

MEDWAY BOARD OF SELECTMEN

155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053

(508) 533-3264 • FAX: (508) 533-3281

*Dennis Crowley, Chairman
Richard Dunne, Vice Chairman
John Foresto, Clerk
Glenn Trindade, Member
Andrew Espinosa, Member*

Board of Selectmen's Meeting - Final

June 21, 2010, 7:00 PM

Sanford Hall, Town Hall, 155 Village Street

Agenda

Present: Chairman Dennis Crowley; Selectmen John Foresto, Glenn Trindade, Andrew Espinosa, Richard Dunne, Town Administrator Suzanne Kennedy, Board Secretary Wendy Harrington

The meeting was called to order at 7:05 PM

No Public Comments

Chairman Crowley commended past Chair Andrew Espinosa for his efforts and commitment to the Town.

Selectman Trindade moved that the Board approve the Minutes from the May 17, 2010 Betterment meeting; Selectman Dunne second; No discussion; All ayes 5-0.

Selectman Trindade moved that the Board approve the Minutes from the June 7, 2010 meeting; Selectman Dunne second; Discussion: Remove 2B Committee from the Medway Clean up day discussion as there is presently no committee for 2B Oak Street. All ayes 5-0.

Constable Appointments-

Paul Trufant-25 + years constable , life long resident

Selectman Trindade moved that the Board appoint Paul Trufant for a three year term as Constable; Selectman Dunne second; No discussion; All ayes 5-0.

Bill Pride-10 yr constable, graduated from Medway

Selectman Trindade moved that the Board appoint William Pride for a three year term as Constable; Selectman Espinosa second; No discussion; All ayes 5-0.

Administrator Kennedy explained that all background checks proof positive from the Police Chief.

Gary Eklund-3 Appleton way, 13 yr resident first time appointment as constable. Wanted to serve the community.

Selectman Trindade moved that the Board appoint Gary Eklund for a three year term as Constable; Selectman Dunne second; No discussion; All ayes 5-0.

Gordon White-born in Medway, 22 Pond Street, semi retired, can help the town with some community service.

Selectman Trindade moved that the Board appoint Gordon White for a three year term as Constable; Selectman Espinosa second; No discussion; All ayes 5-0.

Selectman Trindade moved that the Board reappoint all residents on the list provided for the position and terms listed; Selectman Dunne second; No discussion; All ayes 5-0.

Marcia Kramarz was present, Marcia is a 22 year resident of Medway and was interested in being appointed to the Affordable Housing Committee.

Selectman Trindade moved that the Board appoint Marcia Kramarz, 13 Green Valley Rd for a 3 year term on the Affordable Housing Committee; Selectman Foresto second; No discussion; All ayes 5-0.

Michael Finnigan was present and recently purchased the old school house on North Street with his wife. Michael is an artist and on the faculty at Lesley University. He's interested in joining the Cultural Council and hopes to provide them with new ideas to help Medway.

Selectman Trindade moved that the Board appoint Michael Finnigan to a three year term on the Medway Cultural Council; Selectman Espinosa second; No discussion; All ayes 5-0.

The Moderator, Chair of the School Committee and Chair of the Board of Selectmen met before this meeting and re-appointed Linda Reynolds for a three year term as the representative to Tri-County Regional Vocational High School.

Mayflower Contract-Will Naser, Principal Assessor

This contract is for a Software conversion which will help to generate statistical analysis for the interim year adjustment with the DOR. This will be in process before the end of the Fiscal Year. This contract is for \$4,500 and Mr. Naser has worked with Mayflower in previous positions.

Selectman Trindade moved that the Board authorize the Chairman to execute a contract with Mayflower not to exceed \$4,500; Selectman Foresto second; Discussion: Administrator Kennedy asked that appropriate signatures are affixed to the contract before the Chairman signs. Chairman Crowley clarified that this expense is from the FY10 budget and that the money is in the budget; All ayes 5-0.

PeopleGIS-Will Naser, Principal Assessor

This contract is for a Parcel ID and mapping project which will establish new parcel id's for the 4,863 separate parcels in the Town of Medway and in conjunction with a new mapping system. This will conform better with other mapping systems and will compliment other systems being implemented by the Planning and Economic Development Board and Department and Public Service.

This was not a project when the FY10 budget was built, but there is money left over and the leftovers will pay for this contract. This will eliminate the dependency of the consultant and the budget will reflect this going forward. This is a Mapping and ID project.

Selectman Trindade moved that the Board authorize the Chairman to execute a contract with People GIS, not to exceed \$10,000; Selectman Foresto second; No discussion; All ayes 5-0.

