

**Board of Selectmen's Meeting
March 4, 2013, 7:00 PM
Sanford Hall
155 Village Street**

Present: Chairman Andrew Espinosa, Selectman Glenn Trindade, Vice-Chair; Selectman Dennis Crowley, Selectman Richard D'Innocenzo, Selectman John Foresto, and Town Administrator Suzanne Kennedy.

Also Present: Susy Affleck-Childs, Planning and Economic Development Coordinator; Tom Holder, Director, Department of Public Services; David D'Amico, Deputy Director, Department of Public Services.

At 7:05 PM Chairman Espinosa called the meeting to order and led the Pledge of Allegiance.

Public Comments: None.

Presentation and Approval – Local Energy Action Plan – Erin Brandt, Metropolitan Area Planning Council (MAPC):

The Board reviewed a document entitled "Local Energy Action Plan, Part I – Medway Energy Profile, Goals & Actions", dated February 25, 2013.

Present: Erin Brandt and Ani Krishnan, Metropolitan Area Planning Council; Susy Affleck-Childs, Planning and Economic Development Coordinator.

Utilizing a PowerPoint presentation, Ms. Erin Brandt and Ms. Ani Krishnan took turns explaining the process and results. Medway was one of eight communities selected to be part of this special program, and now the Town has a good working draft of an action plan, which includes both local and regional initiatives. Ultimately, the hope is for the Board to adopt the action plan. Other communities that have adopted similar plans include Stoughton, Medford and Marlborough. The MAPC wants to help make some things happen this year to get projects and initiatives started.

Portions of the presentation included a Municipal Building Energy Overview featuring energy used in municipal buildings energy vs. energy consumption at public schools. A dramatic decrease in energy was noted at the schools while there was a huge spike in energy usage at the senior center. Other topics included solar initiatives, participation in NStar's MassSave Programs (2012), clean energy efforts and timelines, five-year energy reduction plan, the TRANE ESCO project, municipal vehicles, street lighting, traffic signals, and a brief discussion of the next steps.

While Medway has worked hard to reduce energy consumption, there are still projects that can be done. Recommended municipal energy goals and actions include:

- Establish additional municipal energy reduction goals
- Prioritize municipal efficiency projects
- Establish renewal energy goals
- Pursue renewable energy projects.
- Increase energy management and planning capacity

- Promote clean energy policies

Selectman Foresto asked what other towns are doing. Ms. Brandt responded that there are traditional ways to do outreach such as setting up a table at local events, educational programs and creative competitions through schools, as well as utilizing an event such as the Medway 300 celebration.

Selectman Foresto complimented Erin Brandt on the report, which was distributed electronically. It is a comprehensive grouping of all the energy initiatives in Medway. Ms. Brandt noted that she was unable to get commercial data from the utilities so the report is focused on residential usage.

Selectman Foresto asked if they could provide any videos that could be run on cable access station, anything in a 30-minute length. Ms. Brandt responded there are groups who have created some videos, and the Energy Committee is considering doing their own. She will send a list of communities who have done this kind of thing.

Selectman Crowley asked about the funding. Ms. Brandt noted funding came through a private foundation to do energy work, recognizing there is a lack of capacity and money to begin this type of work. She said she hopes the MAPC has shown the Town a path and how to move forward.

Selectman Foresto moved that the Board adopt the Local Energy Action Plan as presented; Selectman Trindade seconded. It was noted that the presentation will be posted on the Town website. No discussion. VOTE: 5-0-0.

Presentation – Corrective Action Plan for Fuel Efficient Vehicle Policy (Green Community Status):

The Board reviewed the following information: (1) 2010 Fuel efficient vehicle policy and fuel efficient vehicle replacement plan; and (2) Corrective action plan for non-compliance with fuel efficient vehicle policy and fuel efficient vehicle replacement plan. It is noted that although the BOS updated the policy this fall, the 2010 policy is what was in effect when the “violation” occurred that the Town is now being asked to address/explain/remedy.

Present: Susy Affleck-Childs, Planning and Economic Development Coordinator; David D’Amico, Deputy Director, Department of Public Services.

Ms. Susy Affleck-Childs stated that, as a “green community”, the Town is required to submit various reports. Last fall the Town submitted a report detailing all projects through 2012, and part of that was to include a list of fuel-efficient vehicles. Upon review of that report, two issues were identified as falling outside the Town’s fuel-efficient policy adopted in the fall of 2010. The practice of merging a couple of retired police vehicles into the Town’s fleet is not in compliance with the policy. The Town was notified that a corrective action plan is now necessary. While those vehicles are acceptable for use around Town, they do not meet the required level of miles per gallon.

