

MINUTES OF THE SELECTMEN'S MEETING FINAL

March 16, 2009 7:00 pm

Sanford Hall, Medway Town Hall

Present: Selectmen Andrew Espinosa, Rich Dunne, John Foresto and Dennis Crowley, Town Administrator, Suzanne Kennedy and Board Secretary, Wendy Harrington was present.

Absent: Chairman Glenn Trindade

The meeting was called to order at 7:05pm.

Public Comment: Larry Ellsworth, Vice Chair of the Finance Committee discussed the FinCom operating budget and offered that the salary line is under funded due to a pay rate change, a change in staff and an additional town meeting. The expense line for printing of the TM book will be higher this year as well.

Industrial Park Sewer Project Update-Dave Aimola, Project Manager

Mr. Aimola presented an update and reviewed the status of the project to date. The next quarterly review is scheduled for June.

In discussing finances, Mr. Aimola advised the Board that there is a service re-alignment due to the fact that the route to the pump station was relocated and put underground, which was not included in the budget. A budget number from NSTAR is expected this week. Tata & Howard has a number, but it is not finalized yet. Mr. Aimola is working to extend the CDAG and amendment to go beyond this fiscal year.

The worse case scenario would be to lose the state grant. State funding caused the delay in the MORE Grant. Mr. Aimola will know the affect this has caused in April. It was suggested that this item be put on an April agenda to discuss any funding issues. The documents are in place stating that the state was late in funding.

Completion of the project is expected to be on time and on budget.

Zoning Board Appointments-This item was held for a future agenda, as there has been no contact with Mr. Biocchi regarding his re appointment. Administrator Kennedy will contact the ZBA Chair.

Education Committee Appointment-Selectman Espinosa read a letter of interest from Heidi Anderson dated 1/21/09.

Selectman Dunne moved that the Board appoint Heidi Anderson to the Education Committee; Selectman Crowley seconded; no discussion; all ayes 3-0.

MIA Grant-Dave D'Amico, DPS Director-This is a \$400 grant that will pay for a roof inspection of town hall. A contractor will be brought in to inspect the roof, attic and rafters and will be asked to present solutions.

Selectman Dunne moved that the Board accept a grant for a roof inspection of town hall for \$400; Selectman Crowley seconded; all ayes 3-0.

Trench Permit Fee-Dave D'Amico-DPS Director-Mr. D'Amico recommends a fee of \$50, which is a reasonable fee. In the future Mr. D'Amico and Mr. Speroni (Building Inspector) will be the Trench fee setters, as they are the trench officers.

Selectman Dunne moved that the Board set a trench permit fee of \$50 per permit, as recommended by the trench officers. Selectman Crowley seconded; all ayes 3-0.

State 911 Training Grant Program and State 911 Dept. Support and Incentive Grant Expenditures-Chief Tingley-This grant will pay \$5000 for overtime training of the part time employees. The support and incentive grant will pay \$21,953 towards personnel and equipment purchases. The \$5000 grant was received last year, but the \$21,953 is a new grant received in Medway this year.

Selectman Dunne moved that the Board accept two grants (\$5000 and \$21,953); Selectman Espinosa seconded; Discussion: Congratulations Lt. Boultenhouse; all ayes 3-0.

Firefighter Equipment and Student Awareness of Fire Safety Program Grant-Chief Trufant-These are the second and third grants received by the Fire Department this year. These have both been received in the past and have been used to purchase new equipment (i.e. Hoses, radios and radio support).

Selectman Dunne moved that the Board accept two grants (\$5296 and \$3665) for fire equipment and fire safety programs; Selectman Crowley seconded; no discussion; all ayes 3-0.

Administrator Kennedy acknowledged Chief Paul Trufant as he accepts the position of Permanent Fire Chief effective today March 16, 2009. A ceremony will be held on March 17, 2009 at 6:30pm at the fire station. She thanked Chief Trufant for his tremendous impact on morale and the great changes he has made thus far.

Yard Sale Purrfect Cat Shelter, Inc-Purrfect Cat Shelter requested a yard sale permit for June 6, 2009 with a rain date of June 7, 2009. The staff and police chief have signed off on this event.

Selectman Dunne moved that the Board approve the permit for a yard sale to Purrfect Cat Shelter, Inc on 6/6/09 with a rain date of 6/7/09; Selectman Espinosa seconded; discussion: none; all ayes 3-0.

T.A.P Enterprises Transient Vendor License

TAP Enterprises will hold a 2-day tool and general merchandise sale on March 28 and 29th at the American Legion. They are seeking approval for this event. A \$50 fee has been charged.

Selectman Dunne moved that the Board approve the transient vendor license to T.A.P. Enterprises for a tool and merchandise two day sale at the Medway American Legion on March 28 and 29th, this event is open to the public; Selectman Crowley seconded; no discussion; all ayes 3-0,

A discussion took place regarding closing the Annual Town Meeting Warrant. Administrator Kennedy explained that the ATM would close next week, which falls in line with the Charter and the publication of the Warrant book that is mailed to each household.

