

BOARD OF SELECTMEN'S MEETING FINAL
November 8, 2008
First Floor Conference Room, Town Hall, 8:00am

Present: Chairman Glenn Trindade (arrived late at 9am), Vice Chairman Andrew Espinosa, Selectman Dennis Crowley, Richard Dunne, John Foresto, Town Administrator, Suzanne Kennedy, Board Secretary, Wendy Harrington was present.

Absent:

8:02 *a.m.* – Vice Chairman Espinosa called the Selectmen's meeting to order in the first floor conference room of Town Hall

Public comments: none

Guests: Paul Sirois, Tata & Howard

The purpose of this meeting is to discuss water and sewer operations, the key decisions that need to be made and the strategic thinking that need to take place.

Selectman Dunne requested that the Board of Selectmen hold a joint meeting of the BOS, Water/Sewer Commission and Town Counsel to move forward and to discuss the intentions, including long term decisions and a master plan.

Lengthy discussions took place with each Selectman giving their opinions on the situations at hand and the tasks that need to be accomplished.

Administrator Kennedy explained that she has been interviewing companies along with Selectman Dunne and Espinosa and hope to make a recommendation next week.

Paul Sirois, Tata & Howard gave his opinions on the necessary steps to make the master plan being discussed a success. Paul explained that White Water, who is being considered for the Management/Operational Study would work well in parallel with Tata & Howard and that there, is already an existing relationship between the two companies.

Selectman Crowley asked that an RFP be written requesting specific scope of work for the Medway Water/Sewer project for \$100,000.

Selectman Espinosa summarized that the Board should move forward with an RFP to Haley & Ward and Tata & Howard, ask each company to sharpen their pencils, and ask them for a specific proposal for Medway's needs which include a long term strategy and a fast turn around with a scope of work being prepared so that both companies are on the same page.

The selectmen had a discussion on the Highland Street tank and discussed deciding on what to do (whether repair or replace) about it. They decided to hold off until the broader

picture can be reviewed. Mr. Sirois agreed that putting that decision on hold was necessary because there would need to be a population projection study done and looking at the whole picture first, would make more sense.

Selectman Dunne moved that the Board bring in an engineering firm to do a water management operational study, not to exceed \$15,000 and contract award by December 1, 2008; Selectman Foresto seconded; no discussion; all ayes 4-0 (Chairman Trindade had not yet arrived).

Selectman Dunne moved that the Board send out to RFP to the two existing water engineers, Tata & Howard and Haley and Ward. The RFP should ask for a master plan for the Medway Water system and award a contract as an amendment to the existing contracts, no later than December 31, 2008; Selectman Foresto seconded; no discussion; all ayes 4-0 (Chairman Trindade had not yet arrived).

The Selectmen agreed that details, as they pertain to Medway, are a necessary part of the RFP and the Selectmen would like to see a presentation by both companies.

Warrant Article for Capital purchases

Administrator Kennedy wanted to advise the Selectmen that there have been some changes in Fire Alarm Truck cost. The vehicle was purchase before June, it was said that the vehicle was in excellent working order. There now appears to be repairs necessary on the vehicle. Originally the purchase price was \$12K, it now appears that the total cost is \$19K. The Moderator has agreed to let the article be amended. \$5K will be deducted from the cost of the sidewalk plow to help pay this expense.

The Selectmen were not happy with this decision as the vehicle was purchased in 2008 for 2009 and authorized by Paul Trufant.

Chairman Trindade arrived at 9am

Budget Policy Statement

All agreed that the Policy Statement was overdue and they believe it should be prepared and distributed ASAP. This statement should be presented to the School Committee and Finance Committee prior to the December 1, 2008 combined meeting as it will require discussion between the three boards. A proposed draft will be prepared and put on the November 17, 2008 agenda for discussion.

9:25am Chairman Trindade moved that the regular session meeting be adjourned and the Selectmen enter into Executive Session with no intent to return to open session for reason number three "To discuss strategy with respect to collective bargaining or litigation..." Selectman Dunne seconded; Roll call vote: Espinosa-aye; Crowley-aye; Trindade-aye; Dunne-aye; Foresto-aye; all ayes 5-0.

Respectfully Submitted,

Wendy Harrington

Executive Assistant

*Approved 3/16/09

