently in good health.

Mr. Boynton acknowledged the following individuals:

Fire Department: Lt. Matthew Anzivino, Firefighter/EMT Michael Fasolino, Firefighter/EMT Kevin Moreau; Firefighter Timothy Rafferty, and Lt. Brian Tracy.

Police Department: Officer Joseph MacDougall and Officer Stephen Mitchell.

Civilians: John Harrahy of Medway, John McEnergy of Medway, Hans Morrison or Franklin and Ryan Ocampo of Medway.

Chairman Crowley extended kudos to the public safety staff, adding that the Board appreciates the civilian assistance as that early intervention was crucial in saving this person's life. Board members expressed their appreciation and thanks for all they do. Chairman Crowley noted that on-call firefighters often get called out in the middle of the night and then go to work the next day.

Public Comments:

Mr. Jim Wieler, 62 Adams Street, reported that it was time to review the status of the Action Items relative to the Master Plan Update. A committee will look at them, sort them, and then meet with boards and committees as to their progress on accomplishing the items that had been relegated to them. The committee will start meeting with groups in mid-May. He noted that 199 actions have been completed since 1999. Chairman Crowley asked for a checklist of items so that it would be easy to see which ones have been done and which ones remain to be completed. Chairman Crowley asked that this matter be added to the Board's Action Items list for September.

Appointments to Affordable Housing Committee:

The Board reviewed the following information: (1) Letter of interest, dated April 1, 2015, from Judi LaPan; (2) Letter of interest, dated April 2, 2015, plus resume from Michael Leone; (3) Letter of interest, dated April 6, 2015, plus resume from John Parlee; and (4) Letter of interest, dated March 1, 2015, from Susan Rorke, plus endorsement from the Affordable Housing Committee.

Present: Judi LaPan, John Parlee, and Susan Rorke.

As this was his first time meeting the Board, Mr. John Parlee stated he grew up in Massachusetts, went on to West Point and the U.S. Army, then returning to Massachusetts after a tour in Itaq. He has enjoyed a lot of activities in Medway and wants to get involved, and serving on this committee is a good way to get started.

Chairman Crowley stated that the current committee size is five (5) members and suggested increasing the size so that all four can be appointed.

Selectman Foresto moved that the Board increase the size of the Affordable Housing Committee to seven (7) members; Selectman Trindade seconded. No further discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board of Selectmen appoint Judi LaPan, Michael Leone, John Parlee and Susan Rorke to the Affordable Housing Committee, each for a two-year term expiring June 30, 2017; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Selectman White, speaking as Town Clerk, stated she would attend the next meeting of the Affordable Housing Committee in order to swear in anyone who had not yet been sworn in.

Update on Water System Operations:

There were no background materials.

Present: Tom Holder, Director, Department of Public Services.

Mr. Boynton briefly explained the leak detection process, noting that there are related tasks that are being worked on regularly.

Chairman Crowley asked Mr. Holder to limit his discussion to the recent concerns about chlorine, strong odor, etc. Mr. Holder reported that, in 2007-2008, there was an E coli outbreak in the water system, and until that time, there was no disinfectant in the water. Now one [disinfectant] Sodium Hypochlorite is injected at the well sites as the water is pumped into the system. Chlorine is necessary. Iron deposits form on the inside of the pipe and a thin film of bacteria will build up on those deposits. We test for chloroform coliform bacteria every month 1.0 mg/l chlorine is put in at the tank site, but it dilutes significantly by the time it is pumped through the system, eventually dropping down to a level of 0.36. This is nowhere near the level of chlorine in swimming pool water which has a level of 4-5.0 mg/l. Mr. Holder noted that the bacteria become more prevalent as temperatures get warmer. These chlorine levels are recommended by DEP. Discussion followed.

Other options include using different chemicals with similar results. Ozone is very expensive, generally used for larger producers of water, and the operation is very expensive. It would require its own treatment plant at a cost of millions of dollars. Eighteen (18) locations are tested monthly, complying with significant regulation. Every June each household gets an annual report from the Water Department which lists all the initiatives and test results. Discussion followed on the feasibility of an ozone treatment plant.

Mr. Holder reported the department tracks calls about all kinds of things, including complaints about chlorine. They will test water at homes where people have complained, or obtain a test sample from the closest available spot. The water usually tests within acceptable limits. He reported that the department typically receives only a couple of calls about chlorine a month.

Responding to a question from the Board, Mr. Holder stated that, even if all the water pipes in town were replaced, there would still be a need for chlorine as a disinfectant to keep the water safe for consumption. The Town will always have to meet the required 0.2 level at the distribution point.

Discussion followed on previous practices and DEP involvement in related activities.

Mr. Holder concluded by stating that, over the next three years, there will continue to be water main replacement beginning with the water line on Highland Street, followed by Winthrop Street from Main to Lovering. The streets containing the water mains replaced last year will be paved this year after giving the area a year to settle.

Vote – Establishment of DPS Facility Building Committee and Committee Charge:

The Board reviewed a draft document entitled “Department of Public Services Facility Project – Establishment of a Project Building Committee”.

Mr. Boynton clarified that there is a “study” committee right now, but the project needs an official committee that can have funding. He suggested carrying the existing membership forward to the new committee. He added that, due to it being a new committee, all members have to be sworn in.

Selectman Foresto moved that the Board of Selectmen vote to establish a DPS Facility Building Committee and to approve the draft document as presented; Selectman Trindade seconded. No discussion. VOTE: 5-0-0.

