

**BOARD OF SELECTMEN'S MEETING  
July 16, 2012, 6:00 PM**

**Sanford Hall  
155 Village Street**

**Present: Chairman Andrew Espinosa; Selectman Dennis Crowley, Selectman John Foresto, Selectman Richard D'Innocenzo (6:30 PM), and Selectman Glenn Trindade (6:10 PM).**

Also Present: Suzanne Kennedy, Town Administrator; Barbara Saint André, Town Counsel; John Emidy, Building Commissioner; Missy Dziczek, Director, Council on Aging; Allen Tingley, Police Chief;

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There being a quorum present, Chairman Espinosa called the meeting to order at 6:05 PM and led the Pledge of Allegiance.

**At 6:06 PM Selectman Foresto moved that the Board go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares (Exemption 3 – Union Negotiations and Virginia Road Stormwater); and, to consider the purchase, exchange, lease or value of real property if the chair declares than an open meeting may have a detrimental effect on the negotiating position of the public body (Exemption 6 – Virginia Road Stormwater) with the intention to return to public session immediately following executive session; Selectman Crowley seconded. No discussion. Roll Call Vote: 3-0-0 Crowley, aye; Espinosa, aye; Foresto, aye.**

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At 7:05 PM Chairman Espinosa reconvened public session.

**Discussion -- Demolition of House at Beech and West Streets, Board of Health:**

Ms. Barbara Saint André, Town Counsel, stated the emergency provision for the Board of Health to act is usually applied when there is a threat to life or to the Building Inspector. She indicated she was not sure that would apply to this particular house though it has been in disrepair for some time. Due process of law must be adhered to.

Ms. Kennedy added that a determination has to be made that there is an imminent threat, which can be made by the Board of Health or the Building Inspector. In order to arrive at that determination, the condition of the dwelling has to be detriment to public safety. Additionally, the Town must notify the property owner of the intent to demolish the house. She stated that the owner is deceased, in which case notice must be made to the heirs.

Ms. Saint André stated the Town could send a notice to the owner of the property that the house is in a dilapidated condition, and that there will be a hearing. Chairman Espinosa believes the Board of Selectmen should take steps to move forward. Ms. Kennedy reminded him that it is not known if the property has been probated so it will take time. Chairman Espinosa suggested the Town proceed as if the determination has been made that it is detrimental to health.

Mr. John Emidy, Building Commissioner, stated he has been to the property many times, noting that it is a public nuisance, in his opinion. He cited the Public Nuisances statute as reference. Selectman Crowley asked how long the process could take. Mr. Emidy responded that notice about the property has to be posted, and appear in the newspaper, with the whole process taking a couple of months.

**Selectman Trindade moved that the Board instruct the Building Commissioner to begin the process for the dwelling located on property on the corner of Beech and West Streets to declare it a public nuisance pursuant to Chapter 129 of the General Laws; Selectman Crowley seconded. No discussion. VOTE: 5-0-0.**

**Public Comments:** There were none.

**Discussion – Military Memorial – Colonel Matondi:**

*The Board reviewed materials submitted by Colonel Matondi relative to a memorial request.*

Present: Colonel Michael Matondi; Members of the Memorial Committee.

Colonel Matondi briefly stated that the Memorial Committee has put together a proposal by which veterans can be honored at various monuments and military memorials in Medway. He added that the Memorial Committee has appeared before the Medway Community Preservation Committee which indicated the project did not qualify for Community Preservation Act (CPA) funds. The Memorial Committee did not agree and decided to bring the matter to the Selectmen. Mr. Parrella joined Colonel Matondi at the table.

Mr. Parrella distributed cost estimates. He stated two very important aspects of American history have not been recognized and the committee's primary objective was to update the Iraq war monument. Regarding the monuments in Matondi Square, Ms. Kennedy and Mr. Parrella believe there should be some rearrangement. This would mean moving the Revolutionary War monument to a separate area, and producing new monuments to upgrade the Iraq monument and to reflect the War of 1812. Brief discussion followed.

Mr. Parrella suggested there were two phases to this project, the first being financial. These costs were based on conversations with a monument company, and he noted these are very outside costs. The new monuments would be made proportionate to those already there (size and thickness). If the new ones are thinner by two inches, there would be a cost savings. Mr. Parrella does not advocate outsourcing to secure Chinese grey granite. Brief discussion followed on costs for both the memorials and outside costs. Regarding the use of CPA funds, Mr. Parrella stated he read the existing CPA law, and believes there have been revisions which loosen the scope of projects that can be funded.

The committee would like to get started right away, with the first phase addressing the global war against terrorism. It is important to get all the names, and a design done, in order to go out to bid. This part needs to be done by November in order to have the stone ready for Memorial Day 2013.

Selectman Crowley suggested an article for Fall Town Meeting, but noted that time is of the essence. Mr. Parrella indicated the committee could start the administrative portion now. Colonel Matondi agreed, especially if some seed money were available to get started. Brief discussion followed on an appropriate amount. Mr. Parrella stated two designers have agreed to waive their compensation. Ms.

Kennedy suggested she could take funds from other sources, and then replace them after the Town Meeting vote. She offered to work with Tom Holder to find some money to get started.

**Selectman Foresto moved that the Board of Selectmen draft a warrant article for the Fall Town Meeting to authorize the purchase of monuments as presented, and, further, to direct the Town Administrator to locate an amount of money not to exceed \$1,000 as seed money to begin the process; Selectman Trindade seconded. No discussion. VOTE: 5-0-0.**

It is noted that this matter will be added to the Action Items list with a report from Col. Matondi no later than September 15 on design services.

**Authorization of Chairman to Execute Contract with Greater Attleboro Taunton Regional Transit Authority -- \$96,000:**

*The Board reviewed a Contract Between the Greater Attleboro-Taunton Regional Transit Authority and the Town of Medway for Transit Service to the Elderly and Disabled and Operation of the Shuttle Service to the Norfolk Commuter Rail Station.*

Present: Missy Dziczek, Director, Council on Aging.

**Selectman Trindade moved that the Board authorize the Chairman to execute a contract with the Greater Attleboro-Taunton Regional Transit Authority for the provision of transportation services for the elderly, persons with disabilities, and shuttle service to the Norfolk Commuter Rail Train Station for fiscal year 2013; Selectman Foresto seconded. Selectman Crowley asked about use of the vehicle for other services in Town, such as Medway 300. Ms. Dziczek responded that the service is limited to elderly and disabled as defined by the contract, and that the Town of Medway bus is available for other transportation needs. Discussion followed on vehicles repairs, usage numbers and comparison of FY12 budget to FY13 budget. VOTE: 4-0-1 – Crowley oppose.**

**Discussion – Advertising Local Elections, Maryjane White, Town Clerk:**

Present: Maryjane White, Town Clerk

Selectman Crowley stated that there seemed to be confusion surrounding the advertising of elections, and a perceived lack of it. Ms. Maryjane White, Town Clerk, responded that in January the annual census forms were sent out with information listing all upcoming elections and specifying they would be held at St. Joseph's church instead of the Medway Middle School. Selectman Crowley asked if Ms. White would consider the use of signs with interchangeable letters that will withstand the elements. She stated everyone will know where the presidential election will be as typically 96% of the voters participate. Ms. Kennedy stated that banners have been suggested, but not pursued due to insurance considerations. Chairman Espinosa emphasized that the Board of Selectmen is interested in ways to communicate better.

Brief discussion followed on who is the official keeper of the meeting minutes for municipal groups. Ms. White stated, ultimately the Town is responsible, but each group has a clerk who should be the keeper of the minutes for that group. Ms. White stated the procedure is covered in the Open Meeting Law, which she will distribute again this fall. An updated version comes out every two years.

**First Reading – Proposed Revised Alcohol Policy:**

*The Board reviewed the following information: (1) Memo, dated June 4, 2012, outlining policy revisions; (2) Current policy; (3) Emails from Town Counsel regarding penalties; and (4) Proposed revised policy.*

Ms. Allison Potter, Assistant to the Town Administrator, reported that the purpose of this effort is to update the existing policy to incorporate new regulations and to be clearer about policy violations. Toward this end, she prepared a memo outlining the differences between the current and proposed policies.

Selectman Crowley questioned the departmental approval section for one day licenses. Ms. Potter noted that the Board of Health already has to sign off on licenses, and some premises will be approved as a general rule. It was noted, for example, the Board of Health would always need to issue a food permit for an event at St. Joseph's as it does not have a standing permit. It was suggested that the term "where applicable" is not clear enough.

Discussion followed on suggested changes including the responsibility of a manager in a one-day situation, warnings for violations, BYOB and restaurant participation, and modification of the fees section, if a property such as the Thayer property becomes available as a function venue. Ms. Potter stated she will make the suggested changes and report back.

**Authorization to Expend Grant Funds -- \$2,750 MEMA Emergency Management Grant:**

*The Board reviewed the following information: (1) Grant expenditure authorization form; and (2) Award notice and page 1 of the contract.*

Present: Allen Tingley, Police Chief.

**Selectman Trindade moved that the Board authorize the expenditure of Mass. Emergency Management Agency grant funds in the amount of \$2,750 to purchase emergency management equipment; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.**

**Discussion – Energy Savings Performance Measures, Town-Wide Energy Committee:**

*The Board reviewed the following information: (1) Correspondence from the Energy Committee; and (2) Charts of 5-year progress toward energy goals.*

Present: Energy Committee: Shelly Wieler, Acting Chair and Charlie Myers.

Ms. Shelly Wieler reported that, in order for the Town to be eligible for the Green Community designation and associated grants going forward, the Energy Committee has been following the energy use in the Town in order to reduce usage by 20%. Referring to the pie charts, she noted electric use is the highest utility usage as a municipality, followed by natural gas. Look at the usage the bar charts, it appears that the Town is on target or exceeding its goal as far as gas and heating oil are concerned. Much of this is due to the mild winter, and it is anticipated those costs will go up. Gasoline and diesel also down, due to the fact that trucks and plows were not out during winter storms. Those costs will also go up if there is a traditional winter.

The analysis of the electricity usage includes solar. The reduction in energy is due to reduction in use at the schools, the largest user. The Committee is concerned that the Town will not achieve the 20% goal without adding solar, which is not used to calculate the 20% reduction goal for the Green Community

designation. The overall goal was to reduce electric consumption without figuring in solar. However, Ms. Wieler suggested that if the goal reached is near the 20%, it is possible that solar may be allowed.

Ms. Wieler stated that major infrastructure changes at the schools have reduced actual usage, and it was noted that an energy audit showed areas where further reduction can occur. Overall behavior modification and user awareness will have the biggest impact. This includes behavior modification at the schools, green clubs, solar, and ESCO. She stated the Town has the LEAP grant through the MAPC to expand green efforts into the community. Ms. Wieler stated that the Energy Committee wrote the letter about addressing these issues in April and forwarded to Board of Selectmen in May. Ms. Wieler read the letter aloud. It was noted that the operational management of a department may not be actively involved in the payment of energy costs. She emphasized that the letter is a recommendation.

Mr. Charlie Myers stated that Medway is ahead of the curve in energy management, and the role the Board is playing is important. The LEAP grant is an example. Other potential savings could be achieved through the vehicle policy, fees for evening use of the school buildings, perhaps making only one building available for evening use, and an overall attitudinal change towards usage.

Selectman Foresto suggested some sort of “top down” approach in which departmental managers be accountable for energy use, and then involve their staff in reduction efforts. Ms. Kennedy stated some physical changes have been made and will continue, including the installation of thermostat controls, and other ways to control energy usage. Ms. Wieler acknowledged that the Town is making great strides in changes to the infrastructure, and now have to address the behaviors. She suggested that a reasonable temperature for winter heat should also be determined. Discussion followed.

Mr. Myers noted that the solution will not happen overnight. He stated that what they have presented is a report as to where the Town is right now, along with a recommendation. There will be more opportunities to get funds that support efforts. It was noted that the existing grant funds must be used before additional grant applications can be submitted.

Selectman Crowley complimented the committee for their hard work, acknowledging all the data that had to be independently entered to create the graphical representations. He stated that Frank Faist did a lot of this work, and wondered what will happen when he is no longer a member of the committee. Ms. Wieler suggested that Mr. Faist has laid down the pathway, and most of what has to be done in the future is to simply update the figures in the templates. If a committee member cannot do it, grant funds may be used to pay someone at the Town to update the data. Mr. Myers added that he did not anticipate the formulas changing. They only need to enter meter readings going forward. Ms. Wieler added that the Board may decide not to use the employee evaluation and instead put it into the Annual Report.

**Discussion – Lovering Street Property Transfer:**

*The Board reviewed a letter from Lovering Street residents regarding the proposed property transfer.*

Ms. Kennedy stated the Lennon family, who requested the property transfer, was invited to meet with the Board, as well as the abutting homeowners. Selectman Crowley stated he had been interested in hearing Mr. Lennon’s intent for the property and his expectations of the Town.

Mr. Ray Lennon stated his intent was to acquire the property by the water tower in order to access roughly two acres of landlocked land. His eldest son would like to build a home on one of the two

building lots. It is possible the other son might like to build on the other lot sometime in the future. Mr. Lennon stated that he understands the concerns of the abutters that the woods would be destroyed. The access would be up the road to the water tower, and the houses would be built toward that side, with no infringement on the woods on the other side. He noted that all the existing homes are on one-third acre lots.

Mr. Lennon added that his intent is not to destroy the woods, as he and his family have lived there for 25 years. He has not cut one tree that did not fall down on its own or had been struck by lightning. His eldest son has lived in Medway all his life, as has his wife and her family for over 100 years. He is not out to disfigure the community in any way.

Selectman Foresto asked if he would consider a covenant specifying that the property could not be passed to anyone outside of the family. Mr. Lennon said he could for the first lot where the son wants to build, but cannot say for the other lot. He can't promise that the son will live in the house forever, i.e., if he should get a job across the country. Mr. Lennon noted that the area of the land under discussion is approximately half an acre. Most of the lot he wishes to purchase from the Town will consist of a water easement to the Town.

Selectman Trindade pointed out that, if the transfer goes through, Mr. Lennon would be getting two building lots. He stated he talked to real estate agents who indicated that building lots in that neighborhood are valued at over \$100,000. This does not seem a fair exchange for only \$10,000 from Mr. Lennon. Mr. Lennon responded that just getting the easement does not magically turn them into buildable lots; they would still have to meet with the Planning Board, Department of Public Works, and other entities. Things are still in the planning phases. Selectman Trindade posed the following question: What if you offer the lots for sale and a 40B developer comes in? Mr. Lennon stated he did not know how regulations differ from use by homeowners or developers, but noted that the 50 feet of easement is useless to anyone but him.

Selectman Crowley stated he did not wish to create animosity with the neighbors and wondered if things were out of sequence. He asked what would happen were he to buy the land and then is unable to make progress with the Planning Board or Zoning Board of Appeals. He suggested Mr. Lennon meet with those groups first to have his plans reviewed with some kind of approval. Mr. Lennon stated his plan has met the initial criteria, and if some counsel or guidance were available without expending a lot of money, he would be amenable to such a review.

Mr. Tom Holder, Director, Department of Public Services, stated that, from a utility standpoint, he believes the water and sewer system is an appropriate size for single-family homes. Selectman Crowley wondered if it is possible to get a list of costs that might come into play to develop the lots. Mr. Lennon stated he plans to bring in water, electricity, plus sewer, and that the only question is whether there will be required drainage because it will be a private way. The Board advised Mr. Lennon to meet with Ms. Susy Affleck-Childs, Planning and Economic Development Coordinator, to discuss potential plans.

At this time, Chairman Espinosa asked the abutters if anyone had questions or comments. An abutter residing at one Sunset Drive asked who will take care of the driveway and mentioned drainage problems that cause flooding on Sunset Drive. He noted that there was no meeting with the Planning Board, and the abutters had not heard of this proposal until after Town Meeting. Selectman Trindade suggested that whoever develops that property will have to address all those things. It is possible that the addition of a retention basin at the rear of the property might improve the overall drainage.

Mr. Jim Lorenzen, 8 Sunset Drive, reported that it is his yard that floods. He stated he has talked to the Lennons, and his concern centers on what happens if they sell the property. Are there restrictions to future zoning or development? Selectman Crowley suggested a 20-year deed restriction. Ms. Christine Lorenzen, 8 Sunset Drive, responded that such an action only delays the issue.

Mr. Eric Stenson, 4 Sunset Drive, expressed concern for current property values. He suggested if any clearing of woods is done, it will increase the visibility of the water tower, which could potentially diminish the value of the nearby homes. He stated he would like consideration for the clearing of the trees. Selectman Trindade pointed out that once someone owns the property, they would have the right to clear the trees, even if it were not developed any further. He added that control is limited to the zoning and planning regulations in force at the time.

Discussion followed. Mr. Lennon emphasized that he wants two building lots, but will not promise his son will always live there. He would be willing to accept a covenant that would not permit a 40B project, or simply limiting development to single-family homes. The abutters asked to be notified of any future meetings on this matter.

**Authorization of Chairman to Execute Change Order for Water Main Replacement (Main Street) – Oliveira Construction -- \$14,500:**

*It is noted this is relative to an 8" Iron Main at 116 Main Street – Drybridge Crossing and 74 Main Street – Rugged Bear Plaza to replace existing PVC. The Board reviewed the following information: (1) Memo, dated July 10, 2012, from the Director, Department of Public Works; and (2) Change order.*

**Selectman Trindade moved that the Board authorize the Chairman to execute a change order with Oliveira Construction for the replacement of PVC with iron pipes at 116 and 74 Main Street; Selectman Foresto seconded. Mr. Holder indicated these two PVC pipes were known about and included in the initial design for water main replacement, but later it was determined that the PVC would not withstand future road redesign. The PVC does meet American Water Association standards. This particular spot spans the width of Route 109. VOTE: 5-0-0.**

Regarding the Lovering Street sidewalks, there have been changes in the cost estimates. Mr. Holder stated that the Village Street and Lovering Street sidewalks need are scheduled for rehabilitation as part of the sidewalk improvement plan and the cost estimate was \$200,000. Through the design process, DPS is now aware of drainage work that needs to be done on Village Street as well as 33 water service connection relocations. The project was under-estimated.

Mr. Holder reported that the sole bid for these sidewalks was significantly higher than the \$200,000 estimate due to the drainage and connection issues. He said they can take the bid and move forward, as it meets the criteria of a responsive and responsible proposal. The Town will pay more, however, due to the fact it wants to have Lovering Street done by the start of school. Mr. Holder did feel there may be wiggle room on some of the unit prices, though the scope of the work cannot be changed. He will verify the legality of price negotiation on some of the components.

Mr. Holder stated that to get this done in time, he would need work to commence prior to the next Board of Selectmen meeting on August 20, and suggested that he work with the contractor to get a contract in place, under the condition that the Chairman of the Board of Selectmen is authorized to execute it. Otherwise, it could be rebid during the winter months and the work could take place in the

next construction season. The current cost estimate is \$489,000 for both streets, including \$100,000 added for the drainage work. Discussion followed. It was also noted that the Village Street sidewalks are lower than the road (due to resurfacings); they could be ripped out and replaced, but they would be under water most of the time.

Selectman Crowley expressed concern that area residents are being told to wait, one more time. It was suggested that Mr. Holder check with the Attorney General about determining costs with a single bidder. Chairman Espinosa suggested Mr. Holder renegotiate the prices. It was suggested that the design was right, but undervalued when initially estimated.

Ms. Kennedy asked about a completion date. Mr. Holder responded that the project takes three weeks to complete. He anticipates that by end of next week he will have the ruling from the Attorney General, a revised bid from the contractor, and the contract draft on its way to Town Counsel. It was suggested that, if the firm wants the job, negotiation is possible; otherwise, the Board may opt to rebid.

**Authorization to Expend Grant Funds -- \$51,400 Regional Resiliency Assessment Program Grant:**

*The Board reviewed the following information: (1) Award letter, dated June 5, 2012; and (2) Grant expenditure authorization form.*

**Selectman Trindade moved that the Board authorize the expenditure of Regional Resiliency Assessment Program grant funds in the amount of \$51,400 to purchase approved equipment for the Vulnerability Reduction Purchase Plan for the NSTAR Station 446 – West Medway RRAP site; Selectman Crowley seconded. It was noted that anyone can use this equipment as long as it is available for emergency use. VOTE: 5-0-0.**

Ms. Kennedy congratulated Mr. Holder and Chief Tingley for their hard work on this project. She noted that Medway belongs to a regional group, Norfolk County, but the Town is ahead of the game. Selectman Trindade asked that the Board of Selectmen be notified when the equipment is in place.

**Authorization of Chairman to Execute Contract with Milford Regional Medical Center d/b/a VNA and Hospice of Greater Milford for Health Services -- \$14,150:**

*The Board reviewed a contract document.*

**Selectman Trindade moved that the Board authorize the Chairman to execute a contract with the Milford Regional Medical Center d/b/a the VNA and Hospice of Greater Milford in an amount not to exceed \$14,150 for public health nursing duties; Selectman Foresto seconded. No discussion. VOTE – 5-0-0.**

**Appointments – Cultural Council and Capital Improvement Planning Committee:**

*The Board reviewed the following information: (1) Robert Wilson, 44 Granite Street: Letter of interest, dated June 1, 2012; conflict of interest filing and letter from Chair, Cultural Council; and (2) Michelle Reed: Letter of interest, dated June 12, 2012, and resume.*

**Selectman Crowley moved that the Board declare that there is no conflict of interest preventing Robert Wilson from serving as a member of the cultural Council; Selectman Trindade seconded. No discussion. VOTE: 5-0-0.**



**Selectman Crowley moved that the Board appoint Robert Wilson to the Cultural Council; Selectman Trindade seconded. No discussion. VOTE: 5-0-0.**

**Selectman Trindade moved that the Board appoint Michelle Reed to the Capital Improvement Planning Committee; Selectman Crowley seconded. No discussion. VOTE: 5-0-0.**

**Board of Selectmen Liaison Appointments – FY13:**

*The Board reviewed liaison appointment lists from FY12 and FY13 (proposed).*

After review and brief discussion, there was only one change to the proposed list. Selectman Crowley will serve as liaison to the Finance Committee.

**Action Items from Previous Meetings:**

#8 -- Millbrook Beaver Dam – Ms. Kennedy stated the report from the consultant is not available yet.  
#2 – Route 109 Design Project – Selectman Crowley commented that the Town hopes to have word of the status of the \$400,000 by end of the week.

**Approval of Warrant:**

Selectman Crowley, Clerk, read aloud the Warrant, dated 7/23/12, submitted for approval, reflecting payroll costs for the schools and the Town for a total of \$848,789.

**Selectman Trindade moved that the Board approve the Warrant as read; Chairman Espinosa seconded. No discussion. VOTE: 5-0-0.**

**Town Administrator's Report:**

Ms. Kennedy asked Selectman Foresto about a recent meeting in connection with the Town Beautification project. Selectman Foresto will supply some maps of selected areas in Town.

Ms. Kennedy reported there have been a couple meetings with Selectman D'Innocenzo to introduce him to various groups. Selectman D'Innocenzo stated the meetings are very helpful, and he has enjoyed meeting people.

**Selectmen's Reports:**

Selectman D'Innocenzo – No report.

Selectman Foresto asked that the email address of the strategic planning consultant be provided to him so that he can ask for a copy of the email that was sent regarding the action plans. Ms. Kennedy stated she would resend that email to the full Board.

Selectman Trindade – Regarding a developer interested in coming to Medway; Mr. Trindade spoke with the Planning and Economic Development Board (PEDB) Chairman who reported that the prospective developer is very happy with the Town and its responsiveness thus far. Mr. Trindade noted that the Chairman had a couple of issues, however: (1) The attorney's delay in the title research on the bottle cap lots (apparently due to a prioritization of the Brentwood issue) ultimately caused Mass Development to close out the contract with the consultant. Overall, the Chairman is upset that the Board of Selectmen claims to be in favor of development, yet the PEDB does not get support. For

example, it would love to be able to bring some zoning issues to the Fall Town Meeting instead of always in the spring.

Selectman Foresto wondered why the issue was not brought to light a few months ago. Ms. Kennedy stated Town Counsel felt that Brentwood was a hot button issue, and redeployed Attorney Mike Marsh. Beyond that, the attorney that is working on the bottle cap piece says this particular year has been extremely busy with this kind of work. Discussion followed. It was noted that the Economic Development Committee started working on this several years ago, and the public hearing could have gone forward to let residents know what was happening. Ms. Kennedy theorized that not much time was lost, the Town did not lose any money, Mike Marsh is on a fast pace right now and the public hearing can still be held. Selectman Trindade emphasized that the Selectmen need to repair the communication bridges and reaffirm their support for the Planning Board.

It was decided to put the topic of Fall Town Meeting zoning articles on next agenda. Discussion followed on doing the housekeeping ones in the fall.

Selectman Crowley asked about the fourth quarter financial reports. Ms. Kennedy stated they were sent out today.

Chairman Espinosa informed the Board he would not be here for the August 20 meeting.

**At 9:57 PM Selectman Trindade moved to adjourn; Selectman Crowley seconded. No discussion.  
VOTE: 5-0-0.**