ATM is scheduled for 5/11/09, as the budget must be adopted by 6/30/09. It was briefly discussed that the ATM may be postponed until later in May or early June.

A discussion took place regarding the warrant articles. Each article was explained. This was for informational purposes only; no votes were taken. Articles will be voted on when a full board is present.

Selectman Foresto joined the meeting at 9:10pm.

Planning Board members Susy Affleck-Childs and Andy Rodenhiser presented articles 21-32.

Selectman Crowley moved that the Board extend beyond 10pm; Selectman Dunne seconded; no discussion; all ayes 4-0 (Mr. Foresto had arrived).

Warrants

Warrant #11 and #37 3/19/09

Town Bills \$269,974.97

Gross Payroll Town \$81,849.75

Gross Payroll School \$746,667.17

Total \$1,098,491.89

Selectman Foresto moved that the Board accept the Warrants as read; Selectman Dunne seconded; no discussion; all ayes 4-0.

Minutes

Selectman Dunne moved that the Board approve the 10/20/08 meeting minutes; Selectman Crowley seconded; no discussion; all ayes 4-0.

Selectman Crowley moved that the Board approve the 10/27/08 meeting minutes; Selectman Dunne seconded; no discussion; all ayes 4-0.

Selectman Dunne moved that the Board approve the 11/3/08 meeting minutes; Selectman Crowley seconded; no discussion; all ayes 4-0.

Selectman Dunne moved that the Board approve the 11/8/08 meeting minutes as amended; Selectman Crowley seconded; no discussion; all ayes 4-0.

Selectman Foresto moved that the Board approve the 11/10/09 Discussion on the Budget Policy Statement meeting minutes; Selectman Dunne seconded; no discussion; all ayes 3-0 (Selectman Crowley was not present)

11/17/08 Minutes were held, as there was no quorum to vote this evening.

Selectman Crowley moved that the Board approve the 12/1/08 Joint Meeting minutes; Selectman Foresto seconded; no discussion; all ayes 4-0.

Selectman Crowley moved that the Board approve the 12/1/08 Selectmen's Meeting minutes; Selectman Foresto seconded; no discussion; all ayes 4-0.

12/15/08 Meeting minutes were held for another meeting.

Town Administrator's Report

Administrator Kennedy explained that Chris Woodcock would be present at the next meeting to discuss betterments and as they pertain to the sewer extension project. A definite amount has not been set, but a cap of not to exceed \$12,000 has been set.

The FY2010 Budget Wish List has not been reviewed to date. Administrator Kennedy suggested another meeting be scheduled for the review of this list.

There will be a meeting with the Finance Committee on Saturday March 28, 2009 at 8:30am.

A staff meeting was held on March 9, 2009 with 3 municipal unions present. A wage freeze was suggested. The unions are anxious to support the town because of their desire to preserve core services and jobs. No affirmative commitment from the unions unless all unions in town take the same position.

Selectmen's Reports

Selectman Foresto-The ESCO panel has met eight or nine times in the last two weeks. An RFP for a consultant went out. The panel has interviewed five consultants and has made a decision on one consultant this evening. A mission statement has been completed. The consultant will perform the required requests within the next three weeks.

The meetings have been recorded, but not aired. Minutes have been taken, approved and will be posted March 17, 2009. This panel consists of the Chair, Shelley Wieler and 6 other members.

Selectman Foresto wanted to ensure that the SCADA contract is on the March 23, 2009 agenda and that the Water Master plan contract has begun.

Selectman Foresto and Administrator Kennedy have a meeting scheduled with Comcast to discuss terms. An update will be available at the next meeting. There are 3 outstanding issues: 1. Payment beyond the last 18 months 2. A tenant on town property without a contract and 3. Payment at the new high school.

Selectman Dunne-Mr. Dunne has been discussing regionalization with the Library Board of Trustees. Mr. Dunne received an email from the Library Trustees Chair and she is unhappy with the process and offered there is a lot of work to be done. Administrator Kennedy and Nutting will be working to resolve any issues.

Administrator Kennedy offered that Ms. Rowe and the Library Director of Franklin would be meeting again to discuss hours of operations and the topic will then be discussed with the Library Trustees again.

Selectman Espinosa-Nothing to report at this time.

Selectman Crowley-Would like to have the historic commission present for the 3/23/09 meeting to discuss the Thayer property and Camp Sunshine. Mr. Crowley would also like the land sale item be placed on the next agenda to be discussed in Executive Session.

At 10:50pm, Selectman Foresto moved that the regular session meeting adjourn; Selectman Dunne seconded; no discussion; all ayes 4-0.

Respectfully submitted,
Wendy Harrington
Executive Assistant
*Approved 6/1/09