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**MEDWAY BOARD OF SELECTMEN**  
155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053  
(508) 533-3264 • FAX: (508) 533-3281

*Glenn Trindade, Chairman*  
*Dennis Crowley, Vice Chairman*  
*Richard D’Innocenzo, Clerk*  
*John Foresto, Member*  
*Mary Jane White, Member*

**Board of Selectmen’s Meeting Minutes**

**October 15, 2013 7:00 p.m.**

**Sanford Hall, 155 Village Street**

**Present: Chairman Glenn Trindade; Selectmen John Foresto, Dennis Crowley, Richard D’Innocenzo, and Mary Jane White; and Town Administrator Suzanne Kennedy.**

At 7:00 p.m., Chairman Trindade called the meeting to order and led in the Pledge of Allegiance.

**Public Comments:** None

**Authorization of the Chairman to Execute a Change Order for the Chicken Brook Sewer Rehabilitation Project with New England Pipe Cleaning for \$16,000:**

Department of Public Services Director Tom Holder explained that the change order includes two alternate bid items for a total of \$16,000. Alternate Item A is for the sealing of lateral service connections and Alternate Item B is for a sewer pipe inspection camera system. Mr. Holder explained that the staff will work with the contractor to learn how to operate the camera. He reported that they are about halfway through the project and they expect the work they are doing to reduce the flow by about 50,000 gallons per day. Mr. Holder said that they are not able to speed up the inflow and infiltration work because it needs to be done during wet weather.

**Chairman Trindade moved that the Board authorize the Chairman to execute a change order for Chicken Brook Sewer Rehabilitation project with New England Pipe Cleaning in an amount not to exceed \$16,000; Selectman Foresto second; No discussion; All ayes 5-0-0.**

**Open & Close Fall Town Meeting Warrant – Vote Recommendations:**

The Board reviewed, discussed, and voted on Articles 4, 5, 6, 7, 8, 9, and 14 of the 2013 Fall Town Meeting Warrant. All other articles were approved by the Board at a previous meeting.

Present: Melanie Phillips, Treasurer/Collector; DPS Director, Thomas Holder; Chairman Community Preservation Committee, Mark Cerel.

**Article 4 – Land Acquisition - Wickett Property:**

The Board needs to discuss this article in Executive Session, however, an Executive Session was not posted for this meeting. The Board will discuss this during Executive Session at the next Board of Selectmen’s meeting. Treasurer/Collector Melanie Phillips reported that she initiated tax title on three of the parcels and they are in foreclosure. She said the Town will be able to charge for the legal expenses associated with the foreclosure. They will also be able to collect back taxes at the closing. Ms. Phillips will provide the Board with the amount of back taxes that are owed on the properties.

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**Selectman Foresto moved that Article 4 regarding the Wickett Property Land Acquisition remains on the warrant as written; Selectman D’Innocenzo second; No discussion; 4-0-1; Selectman Crowley abstained.**

**Selectman Foresto moved that the Board’s recommendation on Article 4 regarding the Wickett Property Land Acquisition be TBD (to be determined); Selectman D’Innocenzo second; No discussion; 4-0-1; Selectman Crowley abstained.**

Article 5 - Approval of PILOT (Payment-in-lieu-of-taxes) - Broadway Renewable Strategies, LLC:

At the time the solar panels were installed on the High School, the Department of Revenue (DOR) hadn’t made a decision as to whether the panels were taxable property. As a result, Broadway Electric had no tax liability. Recently, the DOR has determined that the panels are taxable, which means Broadway owes the Town approximately \$6,000 in back taxes. The Board has decided not to pursue the lien because there is no legislative remedy and the Town will own the panels in several years.

**Selectman Foresto moved that the Board remove Article 5 from the warrant; Selectman White second; No discussion; All ayes 5-0-0.**

Article 6 - Free Cash Appropriation - Energy Committee Budget:

The Energy Committee is requesting \$800 for community marketing and outreach materials and education. Selectman Foresto said that the Board is not happy that this request was not submitted during the regular budget process but acknowledges that the Energy Committee has done great work throughout the Town. He recommended that the Board approve the article. He said he would follow up with the Energy Committee and make sure they know that exceptions will not be made in the future and budget requests need to be made during the regular budget process.

Administrator Kennedy also reported that the Town has received the certified free cash amount from the DOR and it is approximately \$1.99 million. She said she would submit a memo to the Board with additional information. She also reported that the Town has no management letter on file for the third year in a row.

**Selectman Foresto moved that the Board approve the Energy Committee’s request for \$800 as stated; Selectman White second; No discussion; All ayes 5-0-0.**

Article 8 – Construct Athletic Fields:

The Evaluation of Parks, Fields and Recreational Areas Committee (EPFRAC) has been working with the consulting firm Gale Associates over the last year to see how Town recreation fields are being used. Based on its discussion with the Town’s recreation groups and schools, Gale Associates came to the conclusion that the Town is short four rectangular fields. The cost to implement the full Gale Associates plan to upgrade the fields and recreation areas is approximately \$10 million. It is agreed that the Town cannot spend this amount but would like

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1 to begin taking steps to address this issue for the next school year. The committee is looking at  
2 adding two additional fields at and adjacent to the High School. The state laws surrounding  
3 Community Preservation funds have changed recently and this project is now an allowable  
4 Community Preservation Committee (CPC) expense. The only exception is the artificial turf and  
5 possibly the portion of the engineering study that deals with the artificial turf.

6  
7 Selectman Foresto reported that he went to a CPC meeting and a Finance Committee meeting  
8 last week. He reported that the CPC is uncomfortable approving the project without additional  
9 information. The Board acknowledged that they need the CPC's support and approval for the  
10 project to go forward. Selectman D'Innocenzo, who is also a member of EPFRAC, explained that  
11 the committee only recently received the report from Gale Associates, which is why they  
12 haven't been able to share more information sooner. He said they need to obtain a quality  
13 engineering study with specifications and costs. CPC Chairman Mark Cerel, speaking on his own  
14 behalf, said the CPC is open to discussion on this matter but they would like the committee to  
15 make a presentation to the CPC.

16  
17 The Board also agreed that they need to discuss the management and maintenance of the new  
18 fields, especially because one of the fields will be on school property.

19  
20 **Selectman Crowley moved that Article 8 remains on the warrant; Selectman White second;**  
21 **Discussion: Selectman Crowley would like an amount assigned to the engineering study and**  
22 **would like to make it clear that the study would be paid for with Community Preservation**  
23 **funds with the possible exception of the artificial turf. The Board discussed the funding of the**  
24 **project extensively and made it clear that they expect the project to be funded by the CPC and**  
25 **not through the General Fund.**

26  
27 **Selectman Crowley dismissed his motion.**

28  
29 Selectman Trindade explained that there is a sense of urgency to this project. All of the fields  
30 are used extensively during the week and on weekends. He also clarified that the new fields  
31 must be lit.

32  
33 **Selectman Crowley moved that the Board keep Article 8 on the warrant and change the**  
34 **language so that it reads:**

35  
36 **To see if the Town will vote to raise and appropriate \$280,000 from Community Preservation**  
37 **Commission Funds for the purpose of funding a design and engineering study of athletic fields**  
38 **at and adjacent to Medway High School located at 88 Summer Street, provided that if it is**  
39 **determined that Community Preservation Commission funds cannot be used for the design**  
40 **and engineering of the artificial turf portion of the design then the Town will vote to raise and**  
41 **appropriate, borrow or transfer from available funds or act in any manner relating thereto;**  
42 **Selectman D'Innocenzo second; No discussion; All ayes 5-0-0.**

43  
44 Article 7 – Appropriation for Engineering Study – Unexpended Balance of Monetary Article:

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1 **Selectman Foresto moved that the Board dismiss Article 7; Selectman D’Innocenzo second; No**  
2 **discussion; All ayes 5-0-0.**

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4 Article 9 – Borrowing – Capital Item – Turf Field:

5 **Selectman Foresto moved that the Board dismiss Article 9; Selectman Crowley second; No**  
6 **discussion; All ayes 5-0-0.**

7  
8 Article 14 - Sewer Retained Earnings Transfer - Debt Service:

9 Administrator Kennedy confirmed that the sum of FY2014 Sewer Enterprise Retained Earnings is  
10 \$67,087.50.

11  
12 **Selectman Foresto moved that the Board approve Article 14 as presented; Selectman**  
13 **D’Innocenzo second; No discussion; All ayes 5-0-0.**

14  
15 **Selectman Crowley moved that the Board close the warrant for the Fall Town Meeting;**  
16 **Selectman Foresto second; No discussion; All ayes 5-0-0.**

17  
18 **Approval of Warrants:**

19 Warrant 14-16 - 10/17/2013

20 Town Bills \$753,053

21 Total \$753,053

22  
23 **Selectman Trindade moved that the Board approve the warrant as read; Selectman Foresto**  
24 **second; No discussion; All ayes 5-0-0.**

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26 **Executive Session:**

27 The Board asked Administrator Kennedy to schedule and post an Executive Session for 6:30 p.m.  
28 on Monday, October 21, 2013 prior to their scheduled Board meeting.

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31 **At 8:27 p.m. Selectman Foresto moved to adjourn; Selectman Crowley second; No discussion;**  
32 **All ayes 5-0-0.**

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34  
35 Respectfully submitted,

36 Michelle Reed