MUNIS Contract- Will Naser, Principal Assessor

The assessors are changing out software and this will be a CAMA-bridge service from the Patriot system to MUNIS program.

Selectman Trindade moved that the Board authorize the chair to execute a contract with Tyler Technologies not to exceed \$5,000; Selectman Foresto second;

Discussion: Selectman Espinosa confirmed this is a non recurring fee for FY2010. All ayes 5-0.

DPS Feasibility Project-Tom Holder, DPS and Jeff Alberti, Weston & Sampson Eng.

The project was explained and a report should be complete (after interviewing staff, establishing the needs, conceptual design, cost estimate, study on a facility, placement and cost) beginning of September. Mr. Holder would like the Selectmen to assign a liaison to this study group.

Mr. Alberti explained he has done similar projects in many other towns and offered to submit a copy of a similar report to Selectman Trindade to review.

Chairman Crowley expressed that he likes the idea of planning for the future and asked Mr. Holder to eliminate items K and L (page 2) on the request for qualifications and adjust the scope of work and cost accordingly.

There was concern mentioned by Selectman Trindade regarding funding as the Middle School project is on the horizon. He suggested the project be scaled down, regionalized or think “out of the box”.

Mr. Foresto and Mr. Dunne concurred that there is no real number yet, once the feasibility study and design are complete a better picture will be seen.

Selectman Trindade moved that the Board authorize the Chair to execute a contract with Weston & Sampson, not to exceed \$27,285.00 for a DPS feasibility study; Selectman Dunne second; Discussion: Chairman Crowley clarified there will be no supplemental agreements as there are no more funds available; All ayes 5-0. A liaison will be determined at the next meeting.

Request waive building permit fees Highland Street Tank Project

Plans have been submitted to DEP for approval and it is estimated the permit fees will be approximately \$7500. Administrator Kennedy explained John Emidy is in favor of waiving the fees and she explained the cost will be rolled back into the cost in the contract. Once the design is approved by DEP the contract will go out to bid, most likely in September.

Selectman Trindade moved that the Board approve to waive the building permit fees for the Highland Street Tank construction; Selectman Dunne second; All ayes 5-0.

Shaw Street Update-Tom Holder/Dave D'Amico

Shaw Street is open with sheet piling in place; roadwork in place, structure adjusted and the top coat needs to be done in conjunction with other projects in town. There are a few items that are outstanding that are being addressed and plantings will be done in the fall.

Chairman Crowley would like an update (similar to Shaw Street update in this packet) to be put in every Selectman's packet for each project so that the Selectmen can see where each project is at, not necessarily to talk about, but to read the progress.

Rte 109 lights-Dave D'Amico

A proposal was signed this morning which proposes not changing anything on the roads, but a green arrow and delay Franklin Street side. Then the major redesign will be a light reconstruction. Not enough space to draw the lines, legally. Mr. D'Amico believes this may be done in July. The controller box is old and there are issues with it which can delay the project and may not be able to go forward.

Presentation – Water and Sewer Rates-Chan Rogers, Chair, Peter Gluckler, Bob Wilson, Water/Sewer Commission

Chairman Crowley explained where Medway falls in the state, compared to other cities and towns, Medway being in the bottom third or fifth for water and sewer respectively. Selectman Espinosa asked if the capital improvements as suggested in the master plan are included in the rates and Administrator Kennedy explained the sewer master plan is not included in the rates.

Selectman Trindade explained that rates are going up because putting in place staffing and procedures that were not there before and the Highland Street well, water meters, work for other facilities, Populatic well housing, I&I study. He explained the rates are still reasonable and we are putting things in place for finer water quality.

Discussion on Chlorine-Tom Holder

Some time ago, without having any information, DEP implemented a disinfection rate that they knew would prevent contamination. DPS has asked DEP to reconsider this disinfection rate and DEP is comfortable with reducing. DPS will implement a process to decrease chlorine rates and will continue to monitor and hopefully reduce again over the next six months. Mr. Holder was asked to present a report in three months on the reduction of chlorine.

Middle School Building Feasibility -Bob Tucker, Chair Middle School Building Committee

Selectman Trindade moved that the Board authorize the Chair to execute a contract with MSBA for a feasibility study, Middle School repair project, not to exceed \$250,000; Selectman Foresto Second; Discussion: Mr. Tucker updated the

Selectmen that the architect has started on Phase I, they are using a study that was performed ten years ago and they are looking for triggers that have changed in the building code. It was clarified that this is a repair project and building code changes may affect the scope of work. All ayes 5-0.