Home Rule Petition – Oak Grove, Amendment Request:

The Board reviewed Special Act, Revised 4/16/15 [Original Section 5 deleted]

Mr. Boynton stated that Town Counsel has reported that the Legislature does not want to see Section 5 so it has been deleted. Brief discussion followed.

Selectman Trindade moved that the Board of Selectmen approve the amended Home Rule Petition as prepared by Town Counsel and to forward same to our legislative delegation for action; Selectman Foresto seconded. It was noted that this was approved at the Special Town Meeting in March 2015. VOTE: 5-0-0.

Authorization of the Chairman to Execute Massachusetts School Building Authority Project Funding Agreement, McGovern Window/Door Project:

The Board reviewed the following information: (1) Massachusetts School Building Authority (MSBA) Accelerated Repair Program Project Funding Agreement; (2) Certification of Legal Counsel; and (3) Exhibit J – Banking Information Template.

Mr. Boynton reported that the agreement has been reviewed by MSBA and they are just awaiting signature. Chairman Crowley will have the opportunity to review the exhibits in the file before signing.

Selectman Trindade moved that the Board authorize the Chairman to execute the MSBA Project Funding Agreement for the McGovern School window/door project, as presented; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Approval – One-Day Liquor License Application: Monique Mello, Thayer Homestead, May 10, 2015:

The Board reviewed the following information: (1) One-Day license application; and (2) Police Department recommendation.

Selectman Foresto moved that the Board approve a one-day wine and malt license for Ms. Monique Mello for a May 10, 2015 event at the Thayer Homestead with the proviso that all conditions set forth in Police Chief Tingley’s approval letter of April 10, 2015 are met and certificate of insurance received; Selectman Trindade seconded. No discussion. VOTE: 5-0-0.

Approval – Public Event Permits:

The Board reviewed an application and Police Department recommendation for (1) Ride for Food, September 20, 2015; (2) Medway Youth Football and Cheer, October 31, 2015; and (3) BRAKING AIDS Charity Bike Ride, September 25, 2015

Selectman Trindade moved that the Board approve event permits for the fundraising events as presented, conditioned upon the fulfillment of the Police Department’s recommendations with respect to detail officers; Selectman White seconded. No discussion. VOTE: 5-0-0.

Approval – Article 20 (CPC Appropriation), May 11, 2015 Annual Town Meeting Warrant:

The Board reviewed Article 20 from the May 11, 2015 Annual Town Meeting Warrant, excerpted.

Mr. Boynton reported that the budget is from Community Preservation Committee.

Selectman Trindade moved that the Board approve Article 20, which seeks to appropriate, or reserve for later appropriations, monies from the CPC reserves or funds for administrative expenses, annual transfers and other community preservation projects; Selectman White seconded. Brief discussion followed on funding for the amphitheater. VOTE: 5-0-0.

Action Items from Previous Meeting:

The Board reviewed the Action Items List.

#2 – Route 109 – Chairman Crowley reported the project will soon go out to bid.

#10 --Playground concepts – Selectman Trindade stated that the Community Preservation Committee has requested a more thorough plan for Fall Town Meeting

#11 --Thayer house close out – As this project has been completed, it can come off the list.

#12 – Design and engineering project at Choate Park – Mr. Boynton reported that a summary on this is being prepared.

#15 – Status on ALS program for EMS – Mr. Boynton reported he will be able to update the Board later in the calendar year.

Approval of Warrants:

The Board reviewed Warrants 15-43, 15-43P and 15-43SP.

Selectman D’Innocenzo, Clerk, read aloud Warrants 15-43, 15-43P and 15-43SP, dated 4/23/15, presented for approval:

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15-43	School Bills	\$ 409,776.46
15-43P	Town Payroll	\$ 260,460.70
15-43SP	School Payroll	\$ 788,203.16
	TOTAL	\$1,458,440.32

Selectman Trindade moved that the Board approve the Warrants as read; Selectman White seconded. No discussion. VOTE: 5-0-0.

Approval of Minutes:

The Board reviewed draft minutes from public sessions held on January 5, 2015; February 17, 2015; February 24, 2015; and March 5, 2015.

Selectman Trindade moved that the Board approve the public session minutes of January 5, 2015, as presented; Selectman White seconded. No discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board approve the public session minutes of February 17, 2015, as presented; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board approve the public session minutes of February 24, 2015, as amended; Selectman Foresto seconded. No further discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board approve the public session minutes of March 5, 2015, as presented; Selectman White seconded. No discussion. VOTE: 5-0-0.

Town Administrator's Report:

Mr. Boynton directed the Board's attention to minor changes to Warrant Articles 1, 2, and 8 relative to the transfer of funds from Certified Free Cash rather than the previous wording referencing a specific year. This was after review by Town Counsel.

Selectman Trindade moved that the Board approve and sign the Special Town Meeting Warrant for May 11 with changes (Articles 1 and 2) noted by the Town Administrator; Selectman Foresto seconded. No further discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board approve and sign the Annual Town Meeting Warrant for May 11 with change (Article 8) as noted by the Town Administrator; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Mr. Boynton then proceeded with his list, covering topics of Snow & Ice "final" numbers, Cassidy Field improvements [new transformer], a paving & roadwork update, field project update, and congratulating participants on a very successful Clean Sweep.

Selectmen's Reports:

Chairman Crowley asked if flags would be installed along Route 109 for Memorial Day. Mr. Boynton reported that street flags have been ordered and should be delivered within the next two weeks.

There were no other reports.

At 8:20 PM, Selectman Trindade moved to adjourn; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

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Respectfully submitted,
Jeanette Galliard
Night Board Secretary