

FINAL MINUTES OF THE SELECTMEN MEETING

August 18, 2008

Present: Chairman Glenn Trindade, Selectmen Andrew Espinosa, Richard Dunne, John Foresto and Dennis Crowley; Town Administrator, Suzanne Kennedy and Board Secretary, Wendy Harrington were present.

7:04 *p.m.* – Chairman Trindade called the Selectmen’s meeting to order in Sanford Hall, All stood for the Pledge of Allegiance.

Representative Jim Vallee

Rep Jim Vallee explained he has secured \$100,000 grant to help finish the construction of the senior center. Marylou Staples was present to thank Jim for all his hard work and cooperation. Rep. Vallee told the Board of Selectmen that he enjoys working with our town government, the dialog with our town officials and helping to make things happen here. Rep. Vallee says that healthcare and regionalization are being considered in the near future.

This grant will help to free up \$100,000 bonding capacity so that we can use this \$100,000 bond for other projects. Selectman Crowley asked how secure the \$300,000 Transportation Bond Funding money is for 2009. Rep. Vallee is pretty sure it is a go, he has an unwritten promise and doesn’t take “NO” for an answer.

Public Comments: None.

Introduction of Catherine Perkins, Cultural Council Member

Catherine attended as she was appointed to the Cultural Council at the BOS last meeting. She has been a member of the Historical group for 25 years. She explained that the state assigns money, approximately \$4,000 last year. The Cultural Council accepts applications for groups to obtain these funds for concerts, programs and the library and school functions.

Swearing in Ceremony-Town Clerk, Maryjane White

A small swearing in ceremony took place for the following:

Cultural Council-Catherine Perkins

Council on Aging-Marylou Staples, John Wooster, Annette Glenning, Chan Rogers, Robert Goode

Memorial Committee-Allen Tingley, Fred Tingley, Robert Goode, Harry Johnson, Gordon Crosby

ZBA-Carol Gould

SWAP-Paul Yorkis

MAPC-Chan Rogers

September Election Warrant, Town Clerk, Maryjane White

The notification of State Primary has been signed by the selectmen and posted. The primary is September 16, 2008 from 7am to 8pm at the Middle School. Those who will be out of town can absentee vote until 12pm 9/15/08. Town Clerk White will post the election warrant. TA’s office will put on the town web-site tomorrow. Town Clerk White took signed warrant after the meeting.

Opening of Warrant-2008 Fall Town Meeting

Official opening of Warrant 2008 Fall Town Meeting as of 8/18/08, closes 9/5/08.

Motion to open the Warrant for the 2008 Fall Town Meeting 8/18/08 by Mr. Foresto, seconded by Mr. Dunne. No discussion, all ayes 5-0 (voted).

Motion to close the Warrant for the 2008 Fall Town Meeting on 9/5/08 by Mr. Dunne, seconded by Mr. Espinosa. No discussion, all ayes 5-0 (voted).

Appointments Memorial Committee

Appointments were made for those listed above, as well as the following that were not present. Michael Matondi, Patricia Misiuk, Paul Trufant and Joseph Ebert

Assessment Process and Status of Triennial Re-certification(Paul Kapinos)

Paul Kapinos was present and the contract with Medway assessors and PK Valuation Group was discussed. Mr. Kapinos' company will handle the re-certification project. Data collection will include collecting of data from building permits, additions, assessed values, valuing of new subdivisions, commercial and personal property.

This process must be completed and submitted to DOR by 10/13/08, it will take 4-8 weeks to process, depending on the backlog at DOR. It is important to adhere to this schedule in order for tax bills to be processed and mailed.

Authorization of Chairman to Execute Contract By and Between PK Valuation Group and the Town of Medway

This contract provides a cost valuation for the power plant in accord with DOR standards. This is being done so it won't impact the schedule.

Town Administrator suggests that motion include contingent upon Town Counsel and Town Accountant's signatures to the contract.

Motion by Mr. Crowley to authorize the Chairman to Execute a Contract by and between PK Valuation Group and the Town of Medway for the revaluation of the power plant, contingent upon affixing the signatures of Town Counsel and the Town Accountant. Seconded by Mr. Dunne, no discussion, all ayes 5-0 (voted).

