

1 **Board of Selectmen's Meeting**
2 **June 3, 2013, 6:00 PM**
3 **Sanford Hall**
4 **155 Village Street**
5
6
7

8 **Present: Glenn Trindade, Vice-Chair; John Foresto, Clerk; Selectman Dennis Crowley, Selectman**
9 **Richard D'Innocenzo, Selectman Maryjane White and Suzanne Kennedy, Town Administrator.**

10
11 **Also Present: Will Naser, Principal Assessor.**

12 *****
13

14
15 At 6:00 PM Vice-Chair Trindade called the meeting to order and led the Pledge of Allegiance.

16
17 Vice-Chair Trindade welcomed Selectman Maryjane White to the Board, reminding residents they are
18 familiar with Ms. White as Medway's Town Clerk.

19
20 **Reorganization of the Board (post Town election):**

21 **Selectman Foresto nominated Glenn Trindade for Chairman; Selectman D'Innocenzo seconded.**
22 **Selectman Trindade accepted the nomination. No further discussion. VOTE: 5-0-0.**

23
24 **Selectman Foresto John nominated Dennis Crowley for Vice-Chair; Selectman White seconded.**
25 **Selectman Foresto accepted the nomination. No further discussion. VOTE: 5-0-0.**

26
27 **Selectman Crowley nominated Richard D'Innocenzo for Clerk; Selectman Foresto seconded.**
28 **Selectman D'Innocenzo accepted the nomination. No further discussion. VOTE: 5-0-0.**

29
30
31 At this time Chairman Trindade announced that tonight's agenda would be shortened due to a casino
32 meeting in Milford. For any residents interested in attending the casino meeting, it would be held at
33 Milford High School beginning at 7 PM.

34
35 **Public Comments: None.**

36
37 **Authorization of Chairman to Execute Contract for COA Public Nurse Services –**
38 **Linda Hastings - \$7,000:**

39 *The Board reviewed the following information: (1) Memo, undated, from Missy Dziczek, Director, Council*
40 *on Aging; (2) Scope of services; and (3) Proposed contract.*

41
42 Ms. Kennedy noted that this is an outgrowth of an existing program grant from the MetroWest
43 Healthcare Foundation. Both the Towns of Franklin and Medway had appropriated sufficient funds to
44 cover this program, and each community has an individual contract with the nurse whose services they
45 share. The funds will come from the operational budget. The nurse spends approximately 5 hours a
46 week at the Senior Center, and, if necessary, appointments can be made.
47

1 **Selectman Foresto moved that the Board authorize the Chairman to execute a contract in the amount**
2 **of \$7,000 for nurse services provided by Linda Hastings to the Council on Aging through June 30, 2014;**
3 **Selectman Crowley seconded. No discussion. VOTE: 5-0-0.**
4

5 **Adoption – Orders of Street Acceptance for Meadows Subdivision and Claybrook II Subdivision:**
6 *The Board reviewed documents provided by Town Counsel, including proposed votes for Orders of*
7 *Acceptance.*
8

9 Ms. Kennedy stated this is the final step following the Town Meeting vote on street acceptances, noting
10 this is a formal procedure required by the state.
11

12 Chairman Trindade read aloud the **proposed motion** for vote of acceptance as follows:
13

14 ***Order of Acceptance of Wildebrook Road and First Colony Drive***
15 ***in their entireties and portions of Summit Road***
16 ***and Olde Surrey Lane as Public Ways***
17

18 ***WHEREAS, The General Court enacted Chapter 387 of the Acts of 2011 "An Act Relative to***
19 ***Municipal Acceptance of Roads within a Subdivision in the Town of Medway", (hereinafter: Chapter 387),***
20 ***and***
21

