

FINAL MINUTES OF THE SELECTMEN MEETING
July 14, 2008

Present: Chairman Glenn Trindade, Selectmen Andrew Espinosa, Richard Dunne and John Foresto; Town Administrator, Suzanne Kennedy and Board Secretary, Wendy Harrington were present.

Absent: Selectman Dennis Crowley

7:10 p.m. – Chairman Trindade called the Selectmen’s meeting to order in Sanford Hall, All stood for the Pledge of Allegiance.

Public Comments: None.

Selectmen’s meeting.

Introduction of Allison Potter: Alison has been hired as the Executive Assistant in the Town Administrator’s office. Ms. Kennedy outlined her work experience and her plans for the reallocation of workflow in the department going forward. Wendy Harrington will continue with Selectmen functions including minutes and follow-up and Liz Langley will work with licensing and other necessary miscellaneous tasks.

Motion to enter into Executive Session by Mr. Dunne with intent to return to an open meeting, second by Mr. Foresto. Roll call vote: Trindade-aye, Dunne-aye, Espinosa-aye, Foresto-aye. All ayes 4-0-0 (voted)

Return to Regular meeting 7:30pm

Agenda item #4: Authorization of Chairman to execute lease by and between the Town of Medway and Paramount Harley-Davidson/Buell, LLC for Police Motorcycle-Chief Tingley present.

This is a standard contract that happens each summer to help with radar enforcement and community policing. A grant pays for the lease and there are 8 trained and certified officers able to use the vehicle. **Motion by Mr. Foresto to approve the lease with the condition that Town Counsel review the lease, second by Mr. Dunne, no discussion, all ayes 4-0-0 (voted).**

Agenda item #2: Approval of Warrants Mr. Foresto read the warrants.

Motion to approve town warrants by Mr. Dunne Town Bills \$1,122,691.93, School Bills \$201,713.99, Gross Payroll \$91,768.57, Total of \$1,416,174.49. Second by Mr. Espinosa, no discussion, all ayes 4-0-0 (voted).

Agenda item #8: Authorization to Accept Region 2 Health Emergency Preparedness Grant Awarded to Board of Health in the amount of \$2,398.69 (must be used by August 9, 2008)- Bill Fisher, Board of Health Agent present. Motion by Mr. Espinosa to authorize the Board of Health to accept and use the Grant awarded, second by Mr. Dunne, no discussion, all ayes 4-0-0 (voted).

Presentation from Dave D’Amico-DPS Director

Mr. D’Amico explained that Paul Yorkis and Mr. Rogers are working on the Rte 109 project and Mr. Yorkis will be drafting a letter to legislature to support the project and for political gain. The letter will be drafted and then The Board of Selectmen will sign and the TA’s office will mail. This should be handled in a very short time frame.

Agenda item #6: Authorization of Chairman to execute contract by and between the Town of Medway and Stumpy’s Tree Service, Inc-Dave D’Amico DPS Director present.

The Tree Warden for Medway suggests when tree work needs to take place. Stumpy’s was the lowest bid and the contract is for two years. Five contractor bids were reviewed. **Motion by Mr. Dunne to authorize the chairman to sign the contract, second by Mr. Foresto, no discussion, all ayes 4-0-0 (voted).**

Agenda item #7: Authorization of Chairman to execute contract by and between the Town of Medway and P&P General Contractors-Dave D’Amico, DPS Director present.

This contract is for the interior finish contract on the senior center. The bid came in below projected amount and painting may be included. **Motion by Mr. Dunne to authorize the chairman to sign a contract with P&P Contractors, second by Mr. Espinosa, no discussion, all ayes 4-0-0 (voted).**

Energy projection discussion: Dave D’Amico, DPS Director

A discussion took place on the energy savings that would occur if Town Hall were closed one day per week. Mr. D’Amico uses a DOE Model when figuring energy expenses for facilities. He is working with Ms. Kennedy to look at the cost increases and savings opportunities available to the town. He is hopeful that energy costs were budgeted correctly for FY 2009.

Paving update: Dave D’Amico, DPS Director

Mr. D’Amico gave an update of the status of street paving throughout the town. Summer Street/109 intersection is being discussed with the state and is on target to finish that project by the fall.

Agenda item #15: Finance Committee Appointment Committee Update-Glenn Trindade, Chairman FinCom Appointment Committee present. Also in attendance Mark Cerel, Town Moderator and Robert Kenney, Former FinCom Chairman. These three gentlemen served as the FinCom Appointment Committee.

Mr. Cerel explained that the open meeting law was followed, as well as the town Charter. Applicants were highly qualified and although it was a difficult choice to fill the nine positions they reached a consensus, with Mr. Cerel recusing himself of any discussion or voting on the appointment of his wife, Phyllis Cerel a candidate for FinCom.

Terms will be staggered between one, two and three years. Members were announced as Frank Faist, Larry Ellsworth, Jan Fish, Mark Brown, Eric Arbeene, Phyllis Cerel, Phil Giangarra, Paul Marble and Jeff Devolder. Letters were mailed to each member and they are asked to be sworn in with the Town Clerk within 15 days.