Discussion-Charles River Pollution Control District Appointment

Bylaw Committee Appointments, and Board of Assessor's Appointment

Paul DeSimone of CRPC has resigned, Mr. Crowley verbally confirmed, Andy Rodenheiser expressed and interest in this position at this meeting. The BOS decided to keep the position open to citizens and Mr. Rodenheiser will submit a letter of interest.

Jane Newton has submitted a letter of interest to the Board of Assessors. The TA may hire a person to do a desktop audit of operations for the Assessor's department. This will most likely be advertised in September with the intent to hire in November/December.

Authorization of Chairman to Execute Amendment to Contract By and Between Tata & Howard and the Town of Medway for Construction Administrative Services in Connection with the Medway Industrial Park Sewer Extension Project.

Amendment #4, administrative construction services \$309,600.00 cost. Town Counsel has reviewed, comments have been incorporated, approved and affixed signature. The Town

Accountant has reviewed. TA suggests that motion should include contingent upon Town Counsel and Accountant signatures.

Selectman Espinosa asked how the Town will ensure the engineering firm is acting in the Town's best interest. Mark Flaherty will spot check, resident engineer and site engineer will be on site everyday.

The Town Administrator will arrange a meeting with Tata & Howard. Project Manager Aimola will clarify the roles and responsibilities of each entity with respect to the successful completion of the sewer extension project and map out a timeline.

Motion by Selectman Foresto to authorize the chairman to execute an amendment to contract by and between Tata & Howard and the Town of Medway for Construction Administrative Services in Connection with the Medway Industrial Park Sewer Extension Project and with the condition that Town Counsel and the Town Accountant sign the amendment. Seconded by Selectman Espinosa; discussion took place explaining the importance of accountability. All in favor 5-0-0 (voted).

Presentation-Tri County Vocational School Budget, Linda Reynolds

Linda Reynolds was present to discuss the Tri County Vocational School Budget process. Linda is starting her second year as the Tri County rep and is still learning the process. She explained that the process is somewhat like this:

1. Superintendent takes all input
2. Budget Committee meets in January to discuss and considers money from the state
3. Budget Committee proposes to their School Committee in March. Each town is invited to this meeting.
4. Superintendent and Town Rep present to their Town's FinCom. The town is welcome to meet with the Superintendent to discuss before an open meeting/presentation to their town.

A majority vote of the towns can disagree on the assessment and then their School Committee must re-evaluate their budget.

Mr. Espinosa would like Ms. Reynolds to keep BOS posted and Mr. Trindade would like to see more information and understand the timeline. Mr. Foresto would like to see an "apples to apples" comparison.

Mr. Trindade has asked Ms. Reynolds to provide him with the last 10 years annual budget, if there has ever been an instance that they haven't had level service and a location on a web-site that he can research this information.

Discussion Concerning Route 109 Project Upgrade

A committee has been formed to include Mr. D'Amico, Chan Rogers (MAPC) and Paul Yorkis (SWAP), Mr. D'Amico and Mr. Rogers were present to discuss.

The committee is working on the reconstruction of Route 109 from Millis to Milford. The approximate cost is \$1,000 per foot and it is being looked at in sections. State and federal funding are available, the committee is working to procure those monies and they are meeting with MA Highway and SWAP.

Mr. Rogers and Mr. Yorkis, along with Mr. D'Amico are working on submitting the Reconstruction of Route 109 project to the State. The State Committees responsible for reviewing the project are SWAP and MAPC, these are groups that Mr. Rogers and Mr. Yorkis are currently serving on as committee members.

These gentlemen are working on completing the project application forms to submit before the October 15, 2008 deadline. It is their hope that the project will be submitted for review at the December 18, 2008 State Highway meeting. It is their belief that Medway's project will be placed on the 2013 list for completion.

An overview of the project was given and the group is currently focusing on the intersection of Franklin Street and Route 109 and the change in traffic signals, which will make all of Route 109 more efficient.

