

**Board of Selectmen Meeting Minutes-Final  
Monday February 22, 2010  
7:00pm  
Sanford Hall, Medway Town Hall, Medway**

**Present:** Chairman Espinosa, Selectmen John Foresto, Dennis Crowley and Rich Dunne, Town Administrator Suzanne Kennedy and Board Secretary Wendy Harrington

**Absent:** Glenn Trindade

**Public Comment:** None

The meeting was called to order at 7:04pm

Chairman Espinosa announced that the legislative Delegation will be joining the Selectmen's meeting around 8pm and the Selectmen may interrupt the regular agenda to enter into discussions with the delegation.

**Presentation of Financial Statements Frank Biron, Melanson & Heath**

Mr. Biron presented Financial Statements and reviewed associated documents with the Selectmen.

Mr. Biron reviewed the recommendations stated in the management letter and explained that none of the items are weaknesses or deficiencies but are area controls that can be improved. Treasurer/Collector Melanie Phillips and Town Accountant Carol Pratt were commended.

Mr. Biron suggested staying with the fiscal policy statement already in place and offered that the bottom line is Medway has a very strong financial status.

**Approval Bond Anticipation Note-Melanie Phillips**

**Selectman Dunne moved that the Board of Selectmen authorize the Treasurer/Collector to petition the Massachusetts Department of Revenue for permission to borrow \$1,200,000 as a Bond Anticipation Note for the sewer project and the Middle School Project; Selectman Foresto second; Discussion: The purposes are for the Middle School Repair project authorized under Article 2 of the November 16, 2009 Town Meeting, \$250k feasibility study and the remainder is for the Industrial Park Sewer Project approved by Town Meeting for \$950k. Ms. Phillips guesses the Ban will be 1.5-2%. All ayes 4-0.**

**ETR Planning and Economic Development Dept-Susy Affleck Childs and Bob Tucker**

This ETR is to cover the cost of consulting services to review the Conservation Commission's proposed Rules and Regulations. ETR from FinCom reserve in the amount of \$4,272.12. **Selectman Crowley moved that the Board approve the Emergency Transfer Request for \$4,272.12 for consulting services; Selectman**

**Dunne second; Discussion: The FinCom balance is currently approximately \$76k  
All ayes 4-0.**

**Medway Legislative Delegation:**

Chairman Espinosa welcomed Representative Jim Vallee, Senator Karen Spilka, and Representative Carolyn Dykema with a brief statement about Medway's current financial status and recent accomplishments. Medway truly appreciates the support of these delegates.

Sen. Spilka commented on the financial status of the state and what the hopes are financially. She mentioned that Medway is one of the most aggressive communities going forward with grants, and pulling out of a severe financial situation when she first came on board.

Rep Carolyn Dykema commented on the Rte 109 project and how much she enjoys working with a productive team to get projects done.

Rep Jim Vallee commented that the town has accomplished so much in such a short amount of time. He commented that Medway people reach for the stars and focus on things that are achievable. Medway is a prolific community in Massachusetts.

The governor's budget was discussed and speculation on where the budget stands now and the cuts involved. Other topics that were touched on include: casinos, Shaw Street, bottle bill and early retirement.

The delegation concurred with the Board of Selectmen's assumptions to reduce the governor's initial Ch 70 and local aid by 5% in our initial budget.

**Appointment Council on Aging**

**Selectman Dunne moved that the Board appoint Mary Anderson to the Council on Aging for a term of 2 years; Selectman Foresto second; No discussion; All ayes 4-0.**

**Compass Project Management Contract- Bob Tucker, MSBC Chairman**

Town Counsel's comments on the contract were reviewed. Mr. Tucker will take care of getting the principal's names inserted in the contract and insurance certificate obtained. **Selectman Foresto moved that the Board authorize the Chairman to sign the Compass Project Management contract after the project managers names and insurance information is in place; Selectman Dunne second; No discussion; All ayes 4-0.**

**Sidewalk list-Tom Holder, DPS Director**

Mr. Holder reviewed the presented lists and maps of sidewalks that are in need of repair. Lovering Heights will be dealt with during this construction season. Village and Lovering Streets need to be engineered and designed by an outside source due to the American Disabilities act and drainage issues. Oakland and Main streets will be worked

on in 2012. Then a two year sidewalk improvement plan moving forward will create a dynamic program focusing on sidewalks and roadways together.

Selectman Crowley asked that the estimated cost for sidewalks be included in the road repair report.

**Medway 300<sup>th</sup>**

There hasn't been a meeting for Medway 300<sup>th</sup> but Selectmen Foresto and Crowley believe they will have more input for the next meeting.

**Appointment to Water/Sewer Commission** This item was held for a future meeting. It has been suggested that the applicants be interviewed by the Water/Sewer Commission before the Selectmen consider an appointment.

**Town Wide Facility Study** This item was held for the next meeting.

**Budget Policy** The amended budget policy was reviewed and the Selectmen asked that Administrator Kennedy forward along to the School.

**Roles and Responsibilities of the Board of Selectmen and Town Administrator** This item was held for a future meeting.

**School Committee Report Jeff Devolder**

The solar project is complete, producing power and is expected to save \$5-10K per year. The school committee believes the outcome is superb.

Selectman Crowley would like to see a written document explaining the difference in the ARRA funds (approximately \$250K).

Administrator Kennedy explained there may be a revenue deficit that the school will have to absorb.

**Warrants #34 2/25/10**

**Gross payroll town \$709,077.99**

**Grand total \$709,077.99**

**Selectman Dunne moved that the Board approve the Warrants as read; Selectman Foresto second; No discussion; All ayes 4-0**

**Town Administrator's report**

Administrator Kennedy explained that she has performed some research with other towns on how they performed town wide joint school/municipal studies. Her colleagues offered her some idea of scope, prices range from \$0 (which took 18 months) to approx \$150K. This study would look at facilities and the use of the buildings. She suggested after considering options the selectmen should discuss this at the next meeting and how to proceed, if at all.

## **Selectmen's Reports**

Espinosa- Chairman Espinosa asked the Selectmen to plan to stop in to the Administrator's office on Tuesdays to sign the week's warrants on weeks. Planning ahead will avoid the staff from contacting the selectmen to come in.

Dunne- nothing to report

Foresto-nothing to report

Crowley-nothing to report

**Action items** Held for the next meeting

*At 9:32pm Chairman Espinosa moved that the Board move to Executive Session, Exemption 3 (To discuss strategy with respect to collective bargaining or litigation.... ) and Exemption 6 ( To consider the purchase, exchange, lease or value of real property) with no intent to return to public session. Selectman Foresto seconded; no discussion; Roll Call Vote Foresto -aye; Espinosa-aye; Crowley-aye; Dunne-naye.*

Respectfully submitted,

Wendy Harrington

Board Secretary

\*Approved 4/22/10