

**Board of Selectmen's Meeting
January 15, 2014, 7:00PM
Town Administrator's Conference Room
Town Hall, 155 Village Street**

Present: Glenn Trindade, Chair; Dennis Crowley, Vice-Chair; Selectman Richard D'Innocenzo, Selectman John Foresto, Selectman Maryjane White and Suzanne Kennedy, Town Administrator.

There being a quorum present, Chairman Trindade called the meeting to order at 7:00 PM.

The Chair led the Board in the pledge of allegiance.

Public Comments: None.

Discussion/Approval – Agreement with School Dept. for Access to Fields on School Property by Non-School Dept., Town-Based Sports Organizations

The Board reviewed the draft agreement.

Mr. Trindade asked if the Board had seen the email from the Parks Commission Chair. Ms. Kennedy indicated she would forward that to the Board.

Mr. Trindade stated the agreement would secure access to the field by the Town and to rent it out.

Ms. White asked that the document be signed by Town and School representatives.

Mr. Crowley asked about field maintenance. Mr. Trindade replied the School Dept. wants to turn over this task to the Parks Commission. Tom Holder, DPS Dir., said there is a service level agreement circulating now.

Mr. Crowley said the Middle School may want to include a turf replacement for its field. Mr. Trindade said this has been discussed at a Leadership meeting.

Mr. Trindade gave a summary of the discussions with the School Dept. and Town sports organizations to get this agreement.

Selectman Foresto moved, seconded by Selectman D'Innocenzo that the Board accept the agreement as written and authorize the Chairman to execute it on behalf of the Selectmen. VOTE: 5-0-0.

Mr. Crowley asked a few of clarifying questions about who has priority for the lower field.

Review/Approval – Middle School Project Final Audit Report

The Board reviewed the Final Audit documents.

Ms. Kennedy stated the Treasurer and the Accountant have reviewed the documents and signed off on them. Ms. Pratt also completed the use of funds form for the Building Committee. She recommended the Board authorize the Chairman to sign the document.

Mr. Foresto asked if the School Building Committee has reviewed the documents. Mr. Crowley answered that the committee met last night and approved the audit documents.

Selectman Foresto moved that the Board authorize the appropriate Town personnel, including the Treasurer, Accountant and Chair of the Board of Selectmen, to indicate the Town's acceptance of the audit report by signing the necessary forms. Selectman White seconded. VOTE: 5-0-0.

Gale Assoc. Contract for Field Design and Engineering Services

Mr. Trindade asked the Board to take action on the Gale contract for the design and engineering of the athletic fields at the High School.

Ms. Kennedy stated that Town Counsel has approved the contract. She recommended approval contingent upon receiving all of the applicable attachment and signatures.

Mr. Foresto moved that the Board authorize the chairman to execute the contract between Gale Assoc. and the Town of Medway upon receipt of the attachments and signatures. Ms. White seconded. VOTE: 5-0-0.

Middle School Project Discussion (cont)

Mr. Trindade asked about disagreement about a cash number the Town Accountant has with respect to the Middle School project. Mr. Crowley said there is a small difference in her number compared to the number the OPM has, but it is not an issue.

Mr. Crowley provided the Board with an update of the intended use of the remaining funds, approximately \$650,000. They would like to pay outstanding invoices, chemically treat cracks in brick walls, and do landscaping. There would then be \$568,000 remaining. Of that, they would like to use \$60,000 to engage the Town's engineering firm to develop the specifications and documents to pave the three lots and add lighting. He said drainage and traffic flow will be addressed, as well. They would like a hard number for Town Meeting. He noted the School Dept. wants to use any remaining funds following the parking lot project for furniture at the school, which would be an article on the warrant.

Mr. Foresto asked that the CIPC be informed of the intended use of the funds.

Chapter 90 Letter

Ms. Kennedy said she would forward the Board the draft Chapter 90 letter to the Governor for review and comments. She passed out copies of the same. Mr. Trindade asked that this letter be copied to the candidates for Governor, as well. He said he would like as many signatures as possible on the letter (e.g. Finance Committee, School Committee). Ms. Kennedy said she would have a signature page for the Board on Tuesday.

The Board commented that the Christmas trees are finally picked up.

Mr. Crowley asked for information about the implementation of the new single stream recycling program, including the distribution and timeline.

Mr. Crowley said there are a lot of calls about renting the Thayer property. He would like to convene the governance committee to move this forward. Mr. Trindade said Mr. Crowley could take the lead. The candidates he had for the committee are too busy with basketball. He said The Glen manager would provide them with information regardless.

At 7:25 PM, Mr. Foresto motioned to adjourn. Ms. White seconded. Vote: 5-0-0.