The \$300,000 from the state needs to be freed up to move forward, in parallel attempting to expedite federally funded monies so it may be possible to move the project forward from 2013 to 2010. Access to federal funding will help to expedite project placement on the State's priority list.

Mr. D'Amico believes that when we are on a good track to procuring the \$300,000 we should start to interview consultants.

An informal session with Design Consultants of Somerville will be arranged for Wednesday August 20, 2008 to discuss options and look at the work done in Millis and Milford. This is an informal/informational session only and the correct procedures for interviewing consultants will be followed if and when the project moves forward.

It has been requested that the committee return with an update at the September 15, 2008 BOS meeting.

Discussion Concerning Route 109 Crosswalks

Crosswalks are not legal and not handicap accessible. They need to be moved and easements from property owners need to be obtained. Easements have been created by the surveyor and will require meetings with two property owners. A plan of taking or request of donation needs to be prepared by Town Counsel. Bids for concrete work are due by 9/5/08 and completed by 11/1/08. A Surveyor will mark the placement of the ramps and the paint and signage will be completed.

Approval of Warrants

Selectman Crowley read the warrants. **Motion by Selectman Espinosa to approve warrants as read #54E 3 and 7 for 8/21/08 town bills \$242,776.01, school bills \$13,631.10, gross payroll town \$93,040.53, gross payroll school \$100,749.36, gross payroll school \$303,904.13 (teachers summer payroll). Total \$754,101.13. Seconded by Selectman Dunne, no discussion. All ayes 5-0-0 (voted).**

Approval of Minutes 8/4/08

Motion to approve minutes 8/4/08 meeting by Selectman Dunne, second by Mr. Foresto, no discussion, 5-0.

Town Administrator's Report:

Would like to publicly thank Colonel Matondi and acknowledge Dave D'Amico and Judi Lapan as well as, the Lions for their hard work preparing for the Air Force band concert at Choate park.

A letter has been received from the Secretary of State's office regarding the Town Hall's location within the proposed Medway Village Historic District. The Massachusetts Historical Commission is considering the district for nomination to the National Register of Historic Places. The Medway Historic Commission has worked hard on this project and there will be a meeting on 9/4/08 at the Senior Center and another in Boston on 9/10/08. Mr. Trindade has asked that the TA's office remind the BOS about these meetings.

Revenue Enhancement Study: Larry Ellsworth and Frank Faist from the Finance Committee, along with others in the community have agreed to help with this study. They will be gaging revenues with other communities and determine where we can make improvements. Mr. Crowley will be the BOS member serving on this committee.

Snow and Ice Committee: Jan Fish and Phil Giangarra from the Finance Committee, along with Mr. Crowley from BOS, Chief Tingley, Acting Chief Trufant have agreed to serve on the Snow and Ice Committee. The Town Administrator also announced efforts to secure citizen participation on the committee. The Town Administrator indicated that it would be helpful to evaluate the snow and ice operations in advance of Mr. D'Amico's meeting with the independent contractors on 9/1/08.

Selectman Foresto's report: None

Selectman Dunne's report: None

Selectman Espinosa's report: None

Selectman Crowley's report:

1. Fire Dept. Budget-Interim Fire Chief not prepared yet
2. Would like to close out the high school. It was determined that there is no need to do that at this point.
3. Appointment of an Assessor-close resumes 9/14, 9/15 selection.

Chairman Trindade's report: None

Motion by Chairman Trindade at 9:40pm to move to Executive Session under exemption #3 for the purpose of contract negotiations with non-union personnel, with no intent to return to open session. Seconded by Mr. Foresto, no discussion. Roll call vote: Mr. Foresto-aye, Mr. Dunne-aye, Mr. Espinosa-aye, Mr. Trindade-aye, Mr. Crowley-aye. 5-0-0

The next regular session of the Board of Selectmen is due to take place on Wednesday August 20, 2008 at 7:00pm at the Medway Senior Center.

Respectfully submitted,

Wendy Harrington

Board of Selectmen Secretary *minutes approved 9/15/08