

MEDWAY BOARD OF SELECTMEN
155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053
(508) 533-3264 • FAX: (508) 533-3281

*Dennis Crowley, Chairman
Richard Dunne, Vice Chairman
John Foresto, Clerk
Glenn Trindade, Member
Andrew Espinosa, Member*

Board of Selectmen's Meeting Minutes-Final

June 7, 2010, 7:00 PM

Sanford Hall, Town Hall, 155 Village Street

Agenda

Present: Selectmen Dennis Crowley, Richard Dunne, John Foresto, Glenn Trindade, Andrew Espinosa, Town Administrator Suzanne Kennedy, and Board Secretary Wendy Harrington

The meeting was called to order at 7:04pm

Selectman Dunne arrived late.

Public comment: none

Approval of Minutes Selectman Foresto moved that the board approve the May 17, 2010 minutes; Selectman Trindade second; Discussion: It was agreed that the CPC documentation requested at the May 17th meeting has been received; All ayes 4-0.

Discussion on the Appointment of Constables A discussion took place on how many constables are needed and what are the roles and responsibilities of a constable.

It was determined that all that submitted requests for appointment will be considered provided that each have submitted the correct documentation, have background checks completed (limited background checks per the police chief) and Chairman Espinosa asked that the role and responsibilities be defined by the Town Administrator. The question arose as to who pays for the bond. Selectman Crowley asked that questions be answered before 6/14 so a decision can be made and the appointments made on 6/21. Each appointee will be asked to attend the 6/21/10 meeting.

Medway Clean up Campaign

Kathy Nejadlik and other members of Friends of Choate park were present to discuss their proposed Medway Clean up Campaign. They explained National Public lands day is in September and they would like to hold a town wide clean up in conjunction with this date or Earth Day.

They have already spoken to Parks and Open Space and the still need to speak to Concom for their approval. Selectman Trindade suggested the group use the school connections to advertise such an event. It was explained that the National Public Lands group sends all

kinds of documents to distribute to aid in advertising. These documents could be obtained once Friends of Choate Park is registered on their site.

Administrator Kennedy explained that the Charter states a clean up week should be held once a year and suggested this event be postponed until Earth Day in April.

Selectman Trindade moved that the Board enthusiastically endorse the clean up day as proposed by The Friends of Choate Park and designate one Selectman as a liaison to this event; Selectman Crowley second; Discussion: Selectman Crowley would like more “meat on the bones” regarding this event. Friends of Choate will come back with more information closer to the event. Selectman Crowley explained a final plan should be submitted for approval; All ayes 4-0. Selectman Trindade volunteered to be the liaison.

Approval to Borrow – Industrial Well Project

Part of the financing the town is seeking will be discussed in executive session. The original plan called for gravel around well, trucks are having an issue negotiating, a turn around will be made (size of area increased)

Selectman Crowley asked how much was originally appropriated, how much spent on well, how much left in the bond, and if there is a change, cost to date, estimated cost to complete. He requests a breakdown of all the major components of the project be submitted for the selectmen to review.

Selectman Trindade moved that the Board of Selectmen authorize the Treasurer/Collector to petition the Massachusetts Department of Revenue for permission to borrow \$550,000 as a Bond Anticipation Note for the new Industrial Park Road well project; Selectman Foresto second; No discussion; 3-1 (Crowley Nay as there was not enough information presented)

Selectman Trindade moved that the Board of Selectmen award the BAN for \$550,000 for the Industrial Park Road well project financing with an issue date of June 15, 2010 to UniBank with a bid of 1.14%; Selectman Foresto second; No discussion; All ayes 4-0.

Authorization of Chairman to Execute Contract with The Segal Company, Inc for OPEB Actuarial Services This contract is for OPEB actuarial services performed every other year. There is a Town Meeting article to establish a trust fund for this analysis. Administrator Kennedy explained that the Selectmen asked for more information in this area and Administrator Kennedy had advised the Selectmen after this evaluation was performed will possibly establish a trust fund.

Selectman Foresto moved that the Board authorize the Chairman to execute a contract between the Town of Medway and The Segal Company, Inc. for OPEB actuarial services in the up to and including \$9,500; Selectman Trindade second; Discussion: Selectman Trindade has asked for a copy of the last report. Selectman Crowley confirmed that this did go out to bid and asked that future contracts presented include the scope of work for the Selectmen to review. All ayes 4-0.

Traffic Enforcement and Equipment Grant

Chief Tingley explained this grant is from the Executive Office of Public Safety in the amount of \$4,200 and is to be used for traffic enforcement. **Selectman Trindade moved that the Board approve the expenditure of grant funds as presented by Chief Tingley; Selectman Foresto second; No discussion; All ayes 4-0.**

FEMA Assistance to Firefighters Grant

Chief Trufant was present to discuss the grant in the amount of \$168,436.00 for a portable live fire multi trainer simulator mounted on a 40 foot trailer. A discussion took place on the 5% of the grant which is Medway's responsibility. The Town Accountant recommended using free cash. Administrator Kennedy doesn't agree and believes the fire budget will be able to sustain this expense in the proposed 2011 budget. Selectman Trindade suggested why not come back to the Fall Town Meeting and use a warrant article to spend some free cash and/or use a Fincom transfer instead of spending the money out of the fire budget. Selectman Crowley suggested if the Fire Budget runs short then Fincom is approached for a transfer. **Selectman Trindade moved that the Board approve the expenditure of \$168,436.00 for a portable live fire multi trainer simulator mounted on a 40 foot trailer; Selectman Foresto second; No discussion; All ayes 4-0.**

Selectman Crowley asked Chief Trufant about the number of grants he applies for each year and how the process works. He asked if an ambulance has ever been placed on the request list and Chief Trufant explained although he hasn't ever put an ambulance on the list, there is a place on the grant form for vehicles. Selectman Crowley suggested Chief Trufant place an ambulance on the form next year.

Administrator Kennedy commended the Chiefs and their staff for a job well done battling a Medway fire this week.

Solid Waste Operations Report-Michael Richard, Weston & Sampson

Weston & Sampson was hired to do a limited study on the recycling center. A presentation was presented on this study by Mr. Richard, see attached agenda and documentation.

School Committee Liaison-Debora Trindade and Carol Bernstein

Mrs. Trindade explained that Community Education is offering free babysitting at Town Meeting on Monday. The School Committee will continue to rotate the liaison to the Board of Selectmen. A legislative breakfast will be arranged for September or October with the School Committee, Board of Selectmen and legislature delegations participating. A MUNIS update was given.

At 8:55pm Selectman Trindade moved that the Board adjourn to executive session for exemption 3...to discuss strategy with respect to collective bargaining or litigation and exemption 6....to consider the purchase, exchange, lease or value of

real property with the intent to return to public session; Selectman Foresto second; Roll call vote: Dunne-nay; Crowley-aye; Foresto-aye; Trindade-aye; Espinosa-aye.

At 10:14pm Selectman Trindade moved to adjourn executive session and return to open session; Selectman Foresto second; Roll call vote: Dunne-aye; Crowley-aye; Foresto-aye; Trindade-aye; Espinosa-aye

It was requested that an action item be added for Selectman Foresto to contact an architect to discuss 2B Oak Street

Change Order – Tata & Howard

Selectman Trindade moved that the Board approve Change Order #8 \$26,080.69 for the Medway Sewer Extension Project installation of straw wattles in the cross country easement; Selectman Dunne second; No discussion; All ayes 5-0.

Reorganization of the Board

Nominations for the chair

Selectman Trindade moved to nominate Selectman Crowley for Chairman; Selectman Dunne second; No discussion; All ayes 5-0.

Nominations for vice chair

Selectman Trindade moved to nominate Selectman Dunne for Vice Chairman; Selectman Espinosa second; No discussion; All ayes 5-0.

Nominations for clerk

Selectman Trindade moved to nominate Selectman Foresto for Clerk; Selectman Espinosa second; No discussion; All ayes 5-0.

It was suggested by Chairman Crowley that engraved gavels should be given to the outgoing chairman each year.

Approval Inter-municipal Agreement with Franklin for Library Services

Selectman Trindade moved that the Board approval the inter-municipal agreement with the Town of Franklin for Library Services as negotiated by the Town Administrator; Selectman Dunne second; Discussion: The only change is that Felicia needs to attend the Board of Trustees monthly meeting and report out; All ayes 5-0.

Action Items

Action items were reviewed and updated.

Warrants

Warrant #49 6/8/10 and 6/10/10

School Bills \$93,778.12

Town Bills \$1,600.00

Gross Payroll Town \$204,424.55

Gross Payroll School \$799,198.54

Total \$1,099,001.24

Selectman Trindade moved that the Board approve the warrant as read; Selectman Dunne second; No discussion; All ayes 5-0.

Town Administrator's Report

- Significant Open meeting law changes for 7/1/10
- ConCom agent no longer works for the Town of Holliston and will try to work in tandem to hire a new agent. It was determined a resolution on how ConCom will now proceed and how the process should work going forward should be presented to the Selectmen by 6/21/10.
- Grants-2 COPS grants, 3 years 100% funding for staff. Another for security systems in place. \$139,000 Metrowest Community Health Foundation for regionalization investigation. Recycling grant \$100K, trying to get the businesses in town to participate in recycling.
- Appointments were briefly discussed

Selectmen's Reports

- Foresto-300th-Selectmen Crowley and Foresto have been talking about town.
- Trindade-nothing to report
- Dunne-nothing to report
- Espinosa-nothing to report
- Crowley-West side frustrated with the traffic lights at the Community Church. It was discussed and requested that Dave D'Amico have a presentation prepared for the next agenda with long term and immediate short fix with budgetary numbers to just to change the lights.
- status report on the sewer
- water sewer rates-Administrator Kennedy explained the commission meets this week, if rates are established the commission should attend and present at the 6/21 meeting. The Selectmen should get the rates in their package 3-4 days before the meeting.
- I&I study to begin in September
- Assign specific articles for Town Meeting
- Allison to call award recipients to remind them to attend Town Meeting

At 10:56pm Selectman Trindade moved that the Board adjourn for the evening; Selectman Dunne second; No discussion; All ayes 5-0.

Respectfully submitted,
Wendy Harrington
Board Secretary
*Approved 6/21/10