Administrator Kennedy will call Bob Tucker tomorrow to discuss how Medway gets reimbursed and the paying of the bills and its process. Selectman Trindade stressed that the Town should be paying all the projects bills and he would like a discussion of this on the next agenda.

Budget Transfer Requests

Selectman Trindade moved that the Board approve the budget transfer for police in the amount not to exceed \$5,000 from account 5110 to 5130 for overtime; Selectman Espinosa second; All ayes 5-0.

Selectman Trindade moved that the Board approve the budget transfer as requested by the Finance Director for Tri-County in the amount of \$2,372 from account 5747 to 5325; Selectman Foresto second; All ayes 5-0.

T.A.P Transient Vendor License

Selectman Dunne moved that the Board approve the T.A.P. Transient Vendor license on the dates and times read; Selectman Trindade second; No discussion; All ayes 5-0.

Thayer Property Committee

Chairman Crowley suggested a committee be formed consisting of 5 members (1 CPC, 1 Open Space, 1 Historical Commission, 1 Selectman and 1 Citizen at large) and have recommendations for the next meeting and then the Selectmen will give charge of what the committee is responsible for achieving. Selectman Dunne suggested only Selectman liaison and have a member from Parks. Selectman Trindade believes a Selectman should be committed to take part to show how important this is.

Chairman Crowley moved that the Board form a committee “Thayer Property Development Committee” consisting of five members (1 CPC, 1 Open Space, 1 Historical Commission; 1 Selectman; 1 Citizen at large); Selectman Trindade second; Discussion: Friendly amendment to remove Open Space and replace with Parks; All ayes 5-0.

The Town Administrator’s office will contact the above mentioned groups and ask for a member to be submitted for the next Selectmen’s meeting and will solicit for a Citizen at Large, if not able to complete by the July 6th meeting it will be moved to the 2nd meeting in July. Mr. D’Amico asked that a mission be developed and it was clarified that the committee will be recommending what the Thayer property will be used for.

Discussion Cable TV-PEG Access Broadcasts

Selectman Foresto discussed the town issues with cable and explained we are scheduled for installation of a municipal fiber network the end of August. **By September** we should have a change in how the system works.

Legislative Breakfast-Proposed dates of October 16, October 23, November 13 or November 20 were given to School Committee Chair Deb Trindade, she will contact the Legislative Delegation and set up a breakfast.

School Committee Report-Deb Trindade

The School Committee recently approved the lease of the Middle School roof and contract with Broadway for solar panels. Mr. Devolder will work with Mr. Verdolino and channel information to the energy committee and hope for a well crafted contract which works to the schools favor. Mrs. Trindade will ask Town Counsel to review, once completed. Administrator Kennedy asked Mrs. Trindade for help in obtaining a copy of the contract with Broadway for the HS solar project.

Action Items

Move to action item list to the front of the agenda for the next meeting.
Reviewed action items from action item list.

Warrants:

#51 6/24/10

School bills \$514,163.50

Gross payroll Town \$301,563.91

Gross payroll School \$1,854,405.00

Grand total \$2,670,132.49

Selectman Trindade moved that the Board approve the warrants as read; Selectman Espinosa second; Discussion: Selectman Dunne asked if the gross payroll school was inflated due to summer payments, it was clarified that it is; All ayes 5-0.

Selectmen's Reports

Dunne-nothing

Trindade-nothing

Foresto-nothing

Espinosa-nothing

Crowley-The Lions Club has donated flags for along Rte 109

Town Administrator's Report

Water Quality Report was mailed to residents

2 COPS grants will be applied for this evening

Almost done with town hall renovations (Tri-County will rebuild the desk in Sanford Hall)

End of year financials were discussed

Liaison Positions

Selectman Dunne moved that the Board approve the modified list of Liaison Positions; Selectman Trindade second; No discussion; All ayes 5-0.

Meeting Calendar

Selectman Trindade moved that the Board approve the Selectmen's Meeting Calendar as presented; Selectman Foresto second; No discussion; All ayes 5-0.

Mr. Heavey arrived and explained comments were made at Town Meeting regarding professionalism and Mr. Heavey submitted a list of his credentials.

At 9:38pm, with no further business to discuss, Chairman Crowley moved that the Board adjourn to Executive Session for reasons number three and six, with no intent to return to public session; Selectman Espinosa second; No discussion; Roll call vote; Foresto-aye, Trindade-aye, Dunne-ayes, Espinosa-aye, Crowley-aye.

Respectfully submitted,
Wendy Harrington
Board Secretary

*Approved July 6, 2010