22 ***WHEREAS, Wildebrook Road and First Colony Drive in their entireties and portions of Summit***
23 ***Road and Olde Surrey Lane are constructed roads in a residential subdivision shown on a definitive***
24 ***subdivision plan entitled Definitive Subdivision Plan of Claybrook II, Medway, Massachusetts, approved***
25 ***by the Town of Medway Planning and Economic Development Board and recorded at Norfolk County***
26 ***Registry of Deeds in Plan Book 443 as Plan No. 725 of 1996; and***
27

28 ***WHEREAS, the Town of Medway has fully complied with the requirements of Chapter 387 for the***
29 ***municipal acceptance of said roads as public ways; said compliance includes submittal of written***
30 ***certification and plans by the Medway Planning and Economic Development Board to the Medway Board***
31 ***of Selectmen, and the Board of Selectmen holding of a public hearing on May 6, 2013, after having given***
32 ***prior written notice thereof by first class mail, postage prepaid, to the owners of record of each property***
33 ***abutting the roads, as appears from the municipal records, and notice by newspaper publication, and***
34 ***acceptance of said streets by vote under Article 26 of the Town of Medway May 13, 2013 Annual Town***
35 ***Meeting;***
36

37 ***NOW THEREFORE, BE IT ORDERED THAT:***
38

39 1. *The Board of Selectmen of the Town of Medway determines that it is in the*
40 *public interest to accept Wildebrook Road and First Colony Drive in their entireties and portions*
41 *of Summit Road and Olde Surrey Lane all shown on the acceptance plan entitled Town of*
42 *Medway Street Acceptance Plan Claybrook II – Wildebrook Road and First Colony Drive Street*
43 *Acceptance Plan ST-1, ST-1B, and Town of Medway Street Acceptance Plan Claybrook II –*
44 *Summit Road and Olde Surrey Lane ST-2 dated 4-09-2013, prepared by Tetra Tech Rizzo, Inc. of*
45 *Framingham, MA to be recorded herewith, as public ways.*
46

1 notice thereof by first class mail, postage prepaid, to the owners of record of each property abutting the
2 roads, as appears from the municipal records, and notice by newspaper publication, and acceptance of
3 said streets by vote under Article 25 of the Town of Medway May 13, 2013 Annual Town Meeting;
4

5 **NOW THEREFORE, BE IT VOTED THAT:**
6

7 1. The Board of Selectmen determines that it is in the public interest to accept
8 Goldenrod Drive and Cardinal Circle in their entireties as shown on the above-referenced
9 definitive subdivision plan and also shown on the street acceptance plans entitled "As
10 Built/Street Acceptance Plan – Goldenrod Drive, Medway, Mass." and "As Built/Street
11 Acceptance Plan – Cardinal Circle, Medway, Mass." dated September 5, 2007, revised August 25,
12 2009, prepared by GLM Engineering Consultants, Inc. of Holliston, MA, to be recorded herewith,
13 as public ways.
14

15 2. In accordance with said determination, the Medway Board of Selectmen hereby
16 accepts the following roads shown on said street acceptance plans as public ways with the fee
17 ownership thereof to vest in Town:
18

19 Goldenrod Drive, for its entire length
20 Cardinal Circle, for its entire length
21

22 Together with ownership of all of the easements shown on said street acceptance plans,
23 described on said street acceptance plans as:
24

25 30' wide utility easement
26 30' wide drainage easement
27 20' wide drainage easements
28 15' wide drainage easements
29 drainage easements (width unspecified)
30 20' wide sewer easement
31 10' wide trail easement
32

33 as well as all pipes, structures and other improvements located within any roadway or easement,
34 as shown on the street acceptance plans upon recordation of this Order for Acceptance and said
35 street acceptance plans at Norfolk County Registry of Deeds, as provided in Chapter 387.
36

37 3. The Board of Selectmen directs that this Order of Acceptance, together with the
38 original above-referenced street acceptance plans, be recorded at Norfolk County Registry of
39 Deeds within 30 days of the Town Meeting vote, in accordance with the provisions of said
40 Chapter 387.
41

42 Medway Board of Selectmen
43

44 **Selectman D'Innocenzo seconded the motion as read by Selectman Foresto. No discussion. VOTE: 5-0-0.**
45

46 **Annual Report – Veterans' Services Director John Givner:**

47 The Board was in receipt of a report, dated May 30, 2013, from John Givner, Veterans' Agent.
48

1 This matter was postponed until July.

2
3 **Approval - Massachusetts Water Pollution Abatement Trust (MWPAT) Interim Loan for Community**
4 **Septic Management Program:**

5 *The Board reviewed a document relative to MWPAT loan for community septic management program.*

6
7 Ms. Kennedy recalled that Annual Town Meeting authorized \$200,000 for residents to access funds to
8 assist in repairing or replacing failed septic systems. She noted that the Finance Director has approved
9 the document. Ms. Kennedy reminded the Board that the Board of Health is preparing a set of guide-
10 lines and eligibility criteria for this program, noting that a 2% interest rate will be exacted on each loan.

11
12 Selectman Crowley asked if the success of this program has any impact on the Town's ability to borrow,
13 and also stated that the Board would like to review the eligibility criteria when that information has
14 been prepared.

15
16 **Selectman Crowley moved that the Board of Selectmen approve the Town to issue a bond or bonds in**
17 **an aggregate principal amount not to exceed \$200,000 for a community septic program and that the**
18 **Treasurer be authorized to issue an interim loan note or notes in an aggregate principal amount not to**
19 **exceed \$200,000; that each note be sold to the MWPAT; that the Treasurer is authorized to determine**
20 **the date, the form, the maximum interest rate and the principal maturities of each Bond and Note and**
21 **to execute a Loan Agreement or Agreements with the MWPAT with respect to the sale of the Bonds and**
22 **Notes, such date, form and maturities and interest rates to be approved by a majority of the Board of**
23 **Selectmen and the Treasurer by their execution of the documents. He further moved that all action**
24 **take to date by the Town and its officers and agents to carry out the Project and its financing, including**
25 **the execution of any loan agreement by the Treasurer, are hereby ratified, approved and confirmed;**
26 **that the Treasurer and other appropriate Town officials are each hereby authorized to take any and all**
27 **actions necessary and convenient to carry out the provisions of this vote, including execution and**
28 **delivery of the Loan Agreement and the Project Approval Certificate and Regulatory Agreement relating**
29 **to the Project; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.**

30
31 **Discussion – Inter-municipal Agreement for Anti-Casino Coalition:**

32 *The Board reviewed a Proposed Agreement.*

33
34 Ms. Kennedy reminded the Board that it had previously received a proposed draft of the agreement
35 which was then submitted to the Steering Committee. A number of changes were suggested and
36 reflected in a revised copy. Brief discussion followed. Selectman Foresto reported that the Town of
37 Holliston will be the lead community holding any funds earmarked toward anti-casino efforts. He
38 theorized that residents will want to discuss these efforts with Board members and cautioned that any
39 and all questions should be referred to the Steering committee. It was noted that the other towns have
40 approved this agreement.

41
42 Selectman Crowley expressed concern that the document does not provide for the Town of Medway not
43 being held responsible for any bills that the Town of Hopkinton has incurred on this effort nor does it
44 address that communications should not be sent out on any individual municipal letterhead from a
45 participating community.

46
47 **Selectman Foresto moved that the Board enter into an inter-municipal agreement with the towns of**
48 **Hopkinton, Ashland and Holliston to coordinate efforts to oppose the detrimental effects of casino**

1 **development in the MetroWest region and approve the inter-municipal agreement as submitted in the**
2 **packet; Selectman D’Innocenzo seconded. No further discussion. VOTE: 4-1-0 – Crowley oppose.**

3
4 Brief discussion followed.

5
6 **Annual Committee Appointments:**

7 This matter was postponed to allow the Board members to attend other meetings.

8
9 Selectman Foresto reminded the Board that a new committee will need to be created for the Thayer
10 House and briefly listed suggested areas of expertise that would be valuable such as restaurant and
11 management.

12
13 **Appointment – Debora Trindade – School Building Committee:**

14 *The Board reviewed the following information: (1) Email, dated May 24, 2013, from Superintendent Judy*
15 *Evans; (2) Committee membership list; and (3) MSBA form letter outlining membership designations.*

16
17 Chairman Trindade announced that Ms. Trindade is his wife, and he would therefore recuse himself
18 from the discussion and vote. He turned the gavel over to Selectman Crowley, Vice-Chair.

19
20 Brief discussion followed on the attributes necessary for this position, though the Middle School
21 Renovation Project is nearly complete.

22
23 **Vice-Chair Crowley moved that the Board appoint Ms. Deb Trindade to the School Building Committee**
24 **as the Community Member with Architectural, Engineering or Construction Experience for the**
25 **duration of the Middle School Building Project; Selectman Foresto seconded. No discussion. VOTE: 4-**
26 **0-1 – Trindade abstain.**

27
28 **Action Items From Previous Meeting:**

29 This matter was postponed until a future meeting.

30
31 **Approval of Warrants:**

32 Selectman D’Innocenzo, Clerk, read aloud Warrant 13-49, dated 6/6/2103, presented for approval:

33
34 13-49P Gross Payroll Town \$242,831.19
35 13-49SP Gross Payroll School \$854,641.76
36 TOTAL \$1,097,472.95

37
38 **Selectman Foresto moved to approve Warrant 13-49 as read; Selectman White seconded. No**
39 **discussion. VOTE: 5-0-0.**

40
41 **Town Administrator’s Report:**

42 Ms. Kennedy stated that Ms. Affleck-Childs would like to tell the Board about the SolarizeMass project,
43 and a contract will be proposed later this month. A free solar panel system will be available for three
44 years, one of the inducements from the vendor selected by a large number of residents in Medway. The
45 system is proposed to be installed on the roof of the fire station at 44 Milford Street.

46
47 **Selectmen’s Reports:**

1 Selectman White reminded residents of the Medway 300 House Tour scheduled for June 9, noting that
2 some homes will showcase gardens, and others will not. Tickets may be purchased ahead of time.

3
4 Selectman D’Innocenzo reported he met with Gale Associates and the Evaluation of Parks, Fields and
5 Recreational Areas Committee last Thursday, and a preliminary plan has been developed. A finalized
6 plan should be ready in the next few weeks.

7
8 Selectman Foresto had no report.

9
10 Selectman Crowley commended Fred Souza and his committee for the Moving Vietnam Wall that was in
11 Town this past weekend. An estimated 10,000 – 12,000 people visited the wall. He reminded residents
12 that Family Day is approaching. It will be held on June 22 at Choate Park. The Medway 300 Committee
13 is hoping for a turnout of 3,000 – 4,000 people.

14
15 Chairman Trindade congratulated all Medway High School graduates.

16
17 **Approval of Minutes:**

18 Approval of the 2012 draft minutes from January 3, January 17, March 12, March 19, and March 29 were
19 postponed.

20
21 **Next Meeting:**

22 The next Board of Selectmen meeting is Monday, June 17.

23
24 **Executive Session:**

25 **At 6:32 PM Chairman Trindade moved that the Board enter into executive session under Exemption 6 to**
26 **consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting**
27 **may have a detrimental effect on the negotiating position of the public body [Lombard], with no intent to**
28 **return to open session; Selectman Foresto seconded. The Chairman did so declare. No discussion. Roll**
29 **Call Vote: 5-0-0 – Crowley, aye; D’Innocenzo, aye; Foresto, aye; Trindade, aye; White, aye.**

30
31
32 Respectfully submitted,
33 Jeanette Galliardt
34 Night Board Secretary