Agenda item #13: Organic Farm, Heather Scott present

Heather Scott was present along with Linda Simkins (29 year member of the Community Farm in Natick). Mr. Dunne and Mr. Trindade visited a farm on July 8th to get a better understanding of the

entire project. Mr. Dunne was impressed with the educational opportunity and the organic farm aspect of the project. Ms. Scott and Ms. Simkins explained that there are many models available and Ms. Simkins explained she has volunteered to be on the board of directors in Medway if the project is approved. Ms. Scott explained the shareholder aspect and that preparing the land in late summer is key to a successful harvest in the spring of 2009.

There are grant programs available from Newman's Own, Whole Foods, Padagonia, Strata Bank and Cybex and Shelley Jutras from the N. Attleboro farm will deal with the fundraising strategies for Medway. Ms. Scott also notified the Selectmen that Mr. Paul Kenney has agreed to provide all legal work to establish the non-profit at no charge.

Chairman Trindade suggested that Eagle Scout projects could be helpful in getting the project accomplished with non-profit as the focal point.

Mr. Cerel reiterated that Town Meeting must authorize the use, then RFP process so no decisions can be made until November Town Meeting. He did suggest that the town could award a temporary license until Town Meeting, then the project could begin and the land could be prepared. Work would cease if Town Meeting did not approve this project as a good use for the land.

The selectmen agreed that it would be wise to discuss with Town Counsel and hold Open Meetings in which residents can discuss ideas. One meeting will be held before an August Selectmen's meeting and one before a September Selectmen's meeting. An open public forum will be activated on the town web-site as well.

Ms. Kennedy explained that there are complications with the purchase of 50 Winthrop Street due to the untimely death of the owner of the property. She is not sure of the timeline for the remainder of the process but Town Counsel is working on a quick resolution.

Mr. Schroeder advised the Town that there is no real value to the wood in the barn but perhaps the fire department could use it for a training exercise.

Agenda item #12: Comcast Contract

Mr. Foresto addressed the group and outlined the issues as 1. Quality of the contract, 2. Outstanding charges from the High School and 3. The discovery of the over charging for a station manager that didn't exist for the last several years. **Motion by Mr. Foresto to sign the Comcast contract, which has been reviewed by Town Counsel, second by Mr. Dunne, all ayes 4-0-0 (voted).**

Mr. Foresto explained that approximately \$150,000 is owed to the town residents. Some residents have moved, but the state has a process as to how local towns should deal with this situation. The situation has been expedited to the state level, they have said the ball is now in Medway's court to deal with Comcast in collecting the owed monies. It's possible that the money can be reimbursed by not raising the rates or a grant to the cable studio. The case is not closed, the state is not going to help, and Mr. Foresto is on top of it. The Cable Committee will stay in tact until the issue is resolved.

Agenda item #9: Consideration of Approval of One Day-Special Event Crafts Fair for non-profit Charles River Hadassah @ Medway VFW on November 16, 2008.

Motion to approve by Mr. Dunne, second by Mr. Espinosa, no discussion, all ayes 4-0-0 (voted).

Agenda item #10: Consideration of Approval of Cycle for Haylee bicycle tour for Cystic Fibrosis Foundation. Chief Tingley has reviewed the route. **Motion by Mr. Espinosa to approve the Cystic Fibrosis tour, second by Mr. Dunne, no discussion, all ayes 4-0-0 (voted).**

Agenda item #14: Discussion on Warrant Calendar

Reviewed document. Ms. Kennedy will present Annual Town Meeting Calendar at the August 4, 2008 meeting.

Selectman Foresto Report:

Looking at voice and data systems and what is available before moving forward to replace phone systems in town hall. The system is from 1988 and should be improved.

Selectman Dunne Report:

Mr. Dunne questioned the Cherry Sheet that was provided by the Town Administrator and questioned the public library line of \$17,510.00. TA Kennedy explained that is not unusual but surprised that it is that high seeing as though we are not certified. She will look into that with the state.

TA Kennedy explained that the MBTA assessment of \$64,144 goes directly to GATRA. The school is getting \$32,000 more in school choice money.

Selectman Espinosa Report:

Looking for an organizational update. The TA explained that she is working on the organizational charts with department heads and direct reports. The charts will be forwarded once they are complete.

Town Administrator's Report:

Not happy with the HR/Assistant Town Administrator resumes she is receiving, therefore the date has been put out another week. It is possible that she may just go with a HR Director at this juncture.

Balance in CPC fund as requested at the last meeting is \$2,891,211.09.

Revenue Enhancement Committee: Staff to investigate fees and the like and will then hand off to the committee to make recommendations. This will be done by budget time.

Fire Department Review Committee: This committee is fully appointed with members of BOS, FinCom and two Firemen serving.

Town Hall Consolidation Committee: Not fully manned, hope to have appointed by 7/24/08 and will then report the members of the committee.

Edgartown Land: The party chose to purchase the land on the other side of his property instead of the property owned by the Town of Medway.

Chairman's Report:

There will be a semi-pro football team playing at Hanlon Field this fall.

There have been 14 or 15 bids received on the sewer construction. The Engineering firm will review before awarding the contract in August to start after Labor Day.

Motion at 9:25pm by Selectman Dunne to end the meeting, second by Mr. Foresto, no discussion, all ayes 4-0-0 (voted)

The next regular session of the Board of Selectmen is due to take place on Monday July 28, 2008 7:00pm at Sanford Hall.

Respectfully submitted,
Wendy Harrington
Board of Selectmen Secretary

***Minutes approved 8/4/08**