Ms. Affleck-Childs continued, stating a draft of that corrective action plan is now before the Board. There are three police vehicles under consideration, which will be sold and the proceeds used to purchase fuel-efficient vehicles. Fuel-efficient vehicles do not have to be new, but they do have to meet the fuel-efficient criteria. This vehicle replacement must occur before the end of FY2013. Beginning in FY2014, vehicles that no longer comply with the fuel-efficient standards will be phased out, and each year two new fuel-efficient vehicles will be purchased.

It was noted that police, fire and other emergency vehicles are exempt from the standard. Chairman Espinosa asked if specific vehicles qualify. Ms. Affleck-Childs responded that vehicles should achieve at least 29 miles per gallon. Mr. D'Amico added that the Town had to meet five requirements to qualify as a "green community" and utilizing fuel-efficient vehicles was one.

Selectman Foresto asked if anything was at risk if the Town did not comply with the correction action plan. Ms. Affleck-Childs responded that, if this happens again, the Town will not be allowed to compete for future grant funds available to green communities. She estimated that, to date, the Town has we have received around \$150,000 toward heating and electrical improvements, as well as rebates.

Selectman Trindade expressed dismay that the miles put on cars by Town staff will be minimal, yet the Town will have to find money to purchase these types of vehicles. Discussion followed on the next round of grant proposals, noting that the Town cannot apply for another grant because previous grant money has not been depleted. LED street lights are coming from China, and may not be in the country before the March 15 grant submission deadline. Discussion followed.

Ms. Affleck-Childs confirmed that the Town has to respond to the "order" and make an effort to comply.

Selectman Foresto moved that the Board approve the corrective action plan as presented; Selectman D'Innocenzo seconded. No discussion. VOTE: 4-1-0 -- Trindade oppose.

Approval – Medway Turkey Trot – November 28, 2013:

The Board reviewed the following information: (1) Request, dated February 1, 2013; and (2) Police Chief Allen Tingley's recommendation, dated February 12, 2013.

Selectman Trindade moved that the Board approve the third annual Medway Turkey Trot to be held on November 28, 2013, with the stipulation that four detail officers be hired by the organization to assure the safety of the runners and the movement of traffic during the race; Selectman Crowley seconded. No discussion. VOTE: 5-0-0.

Presentation - Charles River Pollution Control District – Capital Improvement Plan:

The Board reviewed the following information: (1) Presentation; and (2) Financing Plan.

Present: Doug Downing and Paul DeSimone, District Commissioners; Sherry Lawless Cousins, Liz Schreiber, Jane Madden.

Mr. Doug Downing introduced Ms. Cousins, Executive Director of the Charles River Pollution Control District (CRPCD), and a Medway High School graduate with a Master's degree in engineering. Ms. Cousins and her team utilized a PowerPoint presentation and presented discussion topics including background on the Charles River Pollution Control District, Projects and Studies, Capital Improvement Plan Phases and Status Update, Capital Cost Impact of the Capital Improvement Plan and Medway's Capital Cost Impact.

Selectman Trindade asked why the estimated costs are so much higher than anticipated a couple of years ago. The necessary work for the plant was underestimated, including the replacement and upgrade of equipment, the evolution of permits, and the increased scope of the overall project. Mr. Doug Downing theorized that the original 5-year plan for a 32-year old plant seemed foolish, and extended it to a 15-year

plan. New technology came along, and the more experienced staff advised them to invest in new equipment.

Brief discussion followed on how sewer rates will be impacted. It is anticipated that the analysis of sewer rates will be available within the next few weeks, and the rate study will include FY14, FY15 and FY16. Ms. Kennedy noted that significant increases have been built into the rates for FY13 and FY14. Tonight's presentation is aimed at FY15 and FY16. Chairman Espinosa summarized that, because the CRPCD now has to play catch up on equipment, Medway's rates will be similarly impacted. A staggered replacement program can be implemented to insure proper replacement of equipment on a regular basis, coupled with the appropriate financial management.

Responding to a question from Selectman Crowley, Mr. Downing stated the continued evolution of the DEP permits were the impetus for the changes. They knew the plant would not meet the requirements relative to the phosphorous reduction requirements. Ms. Cousens stated the plan for the Town of Milford already incorporates the approved limit so there is little chance that the 0.1 requirement will be changed. These improvements do not increase the capacity of the plant, as it is prohibited by the DEP.

Ms. Madden added that the improvements will increase the flow, but the overall capacity will not be increased. In some communities, discharge would have to go through a treatment plant and not directly into the river. Once a level is included in a permit, it will not be changed. Discussion followed on financing, borrowing, potential interest rates, and the capacity that was sold or given to Bellingham or Millis. Mr. DeSimone said that capacity was given to Millis in 1983. By doing so, Millis has assumed any improvement costs. Ms. Cousens will research the history of the capacity transfer and respond to Ms. Kennedy. Board members interested in touring the facility should call to arrange for one.

Authorization of Chairman to Execute Contract with Marsh, Moriarty, Ontell and Golder, P.C. for legal services related to probate searches for the Oak Grove lots to identify owners of record – (\$20,000):

The Board was not able to review the contract as it had not yet been received.

Selectman Trindade moved that the Board authorize the Chairman to execute a contract with Marsh, Moriarty, Ontell and Golder, P.C. in an amount not to exceed \$20,000; Selectman Crowley seconded. Selectman Crowley stated this is the last time he will vote to authorize funds for this project until there is a final report on costs to complete this project. No further discussion. VOTE: 5-0-0.

Authorization to Execute Agreements with City of Boston and SeeClickFix –Community Innovation Challenge Grant Collaboration for Smart Phone Application –(\$0.00):

The Board reviewed the following information: (1) Memo, dated January 28, 2013, from Allison Potter; (2) Municipal Grant Participant Agreement; and (3) SeeClickFix Agreement.

Selectman Trindade moved that the Board authorize the Chairman to execute the Municipal Grant Participant and SeeClickFix Agreements as submitted; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Approval of 2013 Annual Town Meeting Warrant; Adoption of Recommendations:

The Board reviewed the following information: (1) List of articles proposed after the Warrant was closed on February 4, 2013; and (2) Warrant.

The Board considered the following articles for inclusion in the 2013 Annual Town Meeting Warrant:

- Article 17 – Generic placeholder article for land acquisition,
- Article 18 – Net Metering article (at recommendation of Energy Committee),
- Article 24 – Zoning Map Revision (ARII to Commercial V), and
- Article 25 – Zoning Map Revision (Commercial IV)

Discussion followed on potential meeting dates for the Board to continue working on Annual Town Meeting matters. It was agreed to meet on Monday, March 11 at 7:00 PM.

Action Items from Previous Meeting:

It was announced that the Route 109 Design Committee will be meeting on Wednesday, March 6.

Approval of Warrants:

Selectman Foresto, Clerk, read aloud Warrant 13-36, dated 3/7/2013, submitted for approval:

13-36	Town Bills	\$537,510.23
	TOTAL	\$537,510.23

Selectman Trindade moved that the Board approve the Warrant as read; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Town Administrator’s Report:

Ms. Kennedy reported that she received a communication from Dan Hooper regarding the contract for the Thayer House project. The winning bidder has to be notified within 30 days of bid opening and has been awarded. According to this communication, the contract should be executed within 30 business days of the bid opening.

Regarding the intersection of Milford, Franklin and Village Streets, Ms. Kennedy stated she visited Northeastern University to see presentations. The students will be coming in April. The goal will be to try to link some streetscape changes to traffic improvements segueing toward improving economic development. The contract will be forthcoming.

There will be a public hearing on the school budget on Thursday evening at the middle school. On the same evening there will be a tour of the last phase of the school renovation project at 6:30 PM.

Selectmen’s Reports:

Selectman Crowley reminded viewers of the Medway Musical, to be performed March 14-16, a tribute put on by high school students and adults from the community, in conjunction with the Medway 300 celebration.

Selectman Foresto had no report.

Selectman Trindade reported that this is the first time in 25 years that Medway has been able to host play-off games due to the brand new gymnasiums. He suggested that this is a real advertisement for the Town.

Selectman D’Innocenzo thanked all those who participated in the recreation survey. Gale Associates has indicated that a rough draft should be available by mid-March.

Approval of Minutes:

The Board reviewed revised draft minutes of December 3, 2012.

Selectman Trindade moved to approve revised draft minutes of December 3, 2012; Selectman Foresto seconded. The motion was withdrawn.

**At 9:04 PM Selectman Trindade moved to adjourn; Selectman Foresto seconded. No discussion.
VOTE: 5-0-0.**

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary