

MEDWAY BOARD OF SELECTMEN
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*Dennis Crowley, Chairman
Richard Dunne, Vice Chairman
John Foresto, Clerk
Glenn Trindade, Member
Andrew Espinosa, Member*

Board of Selectmen's Meeting Minutes

September 20, 2010, 7:00 p.m.

Sanford Hall, Town Hall, 155 Village Street

Present: Chairman Dennis Crowley; Selectmen John Foresto, Glenn Trindade, Andrew Espinosa and Richard Dunne; and Town Administrator Suzanne Kennedy.

The meeting was called to order at 7:00 p.m.

Public comment: None

Action Items:

- Outsourcing Activities – This will be discussed at October 18 meeting.
- BOS October Meeting Schedule – The October 5 BOS meeting was cancelled because the Board will not have a quorum. The Board will hear a presentation from the Middle School Building Committee about the Middle School repair project at their October 18 meeting. They plan to hold a special meeting on October 25 to further discuss this issue. The Board would like additional information on whether the Middle School repair project needs to be placed on the ballot for a town-wide vote.

Selectman Dunne moved that the Board hold a special meeting on October 25 to discuss the Middle School repair project; Selectman Trindade second; No discussion; All ayes 5-0.

- Medway Clean Up Day – The Friends of Choate Park do not want to participate in this event.
- Solid Waste Report – This will be discussed in November.
- Legislative Breakfast – There is no date set for this event.
- Open Meeting Training – There will be training on October 13 at 7:00 p.m. in Sanford Hall for all boards and committees on the new Open Meeting laws.
- Street Acceptance – Planning and Economic Development Coordinator Susan Affleck-Childs provided the Board with a matrix of the streets that have not been accepted and the reasons they have not been accepted. The Board would like a liability evaluation on what the legal implications will be if the Town accepts these streets. They would also like to know what the original bond account balance was for each street and the current account balance. A workshop will be set up for early December, but after December 7.
- Debt Service Ratio – The Board received an update on the Town's debt service ratio from Treasurer/Collector Melanie Phillips.
- DPS Facility Feasibility Study – Administrator Kennedy and DPS Director Tom Holder met with a representative from the consulting firm who is conducting the

study. They plan to report back to the Board in the next month. The Town will be able to use the current site for the new facility and they are looking at whether this project can be completed in phases.

- GIS Long-term Goals – This will be discussed in November.
- Road Projects – The Board reviewed the status report and wanted more information on why some projects were funded in FY11 but were slated to be completed in FY12. DPS Deputy Director Dave D’Amico explained that a scope of work needs to be developed for several of the projects. The Board also reviewed the plan for installing the new water meters.

School Committee Report from School Committee Liaison:

School Committee representative Carole Bernstein applauded the district on their MCAS results. She also reported that the Middle School received Adequately Yearly Progress. She said that individual results will be mailed out in the next month. She also reported that solar panels will be installed on the Middle School in the near future and that they will provide about 70% of the building’s energy usage.

5 Year Revenue Forecast:

The Board reviewed the 5 year revenue forecast that was prepared by Administrator Kennedy, Treasurer/Collector Melanie Phillips, and Town Accountant Carol Pratt. They stressed that it is not a proposed budget and that there are many variables that will affect the Town’s revenue stream, including the upcoming elections and the possibility that Chapter 70 funding may be cut. Administrator Kennedy is going to gather additional information on health insurance benefits being taxed.

Authorization of Chairman to Execute Contract with PGC Associates for Consulting Planner Services:

Selectman Trindade moved that the Board authorize the Chair to execute a 3 year contract with PGC Associates for consulting planner services; Selectman Foresto second; No discussion; All ayes 5-0.

Approval of 1 Day Live Entertainment License-Medway Community Farm:

Medway Community Farm will hold a fundraiser on September 25 from 4:00-7:00 p.m. at 50 Winthrop Street.

Selectman Trindade moved that the Board approve the Medway Community Farm’s request for a 1 day live entertainment license on September 25 with the condition that it fulfill the recommendations of the police department; Selectman Dunne second; No discussion; All ayes 5-0.

DPS Project Status Report:

DPS Deputy Director Dave D’Amico provided the Board with update on the following projects:

- Brentwood Drainage – DPS Director Tom Holder met with MEMA and the application has received a favorable review. FEMA is reviewing the application and they are not sure when they will get a decision from FEMA.

- Automated Meter Reading – This should be completed by December 31 pursuant to the contract.
- Center Street Parking Lot – Excavation will begin this week and they anticipate the project will be completed by early November.

Route 109 Project Status:

This project involves the reconstruction of Route 109 from Holliston Street to Highland Street. The design phase of this project is slated to take 2 years. This is largely due to the public hearings and MA DEP reviews that are required at several stages throughout the project. Construction would begin in 2014. The Board will discuss this project in November to help ensure that the Notice to Proceed is received in December.

Review and Approval of Fuel Efficient Vehicle Policy:

Developing and adopting a fuel efficient vehicle policy is one of the five criteria that Medway must meet to receive a Green Community designation. The Board reviewed the proposed policy, which is based on the model that was put out by the Massachusetts Department of Energy Resources. There are currently 46 Green Communities in Massachusetts, which means that 46 municipalities have adopted a fuel efficient vehicle policy. Emergency vehicles, including police cruisers and ambulances, are exempt. Medway has about 10 vehicles that would be non-exempt. The fifth and last criteria that Medway must meet to receive a Green Community designation is adoption of the Stretch Code. If Medway decides not to adopt the Stretch Code at this time, the Board can rescind or amend the fuel efficient vehicle policy. The Board would like Town Counsel's input on whether they can add a clause about giving preference to American manufacturers.

Selectman Trindade moved that the Board approve the proposed fuel efficient vehicle policy; Selectman Foresto second; No discussion; All ayes 5-0.

Stretch Code Implementation Update:

Medway Building Inspector John Emidy and Chairman of the Medway Energy Committee Frank Faist provided the Board with an update on the implementation of the Stretch Code. Adopting the Stretch Code is the final criteria that Medway must meet in order to receive a Green Community designation. Building Inspector Emidy said that the Stretch Code goes above and beyond the 2009 Energy Code and is much more focused on energy efficiency. There is an increased construction cost associated with a new home that is built to comply with the Stretch Code but there is also a savings on energy costs. Adoption of the Stretch Code requires approval at Town Meeting. The Medway Energy Committee is currently gathering data on what the increased cost will be and plans to hold a public hearing on this issue prior to the Town Meeting in November. If the Stretch Code is adopted, there is a 6 month period before the code is mandatory. If Medway decides not to adopt the Stretch Code at this time, it will become mandatory in 2012 when the new Energy Code is released.

Discussion of FY12 Budget Calendar:

The Board reviewed the revised FY12 budget calendar. The Board will review last year's policy statement and defer the discussion on FY12 budget policy statement until November.

Discussion of Fall Town Meeting Date and Opening and Closing of Warrant:

Selectman Trindade moved that the Board open the warrant for the November 15 Town Meeting; Selectman Dunne second; No discussion; All ayes 5-0.

Approval of Warrants:

Warrants 11-12 9/23/2010

Town Bills \$277,050.85

School Bills \$533,391.09

Total \$810,441.94

Selectman Trindade moved that the Board approve the warrant as read; Selectman Dunne second; No discussion; All ayes 5-0.

Town Administrator's Report:

- The Open Space Committee is looking into securing a grant to develop a walking trail along the Charles River from Shaw Street to Mill Street. The Town owns the land that would be used for this project.
- The Governor enacted legislation that would allow for a 2 year extension on permits that were issued related to land development between 8/15/2008 and 8/15/2010.
- The annual town-wide flushing program will begin on October 4. Residents will be notified via postcard and the information will also be posted on the website.

Selectmen's Reports:

- Foresto –
 - The Medway 300 Celebration Committee is meeting this week.
 - On September 30 at 5:30 p.m. the Thayer property will be open to the public for tours. The Thayer Property Development Committee will hold their regularly scheduled meeting following this event at the Senior Center.
- Trindade – Tryouts for the Medway Amateur Basketball Association travel teams are being held this week.
- Espinosa – None
- Dunne – None
- Crowley – The Board of Selectmen will meet with the Superintendent of Schools and FINCOM to discuss available grant funding.

Selectman Trindade moved to adjourn; Selectman Foresto second; No discussion; All ayes 5-0.

Respectfully submitted,
Michelle Reed

Approved: 10/25/10