

**Board of Selectmen's Meeting**

**May 16, 2011, 6:45 PM**

**Sanford Hall, Town Hall**

**155 Village Street**

**Present: Chairman Dennis Crowley, Selectmen John Foresto, Selectman Andrew Espinosa, Selectman Glenn Trindade, Selectman Dunne and Town Administrator Suzanne Kennedy.**

Also Present: Melanie Phillips, Treasurer-Collector; Tom Holder, Director, Department of Public Services; Will Naser, Principal Assessor.

At 6:52 PM Chairman Crowley called the meeting to order, and the Board recited the Pledge of Allegiance.

**At 6:53 PM Selectman Foresto moved that the Board go into Executive Session under exemption two to conduct contract negotiations with nonunion personnel, and to return to public session upon adjournment; Selectman Espinosa seconded. Roll call vote: Selectman Foresto, aye; Selectman Dunne, aye; Selectman Espinosa, aye; Chairman Crowley, aye; all ayes, 3-0.**

At 7:04 PM Chairman Crowley reconvened the public session.

**Public Comment:** Mr. Doug Wahl, representing the American Legion Post, reminded the Board of the Post's February proposal that the Town purchase their building and asked that this matter be placed on a meeting agenda in the near future. Chairman Crowley apologized for the lack of action, citing budget and Town Meeting matters, and promised that the Board would get back to him in two or three weeks with a possible plan.

**Approval - Emergency Transfer Requests:**

*At this time the Board will consider transfer requests from the Planning Board, Medway Public Library, Town Clerk, and Veterans Services. For each request, the Board reviewed transfer request forms with supporting contractual letters or price quotations.*

**Planning Board** – Will Naser, Principal Assessor, Andrew Rodenhiser, Chairman, Planning Board, and Cynthia Trainor were present. Town Administrator Suzanne Kennedy stated the Oak Grove area is believed to have substantial impact on economic development for Medway, but that title issues and inaccurate assessments are becoming problematic. At a meeting with Susy Affleck-Childs, Director, Planning and Economic Development, and Barbara Saint André, Town Counsel, it was decided that it would be of value to the town to do some title research to resolve ambiguity surrounding these land parcels. It was their recommendation that the town enter into an agreement with an attorney specializing in this kind of work.

Mr. Rodenhiser briefly reviewed the complicated history of the land ownership in this area, which has been identified back to the 1920s. He noted the title cards were not updated, and the Planning Board was unaware that work was incomplete. He stated that Ms. Trainor approached Town Counsel on the matter, and the public hearing process on the Oak Grove development was halted in view of the discrepancies. Discussion followed.

Mr. Naser stated that it is the opinion of Town Counsel that title work be performed. He stated further that he learned of the problem within his first month of employment in 2009, but did not have the comfort level to finish it. Ms. Kennedy stated Mr. Naser's first projects were to get residential and commercial valuations updated as well as implementing updated computer software.

Responding to a question from Selectman Dunne, Mr. Naser stated the scope of the project is unclear. Once the abstractor is able to get a look at all the factors, he will be able to determine a more accurate cost estimate. The initial \$15,000 is a place to start. Discussion followed on financing the project, budgetary impact, emergency transfer process, and collection of proper tax amounts.

Ms. Trainor stated she lives across from Oak Grove and attended the meeting in March. The map displayed at the meeting was incorrect. She expressed concern that 83 parcels are listed in town records as belonging to Mr. Williams, yet only four properties were so designated on this map. Mr. Rodenhiser stated the map was created using records maintained by the Registrar of Deeds, not Medway's records. She expressed concern the ownership of parcels was not properly tracked and that the owner is not paying taxes appropriately. Chairman Crowley asked Ms. Kennedy if the Board can get a report on parcels currently being taxed, and wondered how a parcel could become untaxable if ownership remained the same. Mr. Rodenhiser stated his own property on Dover Lane was assessed one year, but was not the next.

The Board noted that there are a number of areas that need attention and pointed out that the Town Administrator has been cleaning up a number of processes since she came to Medway.

**Selectman Trindade moved that the Board approve the Emergency Transfer Request of the Planning Board for an amount not to exceed \$15,000 for title research relative to Oak Grove; Selectman Espinosa seconded. No further discussion. All ayes, 5-0.**

**Library**-- Ms. Kennedy stated that HVAC units at the Medway Public Library are failing, and the recommendation is to purchase new units rather than repair the existing ones. Price quotes are expected shortly, but the belief is that the amount of \$20,900 should be sufficient.

**Selectman Trindade moved that the Board approve the Emergency Transfer Request for the Medway Public Library for an amount not to exceed \$20,900 for the replacement of two (2) rooftop HVAC units; Selectman Foresto seconded. Brief discussion followed. It is expected that the work will be completed by summer. All ayes, 5-0.**

**Town Clerk** – Selectman Trindade clarified for residents that these funds were requested to cover the costs of the debt exclusion election where the Middle School Repair Project was considered. Selectman Espinosa stated the Finance Committee should re-vote this matter as emergency transfer requests are to come to the Board of Selectmen first, and the Finance Committee’s vote was premature. The Board requested a breakdown of the expenses.

**Selectman Trindade moved that the Board approve the Emergency Transfer Request for the Town Clerk for an amount not to exceed \$8,000 for the January 2011 Special Election; Selectman Espinosa seconded. No discussion. All ayes, 5-0.**

**Veterans Services** -- The Board expressed concern that this is the third request in recent months. Ms. Kennedy stated the caseload is difficult to predict, but that generally 10% of the population is typical. She noted that Medway has the largest caseload of area communities.

**Selectman Trindade moved that the Board approve the Emergency Transfer Request for Veterans Services for an amount not to exceed \$3,000 to cover an increase in service cases; Selectman Dunne seconded. No discussion. All ayes, 5-0.**

**Authorization of Chairman to Execute Contract with Clean Harbors, Inc. for Household Hazardous Waste:**

*The Board reviewed a proposed Household Hazardous Waste Collection Agreement with Clean Harbors Environmental Services, Inc. identifying costs and tasks.*

Mr. Tom Holder, Director, Department of Public Services, stated this is for the annual hazardous waste collection of things that cannot go into ordinary trash collection. Materials such as batteries, fluorescent light bulbs, paint, aerosol sprays, etc. need to be disposed of safely. The collection has been scheduled for Saturday, May 21, from 9 AM to 1PM. Selectman Trindade suggested contacting the schools to send out a flyer or email notification of the event. Mr. Holder stated the event is posted on the Town website, but agreed to contact the schools as well.

Chairman Crowley asked if the contract was the same as last year. Mr. Holder responded the event historically costs around \$7,500 but the actual cost is based on the amount collected.

**Selectman Trindade moved that the Board approve the contract with Clean Harbors Environmental Services, Inc. for services related to the May 21, 2011 Hazardous Waste Day Collection in an amount not to exceed \$10,000; Selectman Dunne seconded. No discussion. All ayes, 5-0.**

**Discussion -- Automatic Water Meter Readers:**

Mr. Tom Holder, Director, Department of Public Services, stated the department has nearly completed the installation of new water meters. He stated that approximately 150 residents, roughly 2-3% of the population have not yet responded to any of the three mailed notices, phone calls, or other attempts to communicate. He is proposing to have letter sent via certified mail with a return receipt requested to have a record that residents did receive it. Mr. Holder stated that Massachusetts General Laws support the termination of water service should the department not be allowed to enter the premises to install new equipment. Non-response is within scope of service termination criteria.

Selectman Espinosa cautioned that the department be sure its records are correct. He stated he was home when the meter was changed at his residence, and his name appeared on the no-response list. Mr. Holder acknowledged there is potential that records are not updated due to the number of people doing the installations, and stated the first paragraph of letter asks for resident to notify the department if the letter has been sent incorrectly. He stated further that non-response to original letters prompted orange tags inserted into doors, repeated phone calls, and messages left on answering machines. Sometimes people are reluctant to let the installer into the home.

Chairman Crowley advised Mr. Holder that once the certified letter has been sent, the department should proceed as necessary. Mr. Holder stated the department is prepared to assess a fee for water shutoff as well as the cost of administering a court order to those folks who are only on sewer due to a private well. He agreed to forward a copy of the proposed letter to the Board prior to sending it to the specified residents.

**Election Signs:**

Chairman Crowley expressed concern that there is a Town Election tomorrow (May 17) and there are no reminder signs around town. Families are busy and reminders are a good thing. He suggested sandwich boards or a sign at Choate Park. Ms. Kennedy stated the election is posted on the Town website as well as cable access, and agreed to check with the Town Clerk as to other communications.

**Authorization of Chairman to Execute Contract with Marsh, Moriarty, Ontell & Golder, P.C. for Title Research Services:**

*The Board reviewed a contract, dated May 4, 2011, from Marsh, Moriarty, Ontell & Golder, P.C. for title research work, and Town Counsel's opinion, dated May 10, 2011, that the contract is in order.*

Mr. Will Naser, Principal Assessor, stated this is the contract for title services for the Oak Grove development just discussed. While the Emergency Transfer Request was approved, the contract requires a separate vote.

**Selectman Trindade moved that the Board authorize the Chairman to execute a contract with Marsh Moriarty, Ontell & Golder, P.C. for title research services relative to the Oak Grove subdivision for an amount not to exceed \$15,000, subject to approval by the Finance Committee; Selectman Espinosa seconded. No discussion. All ayes, 5-0.**

**Authorization of Treasurer to Seek DOR Approval on Deficit Financing BAN:**

Ms. Melanie Phillips, Treasurer-Collector, briefly updated the Board on the status of deficit financing, noting it is fifty percent paid off. Responding to a question from Selectman Dunne, Ms. Phillips stated the Town can pay off the remaining debt when the interest income equals the debt. Discussion followed.

**Selectman Foresto moved that the Board authorize the Treasurer-Collector to petition the Massachusetts Department of Revenue for permission to borrow a total of \$1,000,000 as a renewal Bond Anticipation Note for deficit financing; Selectman Trindade seconded. No further discussion. All ayes, 5-0.**

**Action Items:**

**#1 – Matrix of recommended street acceptances:** Ms. Kennedy stated a preliminary one has been developed.

**#2 – Route 109:** Selectman Espinosa stated a meeting is scheduled for Wednesday, June 1, to consider the intersection where Route 109 and Highland Street join Main Street.

**#3 –CPA funding, fund disbursement, expenditure authorization requirements:** Deleted.

**#4 – American Legion Building Status:** Chairman Crowley apologized for letting this item lapse, citing budget and Town Meeting matters have taken precedence. He asked for a Board volunteer to spearhead this effort, and to report back to board, with or without a recommendation for Town to purchase. Funds could come out of CPC or regular budget (proposed at town meeting). Selectman

Trindade volunteered to do so. Discussion followed, and a report will be presented to the Board on June 20.

**Public Hearing – Transfer of Wine and Malt License – Supreme Pizza:**

**At 8:10 PM Selectman Trindade moved to convene a Public Hearing for the purpose of considering the transfer of a Wine and Malt License associated with Supreme Pizza; Selectman Foresto seconded. No discussion. All ayes, 5-0.**

*The Board was in receipt of the following information: Transmittal Form, proof of \$200 ABCC fee, Newspaper Notice, Petition for Transfer of Ownership, and Application with Articles of Organization, Legal Rights to Occupy, Manager's Form, Personal Information Form, Purchase & Sale of Business, Supporting Financial Records, and Vote of Corporate Board.*

*Present: Mr. George Papadopoulos, former owner, and Mr. John Spiliakos, new owner and manager.*

Mr. George Papadopoulos provided a brief overview noting the sale of the business to Mr. Spiliakos. Town Administrator Kennedy stated the usual background checks have been completed.

**Selectman Trindade moved that the Board approve the transfer of the Wine and Malt License associated and H & G Supreme Medway d/b/a Supreme Pizza from George Papadopoulos to John Spiliakos of Supreme Pizza, LLC and additionally, moved that the Board approve a common victuallers license for Supreme Pizza, LLC; Selectman Dunne seconded. No further discussion. All ayes, 5-0.**

**Selectman Trindade moved that the Board approve the transfer of manager of record from George Papadopoulos to John Spiliakos; Selectman Dunne seconded. This action satisfies requirements of the Alcoholic Beverages Control Commission (ABCC). All ayes, 5-0.**

**At 8:13 PM Selectman Trindade moved to close the Public Hearing; Selectman Dunne seconded. No discussion. All ayes, 5-0.**

**Authorization of chairman to Execute Contract Extension with Tetra Tech Rizzo for General Consulting Engineering Services:**

*The Board reviewed a contract with Tetra Tech Rizzo to extend services through June 30, 2013.*

**Selectman Trindade moved that the Board authorize the Chairman to execute a 2-year contract extension with Tetra Tech Rizzo for on-call engineering consulting services through June 30, 2013 with all terms and conditions of the original Agreement remaining in effect; Selectman Espinosa seconded. Brief discussion. Ms. Kennedy stated initially the contract went out to bid, and after this extension expires, it will again. All ayes, 5-0.**

**Approval – Grant Agreement among Affordable Housing Trust, Board of Selectmen and Community Preservation Committee:**

*The Board reviewed a revised Grant Agreement relative to the transfer of funds to the Affordable Housing Trust by the Community Preservation Committee.*

Ms. Kennedy reviewed the wording changes since the last draft. Selectman Dunne requested that the other parties sign this agreement prior to Town Meeting. Ms. Kennedy agreed to email the Affordable Housing Trust that their signatures are expected in advance of Town Meeting.

**Selectman Trindade moved that the Board approve the draft Grant Agreement relative to the transfer of funds to the Affordable Housing Trust by the community Preservation Committee under Article 14 of the June 13, 2011 Annual Town Meeting; Selectman Espinosa seconded. Chairman Crowley confirmed that this references the upcoming Town Meeting vote. All ayes, 5-0.**

**Approval – Request for permission to access grounds of 2B Oak Street:**

*The Board reviewed a request, dated May 5, 2011, from Warren Sims, Bellingham, MA to explore the Thayer property at 2B Oak Street with a metal detector.*

**Selectman Trindade moved that the Board allow Mr. Warren Sims permission to explore the grounds of 2B Oak Street with a metal detector provided anything found of a historical nature remains the property of the Town of Medway and further provided that the Town of Medway assume no liability for him or actions taken by him; Selectman Foresto seconded.** Discussion followed. Selectman Foresto wondered why this request would come to the Board as people walk on the property all time. Chairman Crowley suggested that most professional metal seekers ask permission so that the police are aware of their presence. Selectman Espinosa asked how is it determined what is historically valuable or not historical yet valuable. Are there legal ramifications? Should Town Counsel review this request? Selectman Dunne wondered why Mr. Sims used a resident request form when he does not live in Medway. **The Board agreed to a friendly amendment, that any work done to remove material from ground be returned to previous condition. Vote on motion -- 2-3: Crowley, Foresto and Dunne, oppose. Motion defeated.** The Board agreed to refer the matter to Town Counsel in order that some boundaries may be determined.

**Approval – Tri-State Trek Bicycle Ride – ALS:**

*The Board reviewed the following information: (1) Correspondence from Allen Tingley, Police Chief, dated April 26, 2011; and (2) Letter from Vanessa Plant, Director of Programs & Event for Tri-State Trek, dated March 15, 2011.*

**Selectman Trindade moved that the Board approve the Tri-State Trek Bicycle Ride proposed travel through the Town of Medway on Friday, July 22, 2011 with the provisos outlined in Chief Tingley's correspondence dated April 26, 2011; Selectman Dunne seconded. No discussion. All ayes, 5-0.**

**School Committee Report:**

Deb Trindade, Chairman, School Committee, updated the Board on recent activities. The committee's next meeting will be Thursday, May 19. There will be one new member following tomorrow's election. Standard procedure will be to reopen the committee and select a Chairman. Ms. Trindade stated she will serve on the committee to complete her term, but will not serve as Chairman again.

With regard to topics for its next meeting, Ms. Trindade stated the committee will be considering staffing at the grade 4-5 level and how to fund those increases. The committee will have to see where the present staff is assigned, then determine how to fill the gaps. Every year grades are realigned based on student enrollments. Circuit breaker funds can only be used for special education services. She noted that line item expense funds could be transferred to salaries, and possibly school choice funds moved to cover necessary expenses. She cautioned that with new people coming to the committee, previous decisions made by the committee could be revisited.

Responding to a question from Selectman Dunne on programs for gifted and talented students, Ms. Trindade stated there are no programs at this time. Differentiated instruction is employed to meet specific needs of each student in a class. She noted there are also legal requirements on what schools must do to offer gifted and talented programs.

Selectman Espinosa acknowledged that the job of chairman is time-consuming and taxing, as he had served as chairman at one time and complimented her on her efforts. She stated there are well qualified people coming onto the committee and looked forward to having some time to pursue other activities.

The Board thanked her for her service and her professionalism.

**Closing of Special Town Meeting Warrant:**

*The Board reviewed a revised draft of the Special Town Meeting Warrant.*

**Selectman Trindade moved that the Board close the Special Town Meeting Warrant; Selectman Dunne seconded. Discussion followed on Article 6. Selectman Trindade explained to viewers that automated checkout equipment could allow increased hours for the library while not increasing expenses. Chairman Crowley wants to make sure the Library Board of Trustees is still interested in this equipment and that the amount of money is sufficient. Either way, the Board would have a clear answer. All ayes, 5-0.**

**Re-Opening and Closing of Annual Town Meeting Warrant:**

*The Board was in receipt of the Annual Town Meeting Warrant (for reference).*

**Selectman Dunne moved that the Board re-open the Annual Town Meeting Warrant; Selectman Trindade seconded. Motion withdrawn as discussion can occur without opening warrant.**

Regarding Article 21, Chairman Crowley clarified for residents that the article references having the library employees report to the Town Administrator. He briefly reviewed the historical changes. He stated the Finance Committee does not support the article, noting a vote of 4-3 to dismiss it.

Selectman Espinosa stated the Board was very much in favor of this article. He stated that the residents should have the opportunity to vote on one of the processes that was in need of change, remarking that some of the old ways were very inefficient. The whole point of a Town Meeting vote was to get the community involved and let the voters have their say. Discussion followed. Selectman Dunne agreed with Selectman Espinosa that everyone who gets paid by the Town of Medway should report to Town of Medway. He emphasized that this matter was not about regionalization. He noted that there is no representative from the library at department head meetings, which is a problem. Selectman Espinosa stated any change, whenever it is voted, can take up to two years to become final because a charter change must be approved by the state.

Chairman Crowley specified that the library employees comprises the last group that needs to be changed over to report to the Town. He stated the Department of Public Services was reorganized so that Water and Sewer is no longer a separate entity.

Selectman Trindade acknowledged that the Finance Committee scrutinizes all projects rigorously, but the committee expressed concern that the timing of this action could be construed as political, a punitive move given the Trustees' move to deny regionalization. The Finance Committee's recommendation was to postpone it.

Chairman Crowley stated that Selectman Trindade, Selectman Dunne and Town Administrator Kennedy attended the Finance Committee meeting with him. That group feels there was a complete lack of communication between the Library Board of Trustees and the Board of Selectmen. The Finance Committee agrees that library employees should report to the Town Administrator, yet also felt there should have been a conversation with the Chairman of the Library Board.

Selectman Espinosa stated he did not recall the Water and Sewer Department rejoicing in the decision when that department was reorganized, nor the assessors' office. He stated he saw no reason why this process should not begin. The Board of Selectmen is charged with the job of operating the Town efficiently, and this would be an efficient move. Selectman Dunne agreed, stating the process was actually started three years ago when the Town Charter was changed. Now is the time to get it done. Selectman Trindade concurred, but suggested the Board consider postponing the matter until fall Town Meeting.

Selectman Espinosa emphasized he intends no disrespect of the Finance Committee. As an elected official, he does not have to agree with everything they do, and he doesn't have to agree with other members of the Board of Selectmen. Noting the Finance Committee's 4-3 vote on this matter, it is clear there were dissenting opinions within the Finance Committee itself. Discussion followed.

Ms. Kennedy suggested a plan needs to be developed, i.e., management studies were conducted with Water and Sewer; the same could be done with the library. As more than one Finance Committee member implied they would like to revisit the issue in six months after positive discussions were held between two groups, they would vote in favor of an article at fall Town Meeting.

**Selectman Trindade moved that the Board reopen the Annual Town Meeting Warrant; Selectman Foresto seconded. No discussion. Split vote: 3-2; Espinosa and Dunne, oppose. Warrant opened.**

**Selectman Trindade moved that the Board remove Article 21 from the Annual Town Meeting Warrant; Selectman Foresto seconded. No further discussion. Split vote: 3-2; Espinosa and Dunne, oppose. Article 21 will be removed from the Warrant.**

**Selectman Trindade moved that the Board close the Annual Town Meeting Warrant; Selectman Foresto seconded. No discussion. All ayes, 5-0.**

Regarding the addition of \$7,810 allocated to the Snow and Ice Removal budget line item on May 9, Chairman Crowley suggested moving it into the Parks Department to support salaries for students to pick up trash. It would help beautify the community while giving young people much needed jobs.

**Selectman Trindade moved that the Board reopen the Annual Town Meeting Warrant; Selectman Foresto seconded. No discussion. All ayes, 5-0.**

**Selectman Trindade moved that the Board move the \$7,810 from the Snow and Ice Removal budget to Parks and Recreation as proposed for the purpose of a Clean Team (trash/litter pickup); Selectman Foresto seconded. All ayes, 5-0.**

**Selectman Trindade moved that the Board close the Annual Town Meeting Warrant; Selectman Foresto seconded. No discussion. Split Vote: 4-1; Dunne, oppose. The Warrant was closed.**

**Approval of Warrants:**

Selectman Foresto read aloud Warrant #11-46, dated 5/19/11, submitted for approval, as follows:

11-46	Town Bills	\$858,267.25
-------	------------	--------------

**Selectman Trindade moved that the Board approve Warrant #11-46 in the amount of \$858,268.25; Selectman Espinosa seconded. No discussion. All ayes, 5-0.**

**Vacancies and Appointments:**

Town Administrator Kennedy reminded the Board and residents that there are three vacancies on the Finance Committee and one vacancy on the Conservation Commission. She stated the vacancies can be problematic as often quorums do not exist in order to conduct business. She stated she will advertise the vacancies on the Town website and cable access, but asked Board members to also spread the word.

**Town Administrator's Report:**

Veterans District -- Ms. Kennedy updated the Board on progress toward the creation of a Veterans District comprised of Holliston, Ashland, Hopkinton and Medway. She met recently with community representatives as well as Representatives Vallee and Dykema. With a combined population base of 57,000, the proposed district would require a full-time director, a part-time agent, and full-time clerical person at an estimated cost of \$200,000, including benefits. While Medway has budgeted for it, other communities have not. If state aid can be secured, those positions might be reduced to a full-time director and part-time agent with the participating communities contributing to the full-time clerical. The proposal is being prepared, and will be presented to Department of Veterans Services. While she believes the DVS will listen to the proposal, Ms. Kennedy is not optimistic that it will be approved. She further advocated for budgeting for a large caseload until the true caseload has been determined. Ms. Kennedy will provide status reports as progress continues.

Responding to a question from Selectman Dunne, Ms. Kennedy agreed that it would be more cost effective if more communities participated. Norfolk and Hopedale are under the population level that requires a full-time director; they also chose to go off on their own.

MEMA Reimbursement -- Ms. Kennedy announced that Medway is eligible for reimbursement for January snowstorm from the Massachusetts Emergency Management Association (MEMA). The reimbursement of \$70,456.73 is based on 75% of expenses incurred.

FEMA Grant -- Ms. Kennedy reported that Medway has also received a grant from the Federal Emergency Management Association (FEMA) in the amount of \$510,539.

**Selectmen Reports:**

Selectman Foresto stated he has seen the first set of architectural drawings on the Thayer House project and went on the site walk with the architects. The committee now needs to work on the business

model. The group is checking with other municipalities on how they handled similar projects; thus far they have talked with Winchester and Dedham.

Selectman Trindade stated he also has seen the drawings and was impressed. He suggested the drawings be made available for the Medway300 celebration. Chairman Crowley clarified for viewers that the Thayer project is funded by Community Preservation Committee funds.

Selectman Espinosa stated he too had seen the drawings and complimented the Thayer project group on their work.

Selectman Dunne asked where funding for the purchase of the American Legion building would come from. Chairman Crowley responded the matter needs to be researched on several levels.

Chairman Crowley asked for a volunteer to deliver the greeting on Memorial Day, stating that it has historically been the chairman but any board member can do it. Selectman Trindade stated he will do it if he is re-elected in Tuesday's election.

Chairman Crowley reminded residents of the Town Election on Tuesday, May 17, from 7 AM to 8 PM, and encouraged everyone to vote. There is a ballot question as well as plus non-binding question.

Regarding the Middle School Repair Project, Chairman Crowley stated the general contractor and attorney have been selected; contracts are being developed. Construction estimates will be coming in within the next few weeks, and minor construction may be able to begin sometime over the summer.

**Approval of Minutes:**

**Selectman Trindade moved that the Board approve the public session minutes of March 7, 2011 as drafted; Selectman Dunne seconded. No discussion. All ayes, 5-0.**

**Selectman Trindade moved that the Board approve the public session minutes of March 21, 2011, as drafted; Selectman Foresto seconded. No discussion. All ayes, 5-0.**

**At 9:48 PM Selectman Trindade moved to adjourn; Selectman Espinosa seconded. No discussion. All ayes, 5-0.**

Respectfully submitted,  
Jeanette Galliardt  
Board Secretary