

MEDWAY BOARD OF SELECTMEN
155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053
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Glenn Trindade, Chairman
Dennis Crowley, Vice Chairman
Richard D'Innocenzo, Clerk
John Foresto, Member
Mary Jane White, Member

Board of Selectmen's Meeting Minutes

January 21, 6:30 p.m.

Sanford Hall, 155 Village Street

Present: Chairman Glenn Trindade; Selectmen John Foresto, and Maryjane White; and Town Administrator Suzanne Kennedy.

At 6:40 p.m., Chairman Trindade called the meeting to order and led in the Pledge of Allegiance.

Chairman Trindade moved that the Board enter into Executive Session under Exemption 6 to consider the purchase, exchange, lease, or value of real property, specifically Brentwood Drainage, if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, with the intent to return to open session immediately following the Executive Session; Chairman Trindade declared that an open meeting may have a detrimental effect on the negotiating position of the public body; Selectman Foresto second; No discussion; Roll call vote: White, aye; Foresto, aye; Trindade, aye.

The Board returned to public session at 7:00 p.m.

Public Comments: None

Authorization of Chairman to Execute License Agreement with Julian, Inc. in the Amount of \$18,000:

Director of DPS Tom Holder explained that the department needs to lease additional space to store larger vehicles and equipment. Julian, Inc., which is located at 305 Village Street, can accommodate the size of the equipment. This is a one year license agreement in the amount of \$18,000. Mr. Holder said that the Town is also renting two additional locations on Broad Street to store other vehicles and equipment because the DPS garage is not sufficient to store all of the equipment. The Town is currently spending approximately \$5,000 per month on rental space for DPS vehicles and equipment. Mr. Holder explained that it is necessary to store the vehicles and equipment inside away from the elements, particularly the newer vehicles and equipment that the Town has purchased over the last few years.

Selectman Foresto moved that the Board approve a one-year license agreement with Julian, Inc., in an amount not to exceed \$18,000; Selectman White second; No discussion; All ayes 3-0-0.

Net Metering Sales Credit Agreement – Efinity SPV Holdings, Inc.:

Chad Laurent of Meister Consultants Group and Joseph Fitzpatrick of Efinity SPV Holdings, Inc., joined the meeting via phone to discuss the proposed 20 year net metering sales credit agreement with Efinity SPV Holdings, Inc. Administrator Kennedy said that the Town has been working on this project for over a year and a half. This will allow the Town to buy energy at a reduced rate from a solar farm in Plympton. The agreement has been reviewed and approved by Town Counsel. Administrator Kennedy said that this project will save the Town at least \$4.4 million in energy costs over the next twenty years. The savings may be higher but are dependent upon Solar Renewable Energy Credit (SREC) values. Mr. Laurent and Mr. Fitzpatrick provided the Board with a brief overview of the project. They said they anticipate executing the interconnectivity agreement with NStar in the near future. Selectman Foresto said he has been involved in the process and recommends that the Board move forward and execute the agreement.

Selectman Foresto moved that the Board authorize the Chairman to execute the net metering sales credit agreement with Efinity SPV Holdings, Inc., for a twenty year term, as presented; Selectman White second; No discussion; All ayes 3-0-0.

Presentation of Medway's FY13 Financial Statements – Melanson Heath:

Frank Biron and Jennifer Reddington of Melanson Heath joined the meeting to review and discuss the Town's FY13 financial statements. Melanson Heath is hired annually by the Town to prepare an Independent Auditors' Report. Overall they reported that Medway is in good financial shape. Mr. Biron said the Town has experienced an amazing turnaround from five years ago. He said the Town's reserves are better than most and the stabilization funds and free cash are really good. Mr. Biron explained that it is important to spend free cash carefully because it is not guaranteed in future years. Ms. Reddington was happy to report that the Town did not receive a formal management letter. Chairman Trindade said the Town's financial stability is a testament to the hard work of Town Administrator Suzanne Kennedy and Town Accountant Carol Pratt.

Authorization of Chairman to Execute Contract for Zoning Bylaw Review with RKG Associates:

Administrator Kennedy explained that the purpose of this is to review and organize the Town's current bylaws and deal with any inconsistencies. They are not expecting any bylaw changes to come out of this process. Selectman Trindade said he spoke with neighboring towns who went through this process and worked with RKG Associates and they were pleased with the results.

Selectman Foresto moved that the Board of Selectmen authorize the Chairman to execute the agreement with RKG Associates as presented; Selectman White second; No discussion; All ayes 3-0-0.

Discussion on Energy Committee Composition Requested by Energy Committee:

The Energy Committee asked the Board of Selectmen to clarify whether the three liaison positions are voting members of the committee. The Energy Committee has six members

and three liaison positions, which represent the School Committee, the Board of Selectmen, and the Planning and Economic Development Board. If the total number of members is nine, the Committee is having a hard time reaching quorum. The Board agreed that there are six voting members and the liaisons will only vote in the event of a tie.

Selectman Foresto moved that the Board of Selectmen change the voting composition of the Energy Committee to six appointed members. The three liaisons positions - School Committee, Board of Selectmen, and Planning and Economic Development Committee will only vote in the event of a tie; Selectman White second; No discussion; All ayes 3-0-0.

Approval – Amendment to Veterans’ District Agreement:

Several years ago Medway, Holliston, Hopkinton, and Ashland came together and created the Metrowest Veterans’ District. This centralized department assists veterans in the four towns. The Board needs to review the Veterans’ District Agreement annually. This year there are two changes but neither are substantive per Administrator Kennedy. Amendment A changed the appointment term of the Director of Veterans’ Services from one year to up to two. Amendment B is the FY14 district budget.

Selectman Foresto moved that the Board of Selectmen approve the amendments to the agreement as proposed; Selectman White second; No discussion; All ayes 3-0-0.

Approval – March 15, 2014 Shamrock Shuffle (5K):

The Medway Elementary PTO is requesting approval to hold their 3rd annual Shamrock Shuffle 5k.

Selectman Foresto moved that the Board of Selectmen approve the PTO’s Shamrock Shuffle to be held March 15, 2014 subject to the hiring of three detail officers for the event to be paid for by the Medway Elementary PTO; Selectman White second; No discussion; All ayes 3-0-0.

Action Items:

This was deferred to the next meeting.

Approval of Warrants:

Warrant 14-30 1/23/2014
School Bills \$592,556.47
Town Bills \$494,240.93
Total \$1,086,797.40

Selectman Foresto moved that the Board approve the warrant as read; Selectman White second; No discussion; All ayes 3-0-0.

Town Administrator's Report:

- Administrator Kennedy thanked the Board for their help with the net metering agreement.
- Administrator Kennedy also reminded residents that storm information and updates will be posted on the Town website. She said a message would be sent via Blackboard in the event of power outages.

Selectmen's Reports:

Foresto

- Selectman Foresto reported that they do not believe the Owner's Project Manager (OPM) will complete the Thayer project on time and as a result they are issuing a formal notice to the OPM, which is standard practice.

At 7:43 p.m. Selectman Foresto moved to adjourn; Selectman White second; No discussion; All ayes 3-0-0.

Respectfully submitted,
Michelle Reed